

~~SECRET~~

**McCord, James**

TRANSMITTAL SLIP		DATE 7/18/76
TO: NOTE FOR THE FILE		
ROOM NO.	BUILDING	
REMARKS		
<p>According to card notation in the files of C/BAI/OP the information referred to on the attached flag was transferred to the Office of the Inspector General and the office of the Director of Security on 21 January 1965.</p>		
FROM: C/FOIFE/OP		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 24-1  
WHICH MAY BE USED.

(6)

-E-T

OF FILE

tation is on file with

as Staff, Office of

Quarters Eye, extension

☐ Hearing transcript and related papers

☒ Other EYES ONLY material

**THIS MEMO MUST REMAIN  
ON TOP OF FILE**

McCord, James W., Jr.

S-E-C-R-E-T

70 3597

31 AUG 1970

OF HQ SO-C 35 20A

70-4562

Mr. James W. McCord, Jr.

Rockville, Maryland 20850

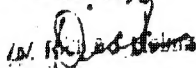
Dear June:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal Service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,



Richard Helms  
Director

## Distribution:

0 - Addressee

1 - DDCI

1 - ER

1 - AC/EAB/OS

1 - D/Pers

1 - OPF

1 - ROB Soft File

1 - ROB Reader

Originator:

/s/

Director of Personnel

Concur:

AC/EAB/OS

470

OP/RAD/ROB/ [ ] jat/3257 (17 August 1970)

14-00000

ADMINISTRATIVE  
INTERNAL USE ONLY

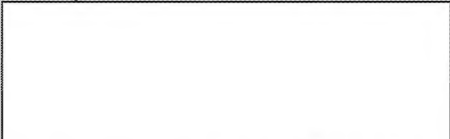
31 August 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Retirement - James W. McCord, Jr.

1. The retirement of Subject, effected as a result of a memorandum from the Head of his Career Service stating that he is surplus to the needs of the Service and that his retirement will be recommended to the Director under the provisions of the CIA Retirement and Disability System pertaining to involuntary retirement, in no way implies an adverse action. Subject signed an application for retirement of his own volition in order to qualify for an immediate retirement annuity. The liberalized criteria for such separations was established by the Agency to parallel similar actions under the Civil Service Retirement System in accordance with FPM Letter No. 831-23, dated 10 December 1969.

2. Any inquiry received concerning the nature of the separation of Subject from the Agency should be confirmed simply as a retirement.

  
Chief, Retirement Affairs Division

ADMINISTRATIVE  
INTERNAL USE ONLY

10' from killed tree

FORM 1152 USE PREVIOUS EDITIONS

**SECRET**

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

14

BSJ: 14 SEPT 70

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER <b>058124</b>		2. NAME (LAST FIRST MIDDLE) <b>MCCORD JAMES W JR</b>	
3. NATURE OF PERSONNEL ACTION <b>RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYS-CORR</b>		4. EFFECTIVE DATE <b>08 31 70</b>	5. CATEGORY OF EMPLOYMENT <b>REGULAR</b>
6. FUNDS <input checked="" type="checkbox"/> X	V TO V <input type="checkbox"/>	V TO CF <input type="checkbox"/>	7. FEDERAL AGENCY NO. CHARGING <b>1271 0501 0000</b>
CF TO V <input type="checkbox"/>	CF TO CF <input type="checkbox"/>	8. CSC OR OTHER LEGAL AUTHORITY <b>PL 88-643 SEC 235A</b>	
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION	
11. POSITION TITLE <b>PHYSICAL SEC OF</b>		12. POSITION NUMBER <b>0070</b>	13. SERVICE DESIGNATION <b>SS</b>
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) <b>GS</b>	15. OCCUPATIONAL SERIES <b>1810.07</b>	16. GRADE AND STEP <b>15 9</b>	17. SALARY OR RATE <b>28989</b>
18. REMARKS <b>THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 08/31/70 AS FOLLOWS: ITEM 16, GRADE AND STEP WHICH READ 15 8 TO READ 15 9; AND ITEM 17, SALARY OR RATE WHICH READ 28225 TO READ 28989.</b>			
SIGNATURE OR OTHER AUTHENTICATION			

BSJ: 27 AUG 70

NOTIFICATION OF PERSONNEL ACTION							
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)					
058124		MCCORD JAMES W JR					
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT	
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYSTEM				08 31 70		REGULAR	
6. FUNDS		7. V TO V		7. V TO CF		7. Financial Analysis No. Chargeable	
X						8. CSC OF OTHER LEGAL AUTHORITY	
		CF TO V		CF TO CF		1271 0501 0000 PL 88-643 SEC 235A	
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION			
OFFICE OF THE CHIEF				OFFICE OF THE CHIEF			
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION	
PHYSICAL SEC OF				0070		SS	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE	
GS		1810.07		15 8		28226	
18. REMARKS							
SIGNATURE OF OTHER AUTHENTICATION							

ADMINISTRATIVE - INTERNAL USE ONLY

1 September 1970

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Deputy Director for Support

THROUGH : Director of Security

SUBJECT : Certificate of Distinction

1. The Honor and Merit Awards Board is pleased to notify you that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretariat, Honor and Merit Awards Board, Office of Personnel, extension 3645. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you would not be available for such a ceremony.

/Sgd/ Robert M. Gaynor

ROBERT M. GAYNOR  
Recorder  
Honor and Merit Awards Board

Distribution:

Orig - Addressee

1 - D/S

1 - D/Pers Reader Chrono/OPF

1 - Sec't, HMAB

1 - Recorder, HMAB

ADMINISTRATIVE - INTERNAL USE ONLY

REPORT OF HONOR AND MERIT AWARDS BOARD				<small>DATE</small> <div style="border: 1px solid black; display: inline-block; padding: 2px;">11 AUG 1970</div>	
The Honor and Merit Awards Board having considered a recommendation that:					
<small>FILE OR ID NO.</small>	<small>NAME (Last-First-Middle)</small> McCord, James Walter, Jr.	<small>BIRTH YEAR</small> 1924	<small>SEX</small> M	<small>TYPE EMPLOYEE</small>	
<small>OFFICE OF ASSIGNMENT</small> DDS/OS	<small>SS</small>	<small>SCHEDULE</small>	<small>GRADE</small> GS-15	<small>STATION</small>	
<small>RE AWARDED</small>					
<b>Certificate of Distinction</b>					
<input type="checkbox"/> FOR HEROIC ACTION ON					
<input checked="" type="checkbox"/> FOR MERITORIOUS SERVICE OR ACHIEVEMENT DURING THE PERIOD <b>Aug 1951 - Present</b>					
<input checked="" type="checkbox"/> RECOMMENDS APPROVAL <span style="margin-left: 100px;"><input type="checkbox"/> DOES NOT RECOMMEND APPROVAL</span>					
<input type="checkbox"/> RECOMMENDS AWARD OF					
<small>UNCLASSIFIED CITATION</small>  <p style="margin: 10px 0;">Mr. James W. McCord, Jr., is hereby awarded the Certificate of Distinction in recognition of his exemplary performance of duty for over nineteen years. In a variety of assignments, both domestic and abroad, Mr. McCord has displayed unusual imagination, ingenuity, and effectiveness in accomplishing his assigned tasks. His achievements in the fields of audio-countermeasure techniques and physical and technical security are particularly noteworthy and represent a marked contribution to the mission of the Agency. His professionalism in the conduct of his work upholds the best traditions of service and reflects great credit on him and the Office of Security.</p> <p style="margin: 20px 0;">(Recommendation approved by DD/S on 23 July 1970)</p>					
<small>REMARKS</small>					
<small>APPROVED</small>  <div style="text-align: center;">             R. E. Cushman, Jr.  <small>DIRECTOR OF CENTRAL INTELLIGENCE</small>              25 AUG 1970  <small>DATE</small> </div>			<small>SIGNATURE</small> /s/ Robert S. Wattles <hr/> <small>TYPED NAME OF CHAIRMAN, HONOR AND MERIT AWARDS BOARD</small> ROBERT S. WATTLES <hr/> <small>SIGNATURE</small> Signed Original <hr/> <small>TYPED NAME OF RECORDER</small> ROBERT M. GAYNOR		

SECRET  
(When Filled In)

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)

McCord, James W.

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check marks:

1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation).

2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).

3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employers' Group Life Insurance Act of 1954).

4. Standard Form 2802 (Application for Refund of Retirement Deductions).

5. Form 2593 (Authorization for Disposition of Paychecks).

6. Applicable to returnee (resignee from overseas assignment).

I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being.

☐ Appointment arranged with Office of Medical Services.

☐ Appointment for Office of Medical Services examination declined.

7. I have been informed of "conflict of interests" policy of the Agency and foresee no problem in this regard concerning my new employment.

8. Form 71 (Application for Leave).

9. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).

10. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee

James W. McCord

Date Signed

Aug 3, 70

Address (Street, City, State, Zip Code)

Correspondence



Overt



Covert

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**SECRET**

14 AUG 1970

**MEMORANDUM FOR : Mr. James W. McCord, Jr.**

**THROUGH : Head of SS Career Service**

**SUBJECT : Notification of Approval of  
Involuntary Retirement**

1. This is to inform you that the Director of Central Intelligence has approved the recommendation of your Career Service that you be involuntarily retired under the CIA Retirement and Disability System.

2. Your retirement will become effective 31 August 1970. Your annuity will commence as of 1 September 1970 and is payable on 1 October 1970. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative details necessary to process your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

/s/ Robert S. Wattleo

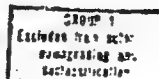
**Robert S. Wattleo  
Director of Personnel**

**Distribution:**

- 0 - Addressee
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/ :dam/3257 (10 Aug 70)

**SECRET**



SECRET

20 JUL 1970

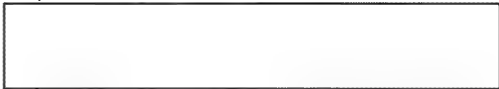
MEMORANDUM FOR: Chief, Official Cover Branch, Central Cover Staff, DD/P

THROUGH : Chief, Administration and Training Staff, OS

SUBJECT : Summary of Agency Employment - James W. McCord, Jr.

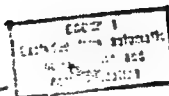
REFERENCE : Memorandum to Chief, Administrative Staff/OS from C/OCB/CCS, dated 14 July 1970, Subject, James W. McCord, Jr.

Attached hereto is a summary of Agency Employment for Mr. James W. McCord, Jr., who is retiring 31 August 1970.

  
Deputy Director of Security (PTOS)

Att.

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## SUMMARY OF AGENCY EMPLOYMENT

JAMES W. MCCORD, JR.

Service with the Central Intelligence Agency began on 22 August 1951 and continued through 31 August 1970. During his career there was a variety of assignments involving investigations, research and report writing, technical and physical security programs and a two year tour overseas.

As an investigator during the first two years of employment, there was wide involvement in a variety of support activities requiring initiative and ingenuity.

During the seven years engaged in research and report writing, there was much independence of action and success depended on initiative, imagination and resourcefulness in pioneering new areas of interest. Beginning in May 1957, managerial responsibilities began with appointment to a Deputy Chief position of a research staff of some six professional and clerical personnel.

When serving overseas, responsibilities were managerial in nature as Chief of a regional staff of some ten professional and clerical personnel providing a full spectrum of security support.

From August 1964 to June 1965 he attended the Air War College as representative of the Agency.

Since 1965 two vital line positions were held involving the Agency's programs in the technical and physical security fields.

In heading up the technical security division, from 1965 to 1968, he had primary supervisory responsibility for some 40 professional and clerical personnel, preparing the budget and programs for the Agency's technical security program, and managing the obligating of authorized funding to assure that approved programs and goals were met. He was instrumental in guiding the development of new approaches, in establishing new training concepts and in bringing the Agency to a position of recognized leadership in this field.

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Since October 1968, as Chief of a division responsible for the Agency's physical security program he had primary responsibility for the supervision of some 70 professional and clerical personnel, together with the programming, budgeting and implementing of the total physical security program of the Agency. As a result of his technological experience, he developed and implemented physical security programs which produced for the Agency a physical security posture of pre-eminent quality within the US Government.

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14 Nov 1970 100 938

REQUEST FOR PERSONNEL ACTION										DATE PREPARED	
1 SERIAL NUMBER 058124										18 June 1970	
2 NAME (Last-First-Middle) MCCORD, JAMES W., JR.											
3 NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM						4 EFFECTIVE DATE REQUESTED MONTH DAY YEAR 06 28 70		5 CATEGORY OF EMPLOYMENT REGULAR			
6 FUNDS		X V TO V		V TO CF		7 COST CENTER NO. CHARGE ABLE 0271 0501		8 LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203			
9 ORGANIZATIONAL DESIGNATIONS DDS/SECURITY						10 LOCATION OF OFFICIAL STATION WASHINGTON, D. C.					
11 POSITION TITLE						12 POSITION NUMBER		13 CAREER SERVICE DESIGNATION SS			
14 CLASSIFICATION SCHEDULE (GS, LS, etc.)				15 OCCUPATIONAL SERIES		16 GRADE AND STEP 15		17 SALARY OR RATE \$			
18 REMARKS											
18A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE		23. INTEGREE CODE		24. HOURS CODE	
25. DATE OF BIRTH MO. DA. YR.		26. DATE OF GRADE MO. DA. YR.		27. DATE OF LEI MO. DA. YR.		28. DATE OF BIRTH MO. DA. YR.		29. DATE OF GRADE MO. DA. YR.		30. DATE OF LEI MO. DA. YR.	
29. BYE EXPIRES MO. DA. YR.		30. SPECIAL REFERENCE		31. RETIREMENT DATA 1-ESC 2-FIVE 3-NONE CODE 2		32. SEPARATION DATA CODE		33. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.		34. SECURITY RSC NO.	
35. VET. PREFERENCE CODE 0-NONE 1-1 PT 2-10 PT		36. SERV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CAR RES PROV. EMP		39. FEGLI, HEALTH INSURANCE CODE CODE 0-WAIVER 1-YES		40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NONE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT CODE		43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO				44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO	
45. POSITION CONTROL CERTIFICATION						46. OP APPROVAL 7-6-70 mw				DATE APPROVED 27 JUN 70	

FORM 1152 USE PREVIOUS EDITION  
0-63OP-1  
1-66

P SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

14

70 3587

31 AUG 1970

70-4562

OF H9 50 S 85 001

Mr. James W. McCord, Jr.

Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal Service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,

*Richard Helms*

Richard Helms  
Director

Distribution:

- 0 - Addressee
- 1 - DDCI
- 1 - ER
- 1 - AC/EAB/OS
- 1 - D/Pers
- 1 - CPF
- 1 - ROB SoR File
- 1 - ROB Reader

Originator: /s/ [ ] 27 AUG 1970  
Director of Personnel

Concur: [ ] AC/EAB/OS 27 AUG 1970

OP/RAD/ROB/[ ]jat/3257 (19 August 1970)

SECRET

81 JUL 1970

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT : Recommendation for Involuntary Retirement -  
Mr. James W. McCord, Jr.

REFERENCE : Memorandum for Mr. James W. McCord, Jr.  
from Director of Security dated 30 June  
1970, same subject

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. James W. McCord, Jr., GS-15, Physical Security Officer, Office of Security, Support Services, has been recommended for involuntary retirement under the provisions of Headquarters Regulation 20-50m. The purpose of this proposed retirement, to which Mr. McCord is agreeable, is to assist the Office of Security to reduce its personnel surplus. If such retirement is approved, Mr. McCord requests an effective date of 31 August 1970.

3. Mr. McCord has been designated a participant in the CIA Retirement and Disability System and will meet the technical requirements for involuntary retirement under the System prior to the effective date requested. He is 46 years old and will complete 25 years of Federal service on 21 August 1970. This service includes over 19 years with the Agency of which 5 years were in qualifying service. The CIA Retirement Board has recommended that his involuntary retirement be approved.

4. It is recommended that you approve the involuntary retirement of Mr. James W. McCord, Jr. under the provisions of Headquarters Regulation 20-50m.

/s/ Robert S. Wattles

Robert S. Wattles  
Director of Personnel

The recommendation contained in paragraph 4 is approved:

/s/ Richard Helms

Director of Central Intelligence

9 AUG 1970

Date

SECRET

# REQUEST AND AUTHORIZATION FOR ACTIVE DUTY TRAINING/ACTIVE DUTY TOUR

TO: HQ COMD USAF (PRP)		FROM: HQ COMD USAF (PRP-A)	
1. BY DIRECTION OF THE PRESIDENT		BY ORDER OF THE SECRETARY OF THE AIR FORCE	
2. GRADE, LAST NAME, FIRST, MIDDLE INITIAL, AFSN LT COLONEL MC CORD, JAMES W. JR.		3. PARSC 8011	
4. PRESENT ADDRESS Rockville, Maryland 20850		5. ON FLYING STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
6. IS ORDERED TO ACTIVE DUTY FOR 12 DAYS PLUS REQUIRED TRAVEL TIME		7. AERO RATING Aircraft Observer	
8. PURPOSE (Type) <input checked="" type="checkbox"/> ANNUAL TOUR <input type="checkbox"/> SCHOOL TOUR <input type="checkbox"/> SPECIAL TOUR OF ACQUAINTANCE <input type="checkbox"/> SPECIAL TOUR OF AD			
9. REVERSE ASSIGNMENT HQ USAF (AFESS-FE) Washington, DC			
10. UNIT OF ATTACHMENT		11. INDIVIDUAL WILL REPORT TO JOHN F. KENNEDY CENTER FOR SPECIAL WARFARE (A) Student Dormitory, Bldg D-3601, Reilly Street and Bastogne Drive, Ft Bragg, North Carolina 28308	
12. INDIVIDUAL WILL BE RELEASED FROM ORGANIZATION ATTACHED/ASSIGNED FOR ACTIVE DUTY TRAINING ON		13. AUTHORITY - AFM 35-3	
14. INDIVIDUAL <input type="checkbox"/> IS NOT AUTHORIZED TO PARTICIPATE IN FLYING ACTIVITIES DURING THE PERIOD OF ACTIVE DUTY COVERED BY THIS ORDER		15. INDIVIDUAL WILL PROTECT FROM PRESENT ADDRESS IN SUFFICIENT TIME TO COMPLY WITH REPORTING TIME AND DATE	
16. MODES OF TRANSPORTATION <input checked="" type="checkbox"/> AUTHORIZED <input type="checkbox"/> DIRECTED		17. MILITARY AIRCRAFT <input checked="" type="checkbox"/> COMMERCIAL <input type="checkbox"/> RAIL <input type="checkbox"/> BUS	
18. PCS, TON, PAY, ALLOWANCES, AND TRAVEL CHARGEABLE TO: PAY & ALWS: 3703700 500 4261 P 723.01 (P&A) 5594700		19. REMARKS TRAVEL & PER DIEM: 5703700 500 6262 P 723.07 40861 40961 5668100 Security Clearance - TOP SECRET Training Category - D Pay Group - D For period of this active duty only, mbr and dependents authorized Commissary (Para 1a, AFR 145-15), Base Exchange (Para 3-8a(1), AFR 147-14) & Base Theater (Para 3-10, AFR 34-32) privileges.	
20. DATE 16 Dec 69	21. APPROVING OFFICIAL (Typed Name and Grade) E. E. THAYER, GS-12		22. SIGNATURE E. E. Thayer
23. PHONE NO. 4579/4279	24. RESERVE ORDER NO. A - 2073		25. DAY 16 Dec 69
26. DESIGNATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE HEADQUARTERS, HEADQUARTERS COMMAND USAF BOLLING AIR FORCE BASE, DC 20332		27. FOR THE COMMANDER	
28. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL E. E. Thayer E. E. THAYER Asst Director for Administration		29. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL	
30. DISTRIBUTION 15 - Individual 1 - Indiv Pers Rec 2 - Unit of Asgmt 2 - Unit of Atch 2 - ARPC, 3800 York St, Denver, CO 80205 2 - HQ AFRES (CAFO), Dobbins AFB, GA 30060 1 - Records Set 35 - Reserve Personnel			

MC CORD, James

(10-130311)

10 March 1969

MEMORANDUM FOR: Mr. John W. Coffey

I want to express my appreciation to you personally and through you to Howard Osborn and the other of your associates who contributed so effectively to the visit of the President on Friday. The arrangements were flawless; the security first-class without being intrusive. I am well aware of the amount of work and planning which went into the successful outcome. I particularly want to commend the good sense and judgment which prevailed throughout. It is easy to push people around. It is difficult to take proper precautions and at the same time make everyone feel as though it were his or her party. Thank you very much. Well done!

*RM*  
Richard Helms  
Director

cc: Acting Executive Director

SECRET

*James McCord*

10 March 1969

MEMORANDUM FOR: DD/PTOS

SUBJECT: Security Support During  
President Nixon's Visit

1. I have received numerous and highly complimentary comments from the Director, the Executive Director and the Acting Deputy Director for Support for the role this Office played during the visit of President Nixon to the Agency on 7 March 1969. In addition, Mr. Don Gautreau, the Secret Service Agent responsible for protective measures during the visit, told me that he had never met a more highly professional group of personnel than our Security officers. He was impressed with the comprehensive coverage inherent in our protective measures.

2. Our performance on Friday was smooth, efficient and effective and once more is a tribute to our ability to rise to any occasion. This is possible only because of the quality of the effort put forth by each Security Officer who participated. I am very proud of all of you and I would like to particularly commend Jim McCord, [ ] and [ ] for the work they did in planning our role in the ceremonies. Equally impressive was the performance of [ ] and his people in the provision of audio coverage of the event.

3. I would like to have copies of this memorandum placed in the official Personnel File of every individual who participated in making this event such a great success.

*Howard J. Osborn*  
Howard J. Osborn  
Director of Security

SECRET

SECRET

(U.S. Gov. Edition 1-61)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED	
1. SERIAL NUMBER				2. NAME (Last-First-Middle)	
058124				MC COOP, James W., Jr.	
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE REQUESTED	
Reassignment				MONTH DAY YEAR 10 1 68	
5. CATEGORIES OF EMPLOYMENT				6. FINANCIAL ANALYSIS AND CHARGEABLE	
Regular				9271-0501	
7. ORGANIZATIONAL DESIGNATIONS				8. LEGAL AUTHORITY (Completed by Office of Personnel)	
DDE/Office of Security DD/Physical, Technical & Overseas Security Physical Security Division Office of the Chief					
9. POSITION TITLE				10. LOCATION OF OFFICIAL STATION	
Physical Security Officer				Washington, D. C.	
11. CLASSIFICATION SCHEDULE (GSA FPMR 101-11.6)				12. POSITION NUMBER	
OS				0070	
13. OCCUPATIONAL SERIES				14. GRADE AND STEP	
1810.07				15/1 \$	
15. REMARKS				16. SALARY OF RATE	
From: DDE/Office of Security/Technical Division/Office of the Chief - #0642				\$2,192 = 24,393	
17. SIGNATURE OF REQUESTING OFFICIAL				18. DATE SIGNED	
CC: Payroll				19/3/68	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING	22. STATION CODE	23. INTEREST CODE	24. MOBILE CODE
3770		0049-000	75213		
25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LST	28. SECURITY REQ NO.	29. SEX	
10/1/24					
30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA	33. SECURITY REQ NO.	34. SEX	
35. NET PREFERENCE	36. SERV COMP DATE	37. LONG COMP DATE	38. EMPLOY CATEGORY	39. RIGHT HEALTH INSURANCE	40. SOCIAL SECURITY NO.
41. PERIODS CIVILIAN GOVERNMENT SERVICE	42. LEAVE CAR CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA	45. POSITION CONTROL CERTIFICATION	46. CO P APPROVAL
47. POSITION CONTROL CERTIFICATION				48. CO P APPROVAL	
10-4-68				10/3/68	

SECRET



TREASURY DEPARTMENT  
UNITED STATES SECRET SERVICE

OFFICE OF THE DIRECTOR

WASHINGTON, D.C. 20226

September 5, 1968

Mr. Howard J. Osborn  
Director of Security  
Central Intelligence Agency  
Washington, D. C.

Dear Mr. Osborn:

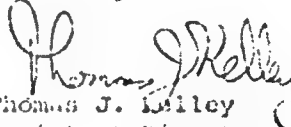
This letter is in appreciation for the valuable assistance provided by your office during the Republican National Convention at Miami Beach, Florida.

I would particularly like to commend James W. McCord and the following members of his Division:

[Redacted]  
[Redacted]

Their dedication and outstanding degree of technical competence contributed immeasurably to the success of our mission.

Sincerely,

  
Thomas J. Lilley  
Assistant Director



CONFIDENTIAL

NATIONAL COMMUNICATIONS SYSTEM  
OFFICE OF THE MANAGER  
WASHINGTON, D.C. 20305

IN REPLY REFER TO:  
NCS-EO

21 NOV 1967

Mr. Howard Osborn  
Director of Security  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Mr. Osborn:

On 8 November 1967, Messrs. James McCord, [redacted]  
and [redacted] of your agency provided a most inter-  
esting and informative briefing on the subject, "Audio  
Threat by the Communist Block". Included in this presen-  
tation was the display of the latest electronic techniques  
and technical developments in the area of audio threat.

This presentation was most enlightening and proved to be  
of keen interest to the Agency NCS Representatives, staff  
members of the Office of the Manager, NCS and selected  
key personnel of the Defense Communications Agency.

We very much appreciate the availability of the above  
mentioned personnel and I should like to commend them on  
their excellent manner of presentation and thorough knowledge  
of the subject matter.

Copy to:  
Mr. Georgia

*I. R. Obenchain, Jr.*  
I. R. OBENCHAIN, JR.  
Brigadier General, USA  
Assistant Deputy Manager,  
National Communications System

CONFIDENTIAL

EXCLUDED FROM AUTOMATIC  
DECLASSIFICATION AND DOWNGRADING  
DOES NOT APPLY

☐ UNCLASSIFIED

☐ INTERNAL  
USE ONLY

☐ CONFIDENTIAL

☐ SECRET

### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Commendation for Messrs. [redacted] James McCord  
and their Assistants.

FROM:

Acting Director of Security  
Room 4E60

DATE:

6-7-77

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICE'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/PTOS

25 JUN 77

*[Signature]*

It is a pleasure to commend Messrs. [redacted] James McCord and their Assistants for the fine support they rendered as indicated in the attached letter. Such commendations reflect a high degree of professionalism.

2. *Ch. Encl. Dir.*

4/30

*[Signature]*

3. *Ch. Phy. Sec. Dir.*

4/6

*[Signature]*

4. *Ch. SPS*

11/17/77

*[Signature]*

5. *Ch. R. Sec.*

11/17/77

*[Signature]*

Acting Director of Security  
21 AUG 1977

7.

*Rec. work!*

8.

*[Signature]*

9.

10.

11.

12.

STARTS

Please document the appropriate files in AATS and the Office of Personnel.

13.

14.

FORM 610

USE PREVIOUS EDITIONS

☐ SECRET

☐ CONFIDENTIAL

☐ INTERNAL  
USE ONLY

☐ UNCLASSIFIED

On 12  
On 12

NATIONAL SECURITY AGENCY  
Office of The Director  
Fort George G. Meade, Maryland, 20755

12 August 1967

Executive Reg. 1
12 Aug 67

DD/S 67-4161

Honorable Richard M. Helms  
Director of Central Intelligence  
Washington, D. C. 20505

Dear Dick:

I want to thank you for the technical security demonstration recently presented to me by Howie Osborn and members of his staff. We are very conscious of the subject and welcome opportunities to be kept up-to-date on the state-of-the-art.

I would appreciate your also conveying my personal thanks to Messrs. [redacted], James McCord, and their assistants, not only for the high degree of professionalism which they demonstrated during the session here but also for their continued advice and assistance to my security organization. I am sure you join me in encouraging continued close liaison of this type.

Faithfully yours,



MARSHALL S. CARTER  
Lieutenant General, U. S. Army  
Director

S E C R E T

8 March 1966

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Head of SS Career Service

SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the system, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the system may be designated participants as soon as possible.
2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you do not have sufficient time prior to completing 15 years of service with the Agency in which you could complete a minimum of 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.
3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."
4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 6E-1319 Headquarters (extension 6001). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the Board. However, this request must be made within 30 days of the date of this memorandum.

  
Emmett D. Echols  
Director : Personnel

S E C R E T

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

SECRET

20 July 1965

MEMORANDUM FOR: Chief, A&TS

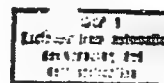
SUBJECT : McCord, James W., Jr.  
(Educational Matter)

Attached is a letter from George Washington University showing the completion of the requirements for the degree of Master of Science in International Affairs. I understand this would be of interest to the Training and Personnel Branches for their files.

*James W. McCord Jr.*  
James W. McCord, Jr.  
Chief, Technical Division

Attachment:  
As Stated Above

SECRET





THE GEORGE WASHINGTON UNIVERSITY  
WASHINGTON, D. C. 20008

THE COLLEGE OF GENERAL STUDIES

July 7, 1965

Mr. James W. McCord, Jr.  
Air War College  
Maxwell AFB, Ala.

Dear Mr. McCord,

I am happy to inform you that you have passed  
satisfactorily the Comprehensive Examination for  
candidates seeking the degree of Master of Science  
in International Affairs.

Congratulations!

Very truly yours,

*James G. Beau*  
for Grover L. Angel  
Dean

cc: CCS File  
Registrar # 183595

SECRET

Do Not Fill In

REQUEST FOR PERSONNEL ACTION										DATE PREPARED							
1. SERIAL NUMBER		2. NAME (Last-First-Middle)								15 July 1965							
058124		MC CORD, James W., Jr.															
3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT									
REASSIGNMENT						MONTH DAY YEAR 07 1 65		REGULAR									
6. FUNDS		X		V TO V		V TO O		7. COST CENTER NO. CHARGE		8. LEGAL AUTHORITY (Completed by Office of Personnel)							
C TO V		C TO O		O TO O		0271-0203											
9. ORGANIZATIONAL DESIGNATIONS						10. LOCATION OF OFFICIAL STATION											
DHS/OFFICE OF SECURITY TECHNICAL DIVISION OFFICE OF THE CHIEF						WASHINGTON, D. C.											
11. POSITION TITLE						12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION									
ELECT ENG. - AUTO SUPP (15)						0642		SS									
14. CLASSIFICATION SCHEDULE (GS, etc.)				15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE									
GS				0855.21		15 5		\$ 18,740									
18. REMARKS																	
19A. SIGNATURE OF REQUESTING OFFICIAL						DATE SIGNED		DATE SIGNED									
								A/Chief/Personnel 7/14/65									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL																	
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING		22. STATION CODE		23. INTEREST CODE		24. MOOTING CODE		25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LSI	
37		10		16360		000		75613		1		01/26/24					
28. HIR EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ. NO		34. SEX					
MO. DA. YR.				1-CSC 2-FICA 3-BONE		CODE		TYPE		MO. DA. YR.		EOD DATA					
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG COMP. DATE		38. CAREER CATEGORY		39. FEGLI/HEALTH INSURANCE		40. SOCIAL SECURITY NO							
CODE		B-BONE 1-5 PT. 2-10 PT.		MO. DA. YR.		MO. DA. YR.		CODE		CODE		CODE		CODE		CODE	
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAL. CODE				43. FEDERAL TAX DATA				44. STATE TAX DATA					
CODE				CODE				CODE				CODE					
B-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				1-YES 2-NO				1-YES 2-NO				1-YES 2-NO					
45. POSITION CONTROL CERTIFICATION						46. O.P. APPROVAL						DATE APPROVED					
7/21/65 DMW												7/23/65					

FORM 1152 USE PREVIOUS EDITION

SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

14.

SECRET

FORM 1-1-64 (Rev. 1-64)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED	
1. SERIAL NUMBER		2. NAME (Last-First-Middle)						30 August 1964			
058124		MCCORD, James W., Jr.									
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND TRANSFER FROM <del>ONLY TO VOUCHERED FUNDS</del>						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 8 16 64		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS		V TO V		V TO C		7. COST CENTER NO. CHARGE AAE		8. LEGAL AUTHORITY (Completed by Office of Personnel)			
X C TO V		C TO C		5271-0100							
9. ORGANIZATIONAL DESIGNATION DDS/OFFICE OF SECURITY EXECUTIVE STAFF						10. LOCATION OF OFFICIAL STATION  WASHINGTON, D.C.					
11. POSITION TITLE SECURITY OFFICER						12. POSITION NUMBER 0032		13. CAREER SERVICE DESIGNATION ES			
14. CLASSIFICATION SCHEDULE (GS, FH, etc.) GS			15. OCCUPATIONAL SERIES 1810.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE \$ 18,170				
18. REMARKS Verbal Concurrence: 20 August 1964 - <span style="border: 1px solid black; padding: 0 20px;"> </span> DDP/EE Personnel Mr. McCord is being double slotted against position 0032 for approximately one (1) year while attending the Air War College.  Date: 20 AUG 1964  Security Approval has been granted for the use contemplated by this request cc: DDP/EE cc: CI Br <i>W. B. O. [Signature]</i> 18A. SIGNATURE OF REQUESTING OFFICIAL <i>Chief, Personnel</i> DATE SIGNED <i>20 8/20/64</i>											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 16	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 16760 73		22. STATION CODE 25003	23. INTEGRATE CODE	24. HOOBTS CODE 1	25. DATE OF BIRTH MO. DA. YR. 01 05 39	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.		
28. RTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-CSC 3-FICA 5-BONE	30. RETIREMENT DATA CODE		31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.	33. SECURITY REQ NO.		34. SEX			
35. VET. PREFERENCE CODE 8-BONE 1-5 PT. 7-10 PT.	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CODE 0-BS-10 PROV. TEMP.	39. FEGLI. HEALTH INSURANCE CODE 0-BS-10 1-YES	40. SOCIAL SECURITY NO.					
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA CODE NO. TAX EXEMPTIONS 1-YES 2-NO		44. STATE TAX DATA CODE NO. TAX EXEMPTIONS 1-YES 2-NO				
45. POSITION CONTROL CERTIFICATION <i>from 66</i>				46. OF APPROVAL <i>[Signature]</i>		DATE APPROVED <i>5 10 64</i>					

FORM 1-1-64

1152

USE PREVIOUS EDITIONS

SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

14

**SECRET**  
When Filled In

<b>REQUEST FOR PERSONNEL ACTION</b>				DATE PREPARED <b>2 MAY 1962</b>	
1. SERIAL NUMBER <b>058124</b>		2. NAME (Last-First-Middle) <b>MCQUINN, James W. Jr.</b>			
3. NATURE OF PERSONNEL ACTION <b>Reassignment and Transfer to Confidential Funds</b>			4. EFFECTIVE DATE REQUESTED MONTH <b>05</b> DAY <b>27</b> YEAR <b>62</b>		5. CATEGORY OF EMPLOYMENT <b>Regular</b>
6. FUNDS 	V TO V <input type="checkbox"/>	X <input checked="" type="checkbox"/>	V TO CF <input type="checkbox"/>	7. COST CENTER NO. CHARGEABLE <b>2139 9900 1017</b>	
9. ORGANIZATIONAL DESIGNATIONS <b>DDP/EE German Station Deputy for Combined Services Security Branch</b>			10. LOCATION OF OFFICIAL STATION <b>Frankfurt, Germany</b>		
11. POSITION TITLE <b>Security Officer</b>			12. POSITION NUMBER <b>0363</b>		13. CAREER SERVICE DESIGNATION <b>SS</b>
14. CLASSIFICATION SCHEDULE (GS, LD, etc.) <b>GS</b>		15. OCCUPATIONAL SER. NO. <b>1810.01</b>	16. GRADE AND STEP <b>15 2</b>		17. SALARY OR RATE <b>14055</b>
18. REMARKS  One copy has been forwarded to the Office of Security. W-4 and D-4 forms have been forwarded to Payroll. Medical OK, JANUARY 1962 per the Office of Security. From: DDS/Office of Security Security Research Staff Office of the Chief Washington, D.C. #365  <div style="text-align: right;"><i>mx 5/22/62</i></div>					
19. SIGNATURE OF REQUESTING OFFICIAL  <b>C/22/Per</b>		DATE SIGNED <b>5-11-62</b>		100. SIGNATURE OF CAREER SERVICE APPROVING OFFICIAL  <b>for chief, O.S. per</b>	
				DATE SIGNED <b>16 May 62</b>	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
21. ACTION CODE <b>20</b>	22. EMPLOY CODE <b>10</b>	23. SERVICE CODE <b>5446</b>	24. STATION CODE <b>EE</b>	25. POSTAL CODE <b>27015</b>	26. POSTAL CODE <b>3</b>
27. DATE OF LEAVE <b>01 12 1961</b>		28. DATE OF LEAVE <b>01 12 1961</b>			
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171. DATE OF LEAVE <b>01 12 1961</b>		172. DATE OF LEAVE <b>01 12 1961</b>			
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335. DATE OF LEAVE <b>01 12 1961</b>		336. DATE OF LEAVE <b>01 12 </b>			

**CIA INTERNAL USE ONLY**  
**REQUEST FOR PERSONNEL ACTION**

25 June 1959

1. Serial No. <b>158124</b>		2. Name (Last-First-Middle) <b>MCCORD JAMES W JR</b>		3. Date Of Birth Mo. Da. Yr. <b>08 22 51</b>		4. Vnt. Prof. Mo. Da. Yr. <b>08 22 51</b>		5. Sex <b>M</b>		6. Ch. Code <b>1</b>	
7. SCU Mo. Da. Yr. <b>03 27 45</b>		8. CSC Rating Yrs. 1 Code <b>No. 2 1</b>		9. CSC Or Other Legal Authority <b>50 USCA 403 J</b>		10. Apmt. Authority Mo. Da. Yr. <b>08 22 51</b>		11. FEGLI Yrs. 1 Code <b>No. 2</b>		12. LRD Mo. Da. Yr. <b>08 22 51</b>	

**PREVIOUS ASSIGNMENT**

14. Organizational Designations <b>DOS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF</b>		Code <b>3112</b>		15. Location Of Official Station <b>WASH., D.C.</b>		Station Code <b>75013</b>	
16. Dept. - Field Dept. - USStd. Frqn. - <b>2</b>		17. Position Title <b>SECURITY OFFICER</b>		18. Position No. <b>0365</b>		19. Serv. Code <b>GS</b>	
20. Occup. Series <b>1810.01</b>		21. Grade & Step <b>15-2</b>		22. Salary Or Rate <b>\$ 11,835</b>		23. SD <b>SS</b>	
24. Date Of Grade Mo. Da. Yr. <b>07 01 56</b>		25. PSI Due Mo. Da. Yr. <b>06 28 59</b>		26. Appropriation Number <b>9 7100 20 001</b>			

**ACTION**

27. Nature Of Action <b>PROMOTION</b>		Code <b>30</b>		28. Eff. Date Mo. Da. Yr. <b>08 22 59</b>		29. Type Of Employee <b>Regular</b>		30. Separation Date <b>08 22 59</b>	
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**PRESENT ASSIGNMENT**

31. Organizational Designations <b>DDS Office of Security Security Research Staff Office of the Chief</b>		Code <b>3112</b>		32. Location Of Official Station <b>Washington, D. C.</b>		Station Code <b>75013</b>	
33. Dept. - Field Dept. - USStd. Frqn. - <b>D</b>		34. Position Title <b>Security Officer</b>		35. Position No. <b>0365</b>		36. Serv. Code <b>GS</b>	
37. Occup. Series <b>1810.01</b>		38. Grade & Step <b>15-1</b>		39. Salary Or Rate <b>\$ 12,770.00</b>		40. SD <b>ES</b>	
41. Date Of Grade Mo. Da. Yr. <b>07 01 59</b>		42. PSI Due Mo. Da. Yr. <b>06 28 61</b>		43. Appropriation Number <b>9-7100-20-001</b>			

**SOURCE OF REQUEST**

A. Requested By (Name And Title) <b>Sheffield Edwards, Director of Security</b>		C. Request Approved By (Signature And Title) <b>Sheffield Edwards Director of Security</b>	
B. For Additional Information Call (Phone & Telephone Ext.) <b>Ch. Pers. Br., A2TS/OS</b>			

**CLEARANCES**

A. Career Board		B. Pos. Control		C. Classification		D. Placement		E. Approved By	
Signature		Signature		Signature		Signature		Signature	
Date		Date		Date		Date		Date	

Remarks

# REQUEST FOR PERSONNEL ACTION

21 January 1959

1. Serial No.		2. Name (Last-First-Middle)		3. Date Of Birth		4. Vet. Pref.		5. Sex		6. C. Code	
158124		MCCORD JAMES W JR				Non-0 5 Pt-1 10 Pt-2		M 1		Mo. Da. Yr. 00 22 51	
7. SCD		8. CSC Reint.		9. CSC Or Other Legal Authority		10. Apmt. Allidg.		11. HGLI		12. LCD	
Mo. Da. Yr. 03 27 15		Yes-1 No-2		Code 1		Mo. Da. Yr. 50 01 04		Yes-1 No-2		Code 00 22 51	

## PREVIOUS ASSIGNMENT

14. Organizational Designations		Code		15. Location Of Official Station		Station Code	
DDS OFFICE OF SECURITY INVESTIGATION STAFF		3110		WASH., D.C.		75013	
16. Dept. - Field		17. Position Title		18. Position No.		19. Serv.	
Dept. - Field USIld - Frn -		Code 2		INVESTIGATOR		0033	
20. Occup. Series		21. Grade & Step		22. Salary Or Rate		23. SS	
1810.22		14-2		\$11,595		SS	
24. Date Of Grade		25. PSI Due		26. Appropriation Number			
Mo. Da. Yr. 07 01 50		Mo. Da. Yr. 00 28 50		9 7101 20			

## ACTION

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Data	
REASSIGNMENT		10		Mo. Da. Yr. 1 1 59		Regular		11			

## PRESENT ASSIGNMENT

31. Organizational Designations		Code		32. Location Of Official Station		Station Code	
DDS/Office of Security Security Research Staff Office of the Chief		3112 3112		Washington, D. C.			
33. Dept. - Field		34. Position Title		35. Position No.		36. Serv.	
Dept. - Field USIld - Frn - D		Code 2		Security Officer		T365	
37. Occup. Series		38. Grade & Step		39. Salary Or Rate		40. SS	
1810.01		14-2		\$11595.00 ps		SS	
41. Date Of Grade		42. PSI Due		43. Appropriation Number			
Mo. Da. Yr. 1 1 59		Mo. Da. Yr. 1 1 59		9-7100-20-001			

## SOURCE OF REQUEST

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Ch. Pers. Br., A&TS/OS		Chief, Personnel Branch, A&TS/OS	
B. For Additional Information Call (Name & Telephone Ext.)			
Ext. 2063			

## CLEARANCES

Clearance		Signature		Date		Clearance		Signature		Date	
A. Career Board				23 11 58		D. Placement		E. J. 12/17		1-28-59	
B. Pos. Control						F. Approved By					
C. Classification											
Remarks											

**SECRET**  
(When Filled In)

DATE PREPARED Mo 7 Da 10 Yr 58			<b>REQUEST FOR PERSONNEL ACTION</b>				X		V to V		V to UV			
1. Serial No.			2. Name (Last-First-Middle) McCORD, James Walter, Jr.			3. Date of Birth		4. Ver. Pref. None 0 Pr-1 Pr-2		5. Sex M		6. CS - EQD Mo Da Yr		
7. SCD Mo Da Yr			8. CSC Reim. Yes = 1 No = 2		9. CSC Or Other Legal Authority		10. Appr. Authority Mo Da Yr		11. FEGLI Yes = 1 No = 2		12. LCD Mo Da Yr		13. MIL. SERV. CREDIT LEE Yes = 1 No = 2	

**PREVIOUS ASSIGNMENT**

14. Organizational Designations DDS/Office of Security Security Research Staff Office of the Chief				Code		15. Location Of Official Station Washington, D. C.				Station Code	
16. Dept.-Field Dept. = Usfld = Frgr = D		17. Position Title Security Officer		18. Position No. 365		19. Serv. GS		20. Occup. Series 1810.01			
21. Grade & Step 14-2		22. Salary Or Rate \$ 11,595 pa		23. SD SS		24. Date Of Grade Mo Da Yr		25. PSI Due Mo Da Yr		26. Appropriation Number 6-7101-20	

**ACTION**

27. Nature Of Action REASSIGNMENT		Code		28. Eff. Date Mo Da Yr		29. Type Of Employee Regular		Code		30. Separation Date	
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**PRESENT ASSIGNMENT**

31. Organizational Designations DDS/Office of Security Inspection Staff				Code 3110		32. Location Of Official Station Washington, D. C.				Station Code	
33. Dept.-Field Dept. = Usfld = Frgr = D		34. Position Title Investigator		35. Position No. 33		36. Serv. GS		37. Occup. Series 1810.22			
38. Grade & Step 14-2		39. Salary Or Rate \$ 11,595 pa		40. SD SS		41. Date Of Grade Mo Da Yr 07/01/56		42. PSI Due Mo Da Yr 06/28/59		43. Appropriation Number 8-7101-20	

**SOURCE OF REQUEST**

A. Requested By (Name And Title) Cn. Pers. Br. A&TS/OS		C. Request Approved By (Signature And Title) Cn. Pers. Branch, A&TS/OS	
B. For Additional Information Call (Name & Telephone Ext.) Ext 2063			

**CLEARANCES**

Clearance		Signature		Date		Clearance		Signature		Date	
A. Career Board						D. Placement				7/16/58	
B. Pos. Control						E.					
C. Classification						F. Approved By				7-16-58	
Remarks											

# SECRET

STANDARD FORM 52  
 PREVIOUS EDITIONS  
 U. S. GOVERNMENT PRINTING OFFICE  
 WASHINGTON, D. C. 20540  
 GPO: 1957 O - 354-100

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr - Miss - Mrs - One given name, initial(s), and surname) <b>MR. JAMES W. McCORD, Jr.</b>	2. DATE OF BIRTH <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	3. REQUEST NO. <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	4. DATE OF REQUEST <b>4 Jun 57</b>
5. NATURE OF ACTION REQUESTED: A. PURPOSE (Specify whether appointment, promotion, separation, etc.) <b>REASSIGNMENT</b>		6. EFFECTIVE DATE A. PROPOSED: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	7. C. S. OR OTHER LEGAL AUTHORITY <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
B. POSITION (Specify whether establish, change grade or title, etc.) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		B. APPROVED: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

FROM - <b>Investigator (CI)</b> <b>GS-1610.22-14</b> <span style="float: right;"><b>T367</b></span> <span style="float: right;"><b>\$10,320.00 pa</b></span> <b>DDS/Office of Security</b> <b>Security Research Staff</b> <b>Internal Branch</b> <b>Washington, D. C.</b> <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	8. POSITION TITLE AND NUMBER <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	TO - <b>Security Officer</b> <b>GS-1610.01-14</b> <span style="float: right;"><b>T365-14</b></span> <span style="float: right;"><b>\$10,320.00 pa</b></span> <b>DDS/Office of Security</b> <b>Security Research Staff</b> <b>Office of the Chief</b> <b>Washington, D. C.</b> <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
9. SERVICE, GRADE, AND SALARY <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
10. ORGANIZATIONAL DESIGNATIONS <b>311201</b>		
11. HEADQUARTERS <b>2</b>		
12. FIELD OR DEPARTMENTAL <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

A. REMARKS (Use reverse if necessary)  
**No Fitness Report required - no change in supervision.**

B. REQUESTED BY (Name and title) <b>Ch, Pers. Br., A&amp;TS, OS</b>	D. REQUEST APPROVED BY Signature: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Title: <b>Ch, Personnel Branch, A&amp;TS, OS</b>									
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) <b>Ext. 2063</b>	13. VETERAN PREFERENCE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">NONE</td> <td style="width: 33%;">WWD OTHER 5-PT</td> <td style="width: 33%;">10-POINT</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td></td> <td>USAS</td> <td>OTHER</td> </tr> </table>	NONE	WWD OTHER 5-PT	10-POINT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		USAS	OTHER
NONE	WWD OTHER 5-PT	10-POINT								
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
	USAS	OTHER								
14. POSITION CLASSIFICATION ACTION <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">NEW</td> <td style="width: 25%;">VICE</td> <td style="width: 25%;">I. A.</td> <td style="width: 25%;">REAL</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="text-align: right; margin-top: 10px;"><b>SD-SS</b></div>		NEW	VICE	I. A.	REAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
NEW	VICE	I. A.	REAL							
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							
15. SEX <b>M</b>	16. APPROPRIATION FROM <b>7-T101-20</b> TO <b>Same</b>									
17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>Yes</b>	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>									
19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>										

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A			<div style="border: 1px solid black; height: 100px; width: 100%;"></div>
B. CEN. OF POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR ENCL			
E			

F. APPROVED BY

# SECRET

~~SECRET~~

<small>STANDARD FORM 52 PROVIDED BY THE U. S. CIVIL SERVICE COMMISSION EMPLOYEES' FEDERAL PERSONNEL MANUAL, CHAPTER II</small>		<b>REQUEST FOR PERSONNEL ACTION</b>																								
<b>REQUESTING OFFICE:</b> Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.																										
1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) <b>MR. JAMES W. McCORD, Jr.</b>		2. DATE OF BIRTH <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	3. REQUEST NO. <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																							
4. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) <b>PROMOTION</b>		5. EFFECTIVE DATE A. PROPOSED: <b>ASAP</b>	6. DATE OF REQUEST <b>6/23/56</b> <small>7. C. S. FORM 52 8. SPECIAL AUTHORITY 9. 11</small>																							
8. POSITION (Specify whether establish, change grade or title, etc.) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		B. APPROVED: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																								
FROM— <b>Security Res Spec T405 GS-1810.24-13 \$9205.00 pa</b>		TO— <b>Investigator (CI) T367 GS-1810.22-14 \$10,320.00 pa</b>																								
10. ORGANIZATIONAL DESIGNATIONS <b>DDS/Office or Security Security Research Staff External Branch</b>		11. HEADQUARTERS <b>Washington, D. C.</b>																								
12. FIELD OR DEPARTMENTAL <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		13. FIELD OR DEPARTMENTAL <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL																								
A. REMARKS (Use reverse if necessary).  <b>No Fitness Report required - no change in supervision.</b>																										
B. REQUESTED BY (Name and title) <b>Ch, Pers. Br., A&amp;TS, OS</b>		D. REQUEST APPROVED BY <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																								
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) <b>Ext. 2063</b>		Signature: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Title: <b>Ch, Admin &amp; Training Staff, OS</b>																								
13. VETERAN PREFERENCE <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td>NONE</td><td>WV</td><td>OTHER</td><td>S-PT</td><td>10 POINT</td></tr><tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td colspan="5" style="text-align: center;"><small>DISAB. OTHER</small></td></tr></table>		NONE	WV	OTHER	S-PT	10 POINT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<small>DISAB. OTHER</small>					14. POSITION CLASSIFICATION ACTION <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td>NEW</td><td>VICE</td><td>I. A.</td><td>REAL</td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table> <b>SD-SS</b>		NEW	VICE	I. A.	REAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NONE	WV	OTHER	S-PT	10 POINT																						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>																						
<small>DISAB. OTHER</small>																										
NEW	VICE	I. A.	REAL																							
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
15. SEX <b>M</b>		16. APPROPRIATION FROM: <b>4-7101-20</b> TO: <b>6-7101-20</b>																								
17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>YES</b>		18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																								
19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: <b>TEXAS</b>		20. STANDARD FORM 50 REMARKS <div style="border: 1px solid black; height: 100px; width: 100%;"></div>																								
21. CLEARANCES <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td>A.</td><td>INITIAL OR SIGNATURE</td><td>DATE</td><td rowspan="6">REMARKS:</td></tr><tr><td>B. CEIL. OR POS. CONTROL</td><td><b>CH</b></td><td></td></tr><tr><td>C. CLASSIFICATION</td><td><b>SECRET</b></td><td><b>6/23/56</b></td></tr><tr><td>D. PLACEMENT OR EX</td><td></td><td></td></tr><tr><td>E.</td><td></td><td></td></tr><tr><td>F. APPROVED BY</td><td></td><td></td></tr></table>				A.	INITIAL OR SIGNATURE	DATE	REMARKS:	B. CEIL. OR POS. CONTROL	<b>CH</b>		C. CLASSIFICATION	<b>SECRET</b>	<b>6/23/56</b>	D. PLACEMENT OR EX			E.			F. APPROVED BY						
A.	INITIAL OR SIGNATURE	DATE	REMARKS:																							
B. CEIL. OR POS. CONTROL	<b>CH</b>																									
C. CLASSIFICATION	<b>SECRET</b>	<b>6/23/56</b>																								
D. PLACEMENT OR EX																										
E.																										
F. APPROVED BY																										

E.O.

[REDACTED]  
[REDACTED]  
23 September 1954

Military Permit for Germany - James Walter McCord, Jr. *file*

1. It is requested that a Military Permit for Germany be affixed to the Special Passport issued to the above subject.
2. Travel for the above subject is sponsored by the CENTRAL INTELLIGENCE AGENCY. Housing accommodations are available.
3. It is further requested that any reference to the CENTRAL INTELLIGENCE AGENCY be excluded from the permit issued.

[REDACTED]  
Date of issue: 15 September 1954  
Place of issue: Washington, D.C.  
Valid Until: 14 September 1956  
Occupation: Government Employee  
Destination: Frankfurt  
Duration in Germany: 2yrs.  
Date of entry: 30 September 1954

SECRET

STANDARD FORM 52  
REPLACES FORMS 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7, unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) MR. JAMES W. SECURITY		2. DATE 3/1	3. DATE OF REQUEST 6/1/54
4. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) PROMOTION		5. EFFECTIVE DATE A. PROPOSED: ASAP	6. C. S. OR OTHER LEGAL AUTHORITY 117
7. POSITION (Specify whether establish, change (rate or title, etc.)		8. APPROVED: 6 June 1954	
FROM— Investigator GS-1110.27-12 \$1240.01 SECURITY OFFICE DCA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		9. POSITION TITLE AND NUMBER A. SERVICE, GRADE, AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS 12. FIELD OR DEPARTMENTAL	TO— Security Officer GS-1110.01-13 \$1300.00 per annum DCA/Security Office Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL

9. REMARKS (Use reverse if necessary)

PSI eff 6 June 54 - not in folder

approved by SE/CSA 8 June 54

10. REQUESTED BY (Name and title) Chief, MSS		11. REQUEST APPROVED BY Signature: _____ Title: _____	
12. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Mr. 2262		13. POSITION CLASSIFICATION ACTION CD-SH	
14. VETERAN PREFERENCE NONE <input type="checkbox"/> OTHER <input checked="" type="checkbox"/> 15. POINT DISAB. OTHER		16. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>	
17. SEX M	18. RACE W	19. APPROPRIATION FROM: 4-7103-20 TO: 4-7103-20	20. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)
21. DATE OF APPOINT- MENT AFFIDAVITS (AFFIDAVITS ONLY)		22. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: _____	

23. STANDARD FORM 50 REMARKS

\* Partial 50 -  
6/1/54

24. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CIL OR POS. CONTROL	JW	27 June 54	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	SW	27 June 54	
E.			
F. APPROV			

SECRET

10 June 54

SECRET

STANDARD FORM 52 PROPOSED BY DATE OF PROPOSAL APPROVED BY DATE OF APPROVAL			
<b>REQUEST FOR PERSONNEL ACTION</b>			
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr., Mrs., Miss, etc. - Give given name, initials, and surname) Mr. J. A. [unclear], Jr.		2. DATE OF BIRTH 2/7/20	3. REQUEST NO.
4. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) REASSIGNMENT		5. EFFECTIVE DATE A. PROPOSED	6. C. S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or rank, etc.)		D. APPROVED:	
120B- Investigator (Gen) TO 1-1 1-1010-12 7010.00 per annum  DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		1. POSITION TITLE AND NUMBER  2. SERVICE GRADE AND SALARY  3. ORGANIZATIONAL ORGANIZATION  4. HEADQUARTERS  5. FIELD OR DEPARTMENTAL	10- Investigator TO 1-1 1-1010-22-12 8710.00 per annum  DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
A. REMARKS (Use reverse if necessary)			
6. REQUESTED BY (Name and title) [unclear] Chief, A TS		D. REQUEST APPROVED BY Signature: [unclear] Title: Chief, Admin & Training Branch, TS	
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) [unclear] Ext. 2003			
13. VETERAN PREFERENCE NONE <input type="checkbox"/> 5YR <input type="checkbox"/> OTHER 5 PT. <input checked="" type="checkbox"/> 10 POINT DISAB. OTHER <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VES <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> CD-31	
15. SEX M	16. RACE W	17. APPROPRIATION FROM: 1-7103-20 TO: 1-7103-20	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)
		19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: TEXAS
21. STANDARD FORM 50 REMARKS			
22. CLEARANCES		INITIAL OR SIGNATURE	DATE
A.		[unclear]	2/21
B. CEIL. OR POS. CONTROL		[unclear]	2/21
C. CLASSIFICATION		[unclear]	2/21
D. PLACEMENT OR EMPL.		[unclear]	2/21
E.			
F. APPROVED BY: [unclear] SECRET [unclear]			

SECRET

STANDARD FORM 52 PERSONNEL ACTION U.S. DEPARTMENT OF DEFENSE GENERAL INSTRUCTIONS GENERAL CHAPTER 1				7000000000			
REQUEST FOR PERSONNEL ACTION							
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except CE and 7 unless otherwise instructed. If applicable, obtain resignation on SF 10 in separation data on reverse.							
1. NAME (Mr., Mrs., Miss - One given name, initial(s), and surname)		2. DATE OF BIRTH		3. REQUEST NO.		4. DATE OF REQUEST	
MR. JAMES W. McCORD, JR.						12/17/53	
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)				6. EFFECTIVE DATE A. PROPOSED:		7. C.S. OR OTHER LEGAL AUTHORITY	
REASSIGNMENT							
8. POSITION (Specify whether establish, change grade or title, etc.)				9. APPROVED: <i>Bob</i>		3 JAN 1954	
10. FROM - Investigator (Gen) T211.01 GS-1810-12 \$7040.00 per annum		11. TO - Investigator (Gen) T297.01 GS-1810-12 \$7040.00 per annum		12. FROM - DDA/Security Office Special Security Division SSD Pool Washington, D. C.		13. TO - DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C.	
14. FIELD <input checked="" type="checkbox"/> DEPARTMENTAL <input type="checkbox"/>		15. FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>		16. FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>		17. FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>	
18. REMARKS (Use reverse if necessary)							
Transfer TO Vouchered Funds FROM UnVouchered Funds.							
19. REQUESTED BY (Name and title) Chief, ASST				20. REQUEST APPROVED BY Signature: _____ Title: Chief, Admin. & Fin. Staff			
21. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Ext. 2063				22. SIGNATURE: _____			
23. VETERAN PREFERENCE				24. POSITION CLASSIFICATION ACTION			
NONE <input type="checkbox"/> 10% <input type="checkbox"/> 15% <input type="checkbox"/> 20% <input type="checkbox"/> 25% <input type="checkbox"/> 30% <input type="checkbox"/> 35% <input type="checkbox"/> 40% <input type="checkbox"/> 45% <input type="checkbox"/> 50% <input type="checkbox"/> 55% <input type="checkbox"/> 60% <input type="checkbox"/> 65% <input type="checkbox"/> 70% <input type="checkbox"/> 75% <input type="checkbox"/> 80% <input type="checkbox"/> 85% <input type="checkbox"/> 90% <input type="checkbox"/> 95% <input type="checkbox"/> 100%				25. FROM - CD-SE			
26. TO - CD-SE				27. DATE OF APPOINTMENT AFFIDAVIT (Accession only)			
28. LEGAL RESIDENCE STATE: _____				29. LEGAL RESIDENCE STATE: _____			
30. STANDARD FORM 50 REMARKS							
31. CLEARANCES							
A. _____		B. _____		C. _____		D. _____	
E. _____		F. _____		G. _____		H. _____	
I. _____		J. _____		K. _____		L. _____	
M. _____		N. _____		O. _____		P. _____	
Q. _____		R. _____		S. _____		T. _____	
U. _____		V. _____		W. _____		X. _____	
Y. _____		Z. _____		AA. _____		AB. _____	
AC. _____		AD. _____		AE. _____		AF. _____	
AG. _____		AH. _____		AI. _____		AJ. _____	
AK. _____		AL. _____		AM. _____		AN. _____	
AO. _____		AP. _____		AQ. _____		AR. _____	
AS. _____		AT. _____		AU. _____		AV. _____	
AW. _____		AX. _____		AY. _____		AZ. _____	
BA. _____		BB. _____		BC. _____		BD. _____	
BE. _____		BF. _____		BG. _____		BH. _____	
BI. _____		BJ. _____		BK. _____		BL. _____	
BM. _____		BN. _____		BO. _____		BP. _____	
BQ. _____		BR. _____		BS. _____		BT. _____	
BU. _____		BV. _____		BW. _____		BX. _____	
BY. _____		BZ. _____		CA. _____		CB. _____	
CC. _____		CD. _____		CE. _____		CF. _____	
CG. _____		CH. _____		CI. _____		CJ. _____	
CK. _____		CL. _____		CM. _____		CN. _____	
CO. _____		CP. _____		CQ. _____		CR. _____	
CS. _____		CT. _____		CU. _____		CV. _____	
CW. _____		CX. _____		CY. _____		CZ. _____	
DA. _____		DB. _____		DC. _____		DD. _____	
DE. _____		DF. _____		DG. _____		DH. _____	
DI. _____		DJ. _____		DK. _____		DL. _____	
DM. _____		DN. _____		DO. _____		DP. _____	
DQ. _____		DR. _____		DS. _____		DT. _____	
DU. _____		DV. _____		DW. _____		DX. _____	
DY. _____		DZ. _____		EA. _____		EB. _____	
EC. _____		ED. _____		EE. _____		EF. _____	
EG. _____		EH. _____		EI. _____		EJ. _____	
EK. _____		EL. _____		EM. _____		EN. _____	
EO. _____		EP. _____		EQ. _____		ER. _____	
ES. _____		ET. _____		EU. _____		EV. _____	
EW. _____		EX. _____		EY. _____		EZ. _____	
FA. _____		FB. _____		FC. _____		FD. _____	
FE. _____		FF. _____		FG. _____		FH. _____	
FI. _____		FJ. _____		FK. _____		FL. _____	
FO. _____		FP. _____		FQ. _____		FR. _____	
FS. _____		FT. _____		FU. _____		FV. _____	
FW. _____		FX. _____		FY. _____		FZ. _____	
GA. _____		GB. _____		GC. _____		GD. _____	
GE. _____		GF. _____		GG. _____		GH. _____	
GI. _____		GJ. _____		GK. _____		GL. _____	
GM. _____		GN. _____		GO. _____		GP. _____	
GQ. _____		GR. _____		GS. _____		GT. _____	
GU. _____		GV. _____		GW. _____		GX. _____	
GY. _____		GZ. _____		HA. _____		HB. _____	
HC. _____		HD. _____		HE. _____		HF. _____	
HG. _____		HH. _____		HI. _____		HJ. _____	
HK. _____		HL. _____		HM. _____		HN. _____	
HO. _____		HP. _____		HQ. _____		HR. _____	
HS. _____		HT. _____		HU. _____		HV. _____	
HW. _____		HX. _____		HY. _____		HZ. _____	
IA. _____		IB. _____		IC. _____		ID. _____	
IE. _____		IF. _____		IG. _____		IH. _____	
II. _____		IJ. _____		IK. _____		IL. _____	
IO. _____		IP. _____		IQ. _____		IR. _____	
IS. _____		IT. _____		IU. _____		IV. _____	
IW. _____		IX. _____		IY. _____		IZ. _____	
JA. _____		JB. _____		JC. _____		JD. _____	
JE. _____		JF. _____		JG. _____		JH. _____	
JI. _____		JJ. _____		JK. _____		JL. _____	
JO. _____		JP. _____		JQ. _____		JR. _____	
JS. _____		JT. _____		JU. _____		JV. _____	
JW. _____		JX. _____		JY. _____		JZ. _____	
KA. _____		KB. _____		KC. _____		KD. _____	
KE. _____		KF. _____		KG. _____		KH. _____	
KI. _____		KJ. _____		KK. _____		KL. _____	
KO. _____		KP. _____		KQ. _____		KR. _____	
KS. _____		KT. _____		KU. _____		KV. _____	
KW. _____		KX. _____		KY. _____		KZ. _____	
LA. _____		LB. _____		LC. _____		LD. _____	
LE. _____		LF. _____		LG. _____		LH. _____	
LI. _____		LJ. _____		LK. _____		LL. _____	
LO. _____		LP. _____		LQ. _____		LR. _____	
LS. _____		LT. _____		LU. _____		LV. _____	
LW. _____		LX. _____		LY. _____		LZ. _____	
MA. _____		MB. _____		MC. _____		MD. _____	
ME. _____		MF. _____		MG. _____		MH. _____	
MI. _____		MJ. _____		MK. _____		ML. _____	
MO. _____		MP. _____		MQ. _____		MR. _____	
MS. _____		MT. _____		MU. _____		MV. _____	
MW. _____		MX. _____		MY. _____		MZ. _____	
NA. _____		NB. _____		NC. _____		ND. _____	
NE. _____		NF. _____		NG. _____		NH. _____	
NI. _____		NJ. _____		NK. _____		NL. _____	
NO. _____		NP. _____		NQ. _____		NR. _____	
NS. _____		NT. _____		NU. _____		NV. _____	
NW. _____		NX. _____		NY. _____		NZ. _____	
OA. _____		OB. _____		OC. _____		OD. _____	
OE. _____		OF. _____		OG. _____		OH. _____	
OI. _____		OJ. _____		OK. _____		OL. _____	
OO. _____		OP. _____		OQ. _____		OR. _____	
OS. _____		OT. _____		OU. _____		OV. _____	
OW. _____		OX. _____		OY. _____		OZ. _____	
PA. _____		PB. _____		PC. _____		PD. _____	
PE. _____		PF. _____		PG. _____		PH. _____	
PI. _____		PJ. _____		PK. _____		PL. _____	
PO. _____		PP. _____		PQ. _____		PR. _____	
PS. _____		PT. _____		PU. _____		PV. _____	
PW. _____		PX. _____		PY. _____		PZ. _____	
QA. _____		QB. _____		QC. _____		QD. _____	
QE. _____		QF. _____		QG. _____		QH. _____	
QI. _____		QJ. _____		QK. _____		QL. _____	
QO. _____		QP. _____		QQ. _____		QR. _____	
QS. _____		QT. _____		QU. _____		QV. _____	
QW. _____		QX. _____		QY. _____		QZ. _____	
RA. _____		RB. _____		RC. _____		RD. _____	
RE. _____		RF. _____		RG. _____		RH. _____	
RI. _____		RJ. _____		RK. _____		RL. _____	
RO. _____		RP. _____		RQ. _____		RR. _____	
RS. _____		RT. _____		RU. _____		RV. _____	
RW. _____		RX. _____		RY. _____		RZ. _____	
SA. _____		SB. _____		SC. _____		SD. _____	
SE. _____		SF. _____		SG. _____		SH. _____	
SI. _____		SJ. _____		SK. _____		SL. _____	
SO. _____		SP. _____		SQ. _____		SR. _____	
SS. _____		ST. _____		SU. _____		SV. _____	
SW. _____		SX. _____		SY. _____		SZ. _____	
TA. _____		TB. _____		TC. _____		TD. _____	
TE. _____		TF. _____		TG. _____		TH. _____	
TI. _____		TJ. _____		TK. _____		TL. _____	
TO. _____		TP. _____		TQ. _____		TR. _____	
TS. _____		TT. _____		TU. _____		TV. _____	
TW. _____		TX. _____		TY. _____		TZ. _____	
UA. _____		UB. _____		UC. _____		UD. _____	
UE. _____		UF. _____		UG. _____		UH. _____	
UI. _____		UJ. _____		UK. _____		UL. _____	
UO. _____		UP. _____		UQ. _____		UR. _____	
US. _____		UT. _____		UU. _____		UV. _____	
UW. _____		UX. _____		UY. _____		UZ. _____	
VA. _____		VB. _____		VC. _____		VD. _____	
VE. _____		VF. _____		VG. _____		VH. _____	
VI. _____		VJ. _____		VK. _____		VL. _____	
VO. _____		VP. _____		VQ. _____		VR. _____	
VS. _____		VT. _____		VU. _____		VV. _____	
VW. _____		VX. _____		VY. _____		VZ. _____	
WA. _____		WB. _____		WC. _____		WD. _____	
WE. _____		WF. _____		WG. _____		WH. _____	
WI. _____		WJ. _____		WK. _____		WL. _____	
WO. _____		WP. _____		WQ. _____		WR. _____	
WS. _____		WT. _____		WU. _____		WV. _____	
WW. _____		WX. _____		WY. _____		WZ. _____	
XA. _____		XB. _____		XC. _____		XD. _____	
XE. _____		XF. _____		XG. _____		XH. _____	
XI. _____		XJ. _____		XK. _____		XL. _____	
XO. _____		XP. _____		XQ. _____		XR. _____	
XS. _____		XT. _____		XU. _____		XV. _____	
XW. _____		XX. _____		XY. _____		XZ. _____	
YA. _____		YB. _____		YC. _____		YD. _____	
YE. _____		YF. _____		YG. _____		YH. _____	
YI. _____		YJ. _____		YK. _____		YL. _____	
YO. _____		YP. _____		YQ. _____		YR. _____	
YS. _____		YT. _____		YU. _____		YV. _____	
YW. _____		YX. _____		YY. _____		YZ. _____	
ZA. _____		ZB. _____		ZC. _____		ZD. _____	
ZE. _____		ZF. _____		ZG. _____		ZH. _____	
ZI. _____		ZJ. _____		ZK. _____		ZL. _____	
ZO. _____		ZP. _____		ZQ. _____		ZR. _____	
ZS. _____		ZT. _____		ZU. _____		ZV. _____	
ZW. _____		ZX. _____		ZY. _____		ZZ. _____	

*Security Concerns*  
12/22/53

SECRET

10-5770-6

Director of Personnel  
Department of Justice-F.B.I.  
Washington, D. C.

TO:

DATE:

17 September 1951

In accordance with the requirements of the Federal Personnel Manual,  
it is requested that the Official Personnel Folder and Leave Record  
of:

NAME:

DOB:

PREVIOUSLY EMPLOYED IN: Department of Justice-F.B.I.

BRANCH OR DIVISION :

LOCATION : Washington, D. C.

DATE OF EMPLOYMENT : October 1948 to February 1951

Be forwarded to:

Mr. K. B. J. Hopkins  
Chief, Personnel Division  
Central Intelligence Agency  
2430 E Street, N. W.  
Washington 25, D. C.

*Have record  
sent to payroll  
9-27-51*

CONFIDENTIAL

22 August 1951  
(Date)

I, James Walter McCord, Jr., hereby certify that the information appearing on my Personal History Statement dated 13 May 1951 is still accurate and correct, except as follows: No corrections

1. However an addition may be made to the education section inasmuch as one summer semester in evening Law School, Lincoln University, Oakland, Calif., was completed since the date of the application. This semester began 4 June 1951 and ended 10 August 1951.
2. In the certificate regarding Reserve Status filed with the original application it was reflected that I was in the Volunteer Air Reserve, USAF. On August 14 a letter Reserve Order from Hamilton AFB, Calif., was sent to me advising that I was being transferred from the Volunteer Air Reserve to

James Walter McCord, Jr.  
(Signature)

CONFIDENTIAL

the Organized Reserve with a mobilization assignment with the 19th District OSI, Travis AFB, California. (Military Status Questionnaire)

Glendale, California  
July 20, 1951

Mr. Joseph B. Ragan  
Chief, Personnel Procurement  
Central Intelligence Agency  
2430 R Street, N. W.  
Washington, D. C.

Dear Mr. Ragan:

Reference is made to your letter dated June 4, 1951.

At the present time I am in the position of finding it necessary in the very near future to make several decisions of considerable financial importance to me. Should your organization be in a position to indicate whether favorable consideration has been given my application, or to indicate by what date you may be in a position to make a decision in that regard, such information would be of very great help to me at this time. As you have been advised earlier, I am interested in the CIA as a career, am willing to accept an assignment either overseas or in this country at your discretion, and at the starting salary you believe commensurate with my past experience.

Any assistance you can furnish concerning the above request will be indeed appreciated.

Very truly yours

*James Walter McCord Jr*  
James Walter McCord, Jr.

REQUEST FOR SECURITY CLEARANCE

Received by: 1-2-11  
Date: 6 July

1. Full Name \_\_\_\_\_ 2. Year of birth \_\_\_\_\_  
Last, First Middle

3. Position Title SPECIAL AGENT Grade GS-11 Code     

4. Location: Office US Division 6 Branch             
Code            Code            Code           

5. Geographic destination SAFARI INC, CHICAGO  
City and state or country, as appropriate

6. Type of Employee: ☒ 1. Regular ☐ 2. Contract ☐ 3. Consultant  
☐ 4. Military ☐ 5. Other: \_\_\_\_\_

7. Funds: ☐ 1. Vouchered ☒ 2. Unvouchered

8. Type(s) of security clearance requested:

☒ Provisional for Shew name of pool or group

 **Secret**

 Full

Waiver

9. Availability date:                      10. Estimated clearance date                       
Day-Month-Year Month-Year

11. Recruitment Source \_\_\_\_\_ Code \_\_\_\_\_

12. Sex and Veteran status: ☒ 1. M-V ☐ 2. M-NV ☐ 3. F-V ☐ 4. F-NV

13. Remarks:

2 FEB 13 1943

Attachments:

( ) PMS  
( ) Appendix I  
( ) Photographs

Signature

PAC

Division

Form No. 37-104  
Jun 1951

4 June 1951

Mr. James W. McCord, Jr.

Alameda, California

Dear Mr. McCord:

This is to acknowledge receipt of your application for employment with the Central Intelligence Agency.

Your application is being given consideration for current employment possibilities. This process is somewhat time consuming; however, we shall advise you as soon as a definite decision has been reached.

Any requests for further information should be addressed to the undersigned.

Very truly yours,

JOSEPH B. RAGAN  
Chief, Personnel Procurement

Pool

10 May 1951

Mr. James Walter McCord, Jr.

Alameda, California

Dear Mr. McCord:

Thank you for your recent application for employment in our organization.

Enclosed you will find the forms which we require all prospective applicants to fill out in order that we may become more thoroughly acquainted with their background and experience. If you will be good enough to fill them out and return them with three passport size photographs of yourself, we will be in a better position to review your qualifications and will then advise you further. You may retain the fourth copy of the Personal History Statement for your own records.

We sincerely appreciate your interest in our organization and look forward to hearing from you in the near future.

Very truly yours,

JOSEPH B. RAGAN  
Chief, Personnel Procurement

Enclosures (9)

RESTRICTED

SECURITY AGREEMENT

1. I, John Edgar Hoover, understand that by virtue of my duties in the Central Intelligence Agency, I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to security standards set by the Central Intelligence Agency. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), as amended, concerning the disclosure of information relating to the National Defense and I am familiar with the penalties provided for violation thereof.

2. I agree that I do not now, nor shall I ever possess any right, interest, title or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the Central Intelligence Agency, but shall always recognize the property right of the United States of America in and to such matters.

3. I do solemnly swear that I will never divulge, publish nor reveal either by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties and in accordance with the laws of the United States, unless specifically authorized in writing in each case by the Director of Central Intelligence.

4. I understand that no change in my assignment or employment will relieve me of my obligation under this oath and that the provisions of this oath will remain binding upon me even after the termination of my services with the United States.

5. I understand that my employment by the Central Intelligence Agency is conditioned upon my understanding of and strict compliance with "Security Regulations CIA", and the appendices thereto.

6. I take this obligation freely, without any mental reservation or purpose of evasion.

In witness whereof I have set my hand and seal this \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

Subscribed to before me this \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

at \_\_\_\_\_.

\_\_\_\_\_  
(Seal)

[Redacted]  
Alameda, California  
April 13, 1941

Director  
Central Intelligence Agency  
Washington, D. C.

Dear Sir:

I am interested in securing an interview with your local Agent-In-Charge regarding the position of Special Agent with your organization. My prior investigative experience includes four years with the Federal Bureau of Investigation, two years as a Special Agent and two years as a Radio Technician. I hold a commission in the U. S. Air Force Reserve, and have held an assignment as Intelligence Officer in a Reserve Unit. My last annual two-week tour of duty in the Air Force Reserve was an Intelligence Officer Refresher Course at Lowry Air Force Base, Colorado in March, 1940. My age is twenty-seven, and I am married, no children.

Should it appear that an interview may be arranged, I shall be glad to talk with your representative at his convenience.

Very truly yours

*James Walter McCord, Jr.*

James Walter McCord, Jr.

SECRET

REPRODUCTION MASTERS

BIOGRAPHIC

BIOGRAPHIC PROFILE

H a n d l e   W i t h   C a r e

SECRET

WATERGATE FILE REVIEW FLAG

SUBJECT: McCord, James

FILE NO: 58124

DATE FLAGGED: 26 April 1974

All information contained in this file through the above date was reviewed for possible significance to "Watergate" or other related matters. This review was conducted by Office of Security personnel. Additionally, this file was in the custody of the Office of the Inspector General from 26 February 1974 until released to the Office of Security on 15 April 1974.

No action is required through date cited above for further "Watergate" related file review reporting.

File Cross Reference - 625000

  
Officer Reviewing File

DO NOT REMOVE OR DESTROY THIS FLAG WITHOUT THE CONCURRENCE  
OF THE DEPUTY DIRECTOR OF SECURITY.

SECRET

NOTIFICATION OF ASSIGNMENT OR CANCELLATION OF OFFICIAL		31 August 1970	
TO: (CAREER)	<input checked="" type="checkbox"/> CHIEF, RECORDS AND CONTROL	FILE NUMBER	13507
	<input type="checkbox"/> CHIEF, CONTRACT PERSONNEL DIVISION	EMPLOYEE NUMBER	
	<input checked="" type="checkbox"/> CHIEF, OPERATING COMPONENT (For action)	ID CARD NUMBER	
ATTN: 22/Chief Admin Staff		OFFICIAL	<input type="checkbox"/> ESTABLISHED
REF: Resignation Relinquishing		<input type="checkbox"/>	<input type="checkbox"/> DISCONTINUED
SUBJECT: [REDACTED]		UNIT	

**KEEP ON TOP OF FILE WHILE [REDACTED] IN EFFECT**

ESTABLISHMENT OF OFFICIAL [REDACTED] RECORDS (OPM 20-800-11)	CANCELLATION OF OFFICIAL [REDACTED] RECORDS (OPM 20-800-11)
A. TEMPORARILY FOR [REDACTED] DAYS EFFECTIVE DATE CON [REDACTED]	DATE (no. of CCB)  August 1951
B. CONTINUING AS OF COB	
SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (NHR 20-7)	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (NHR 20-7)
ASCERTAIN THAT CIA D-2 BEING ISSUED. (NHR 20-13)	RETURN ALL OFFICIAL DOCUMENTATION TO [REDACTED]
SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS [REDACTED] (HR-240-30)	DO NOT WRITE IN THIS BLOCK - FOR [REDACTED] INTERNAL USE ONLY
SUBMIT FORM 1323 FOR TRANSFERRING RESPONSIBILITY. (HR-240-30)	
SUBMIT FORM 2658 [REDACTED] FOR HOSPITALIZATION CARD	

## REMARKS AND/OR COVER HISTORY

Aug 51-Jun 53 CONUS 200  
Jun 53-May 62  
May 62-May 64 Germany [REDACTED]  
Jun 64 [REDACTED]

FORWARDING ADDRESS: [REDACTED]  
Rockville, Maryland 20850  
EMPLOYMENT ADDRESS: [REDACTED]

Subject is to indicate CIA as place of employment for entire period.

DISTRIBUTION: COPY 1 - RCP  
COPY 2 - OPERATING COMPONENT  
COPY 3 - S/O  
COPY 4 - CL/TELETYPE  
COPY 5 - [REDACTED] CHARGE  
COPY 6 - [REDACTED] FILE

FORM 1551 USE PREVIOUS EDITION  
8-68

SECRET

(13-20-43)

SECRET

NOTIFICATION OF CANCELLATION OF [REDACTED]		DATE
TO: (Check) <input checked="" type="checkbox"/> CHIEF, PERSONNEL OPERATIONS DIVISION	20 Jul 64	
CHIEF, OPERATING COMPONENT (For Action) OS	SUBJECT McCORD, JAMES W, Jr	
ATTN: OS/AATS	FILE NO. K3930	
REF: [REDACTED]	ID CARD NO.	
<input checked="" type="checkbox"/> [REDACTED] Records: (OP Memo 20-300-11)		
Effective 11 Jun 64		
<input checked="" type="checkbox"/> Submit Form 642 To Change Limitation Category. (HB 20-800-2 to be redesignated H4B 20-7)		
<input checked="" type="checkbox"/> [REDACTED]		
<input checked="" type="checkbox"/> Remarks: Subject should be acknowledged as a current employee as he is to attend the Air War College [REDACTED]		
7		
<b>THIS MEMO MUST REMAIN ON TOP OF FILE</b>		
<input type="checkbox"/> COPY TO CPD/OP		
DISTRIBUTION: 1-OSD/OS 1-PSD/OS		
[REDACTED] CHIEF: [REDACTED]		
GROUP 1 Excluded from automatic downgrading and declassification		

FORM 12-61 1551a

(13-20-43)

SECRET

8 March 1961

File No. K-3030

MEMORANDUM FOR: Chief, Records and Services Division  
Office of Personnel

SUBJECT : McCORD, James W.

1. [ ] arrangements ~~and is considered~~ have been completed for the above-named Subject. TDY
2. Effective 11 Mar - 27 March 61, it is requested that your current Agency employment to an external inquirer.

For [ ]  
Acting Chief [ ]

cc: SSD/OS

SECRET

FORM  
1-59 1580a

(4-13-40)

13-18 61  
LPC

Mr. James W. McCord, Jr.

Rockville, Maryland 20850

Dear Mr. McCord:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

Personnel Officer

Enclosures:

Questionnaire  
Return Envelope

Distribution:

Original - Addressee  
1 - OPF  
1 - RAD Subject's File

OP/RAD/EFAS/[ ]:mlp (23 April 1971)

Actions



1. LAST NAME <b>MC CORD, JAMES W JR</b>		FIRST NAME <b>MC CORD, JAMES W JR</b>		INITIAL(S) <b>XX</b>		2. APPOINTMENT DATA 08/22/51 Subject to Sec. 703(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/> Ceased to be subject to Sec. 703(d) on _____ annual leave bill		3. TOTAL SERVICE FOR LEAVE (at date of separation) Years <b>25</b> Months <b>05</b> Days <b>01</b> <input checked="" type="checkbox"/> More than 15 years	
4. DATE AND NATURE OF SEPARATION <b>RETIREMENT-INV-UNDER CIA RETIREMENT AND DISABILITY SYSTEM 08/31/70</b>									
SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)					SUMMARY OF HOME LEAVE (DAYS)				
5. Balance from prior leave year ended 1/10/70 328 1729					14. Date arrival abroad for HQ purposes _____				
6. Current leave year accrual through 8/22/70 128 64					15. Current balance as of 19 _____				
7. Total 456 1793					16. 12-month accrual rate _____				
8. Reduction in credits, if any (current year) _____					17. Dates leave used prior 24 months _____				
9. Total leave taken 367 4					18. Monthly accrual date _____				
10. Balance 89 1789					19. Calendar days credit for next accrual date _____				
11. Total hours paid in lump sum 89 hrs & 1 hol \$28,989.00					20. Date basic service period completed _____				
12. Salary rate(s) _____					MILITARY LEAVE				
13. Lump sum leave dates From 0830 09/01/70, 09/17/70 0930 (Hours)					21. Dates during current calendar yr _____ to _____				
14. Estimated/subject by _____ (Signature) for Chief Payroll 113-2585 (Date) (Title) (Telephone)					22. Dates during preceding calendar yr _____ to _____				
Standard Form 1150 November 1965 1150-106					ABSENCE WITHOUT PAY				
					LWOP or AWOL or Furlough Suspension (Months)				
					23. During leave year in which separated _____				
					24. During step increase waiting period which began on 06/14/70				
					25. During 12-month HQ accrual period (dates): _____				

SCD  
03/27/45

\*S/L TRANS TO  
STANDS 5 USA  
CH 63

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION  
FPM SUPPLEMENTS 50-51 AND 950-2

**SECRET**  
(When Filled In)

100: 11 JUL 70

### NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER <b>000128</b>		2. NAME (LAST FIRST MIDDLE) <b>MCCORD JAMES W JR</b>	
3. NATURE OF PERSONNEL ACTION <b>RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYS-CORR</b>		4. EFFECTIVE DATE <b>03/31/70</b>	5. CATEGORY OF EMPLOYMENT <b>REGULAR</b>
6. FUNDS V TO V CF TO V	V TO CF CF TO CF	7. Reason of Analysis No. Changeable <b>1271 0.001 0000</b>	8. USE OF OTHER FEES AUTHORITY <b>PL 86-362 SEC 100A</b>
9. ORGANIZATIONAL DESIGNATIONS <b>DDO/OFFICE OF SECURITY DD/PHYSICAL, TECHNICAL AND OVERSEAS SECURITY PHYSICAL SECURITY DIVISION OFFICE OF THE CHIEF</b>		10. LOCATION OF OFFICIAL STATION <b>WASH., D.C.</b>	
11. POSITION TITLE <b>PHYSICAL SEC OF</b>		12. POSITION NUMBER <b>0076</b>	13. SERVICE DESIGNATION <b>SS</b>
14. CLASSIFICATION SCHEDULE (G-18 ONLY) <b>GS</b>	15. OCCUPATIONAL SERIES <b>1810.07</b>	16. GRADE AND STEP <b>15 0</b>	17. SALARY OR RATE <b>20080</b>
18. REMARKS <b>THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 03/31/70 AS FOLLOWS: ITEM 16, GRADE AND STEP WHICH READ 15 0 TO READ 15 0; AND ITEM 17, SALARY OR RATE WHICH READ 20080 TO READ 20080.</b>			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19. ACTION CODE <b>55</b>	20. Service Code <b>10</b>	21. OFFICE CODING NUMERICAL ALPHABETIC	22. STATION CODE
23. DATE OF BIRTH MO DA YR <b>03 31 19</b>	24. DATE OF DEATH MO DA YR	25. DATE OF LEI MO DA YR	
26. TITLE REFERENCE MO DA YR	27. SPECIAL REFERENCE 1. CIL 2. L.A. 3. TOL 4. NONE	28. RETIREMENT DATA CODE	29. SEPARATION DATA CODE <b>00000000</b>
30. DATE OF BIRTH MO DA YR	31. DATE OF DEATH MO DA YR	32. DATE OF LEI MO DA YR	33. SECURITY REG NO
34. YET PREFERENCE 1. YES 2. NO	35. SERV COMP DATE MO DA YR	36. LONG COMP DATE MO DA YR	37. CAREER CATEGORY CAB PPSL PPSL LEAD
38. FEDERAL TAX DATA 1. YES 2. NO	39. HEALTH INSURANCE 1. YES 2. NO	40. SOCIAL SECURITY NO	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1. YES PREVIOUS SERVICE 2. NO PREVIOUS SERVICE 3. BREAK IN SERVICE (LESS THAN 3 YRS) 4. BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT CODE	43. FEDERAL TAX DATA 1. YES 2. NO	44. STATE TAX DATA 1. YES 2. NO
SIGNATURE OR OTHER AUTHENTICATION			
<div style="border: 1px solid black; padding: 10px; display: inline-block;"> <b>POSTED</b>  <b>9-16-70</b> </div>			

SECRET

(When Filled In)

P-26  
1000

## NOTIFICATION OF PERSONNEL ACTION

1. NAME (LAST, FIRST, MIDDLE)		2. NAME (LAST, FIRST, MIDDLE)		3. NAME (LAST, FIRST, MIDDLE)	
MCCORD JAMES W JR		MCCORD JAMES W JR		MCCORD JAMES W JR	
4. NATURE OF PERSONNEL ACTION		5. EFFECTIVE DATE		6. CATEGORY OF EMPLOYMENT	
RETIRED-T-II VOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYSTEM		08/31/70		REGULAR	
7. FUNDING		8. FUNDING		9. FUNDING	
X V TO V		V TO CF		CF TO V	
CF TO CF		CF TO CF		CF TO CF	
10. ORGANIZATIONAL DESIGNATION		11. LOCATION OF OFFICIAL STATION		12. SERVICE DESIGNATION	
CDS OFFICE OF SECURITY DD, PHYSICAL, TECHNICAL AND OVERSEAS SECURITY PHYSICAL SECURITY DIVISION OFFICE OF THE CHIEF		WASH., D.C.		SS	
13. CLASSIFICATION SCHEDULE (GS, GS-18, etc.)		14. OCCUPATIONAL SERIES		15. GRADE AND STEP	
GS		1810.07		13 19	
16. REMARKS		17. REMARKS		18. REMARKS	
19. ACTION CODE		20. ACTION CODE		21. ACTION CODE	
45		17		17	
22. OFFICE COUNCIL		23. STATION CODE		24. INTEGRITY CODE	
NUMBER		ALPHABETIC		NUMBER	
25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF GRADE	
MO DA YR		MO DA YR		MO DA YR	
28. SPECIAL REFERENCE		29. RETIREMENT DATA		30. SEPARATION DATA CODE	
1. YES 2. NO		1. YES 2. NO		1. YES 2. NO	
31. NET PREFERENCE		32. SERV COMP DATE		33. LONG COMP DATE	
1. YES 2. NO		MO DA YR		MO DA YR	
34. PREVIOUS U.S. GOVERNMENT SERVICE		35. LEAVE CAT CODE		36. FEDERAL TAX DATA	
1. YES 2. NO		1. YES 2. NO		1. YES 2. NO	
37. HEALTH INSURANCE		38. STATE TAX DATA		39. STATE TAX DATA	
1. YES 2. NO		1. YES 2. NO		1. YES 2. NO	
40. SIGNATURE OF OWNER AUTHENTICATION		41. SIGNATURE OF OWNER AUTHENTICATION		42. SIGNATURE OF OWNER AUTHENTICATION	
POSTED		POSTED		POSTED	
8-28-70		8-28-70		8-28-70	

FORM 5-66 (11-66)

Use Previous Edition

SECRET

BSI

Excluded from automatic  
downgrading and  
declassification

When Filled In

SECRET

(When Filled In)

E.O. 12812-2

## NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 05 100		2. NAME (LAST FIRST MIDDLE) STORO JAMES W JR	
3. NATURE OF PERSONNEL ACTION DESIGNATED TO PARTICIPATE IN CIA RESERVE TRAINING AVAILABILITY CENTER		4. EFFECTIVE DATE MO DA YR 05 10 70	5. CATEGORY OF EMPLOYMENT REGULAR
6. FUNDS V TO V CF TO V	V TO CF CF TO CF	7. FROM OF ANALYSIS OR CHARGEABLE 1001 (001) (000)	8. CDS FOR OTHER LEGAL AUTHORITY PL 103-643 SECT. 103
9. ORGANIZATIONAL ORIGINATIONS 005 SEC		10. LOCATION OF OFFICIAL STATION WASH., D.C.	
11. POSITION TITLE		12. POSITION NUMBER	13. SERVICE DESIGNATION
14. CLASSIFICATION (SCHEDULE 105, 10, 101)		15. OCCUPATIONAL SERIES 15	17. GRADE AND STEP

16. REMARKS			
-------------	--	--	--

## SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INTEREST CODE	24. FUND CODE	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR
28. INT EXPIRES MO DA YR	29. SPECIAL REFERENCE 1. C/A 2. C/A 3. F/A 4. NONE	30. RETIREMENT DATA CODE		31. SEPARATION DATA CODE TYPE	32. LEAVE, INC., Compensation Data MO DA YR	33. SECURITY REQ NO		34. SER	
35. VET PREFERENCE CODE 1. NONE 2. 10 PT 3. 20 PT	36. SERV COMP DATE MO DA YR	37. LONG COMP DATE MO DA YR	38. CAREER CATEGORY CAB B11A PROV 2200	39. HEALTH INSURANCE CODE 1. YES 2. NO	40. SOCIAL SECURITY NO				
41. PREVIOUS CIV. AND GOVERNMENT SERVICE CODE 0. NO PREVIOUS SERVICE 1. NO BREAK IN SERVICE 2. BREAK IN SERVICE LESS THAN 1 YRS 3. BREAK IN SERVICE MORE THAN 1 YRS		42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXEMPTION CODE 1. YES 2. NO		44. STATE TAX DATA FORM EXEMPTION CODE 1. YES 2. NO				

SIGNATURE OR OTHER AUTHENTICATION

POSTED

7-8-70

FORM 1000

1152

MAY 1967

Use Previous Edition

SECRET BBG

10. USE THIS SPACE FOR ANY OTHER DATA

(When Filled In)

A-38

1. SERIAL NO.		2. NAME		3. ORGANIZATION		4. FUNDS		5. LWOP HOURS	
058124		MCCORD JAMES W JR		16 240		V			
6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff Date	Grade	Step	Salary	Effective Date	SI	AY
GS 15	8	<del>28,000</del> 28,226	06/13/67	GS 15	9	<del>28,000</del> 28,989	06/14/70		
9. CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE				DATE					
<input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERK'S INITIALS						REGISTER BY			
FORM 7-64 560 E Use previous editions PAY CHANGE NOTIFICATION (4-51)									

DUUU

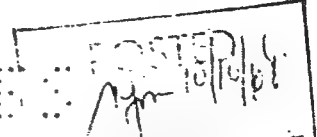
"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-231 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 23 DECEMBER 1969

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
MCCORD JAMES W JR	058124	16	240	V GS 15 8	\$28,226

JLB: 10 OCT 65

SECRET  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION									
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)							
058124		MCCORD JAMES W JR							
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT			
REASSIGNMENT				10 10 65		REGULAR			
6. FUNDS		7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY					
X		9271 0501 0000		50 USC 403					
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OR OFFICIAL STATION					
DDS/OFFICE OF SECURITY DD: PHYSICAL, TECHNICAL & OVERSEAS SECURITY PHYSICAL SECURITY DIVISION OFFICE OF THE CHIEF				WASH., D.C.					
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION			
PHYSICAL SEC OF				00170		SS			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE			
GS		1810.07		15 8		24393			
18. REMARKS									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGRITY CODE	24. MAJORITY CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	10	16240 SEC		75013					
28. TITLE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION / CANCELLATION DATA	
								EOD DATA	
33. VET PREFERENCE		34. SERV COMP DATE		35. LONG COMP DATE		36. CAREER CATEGORY		37. REG. HEALTH INS. FINDER	
38. PREVIOUS CIVILIAN GOVERNMENT SERVICE		39. LEAVE CAT CODE		40. FEDERAL TAX DATA		41. STATE TAX DATA			
SIGNATURE OR OTHER AUTHENTICATION									
<div style="text-align: right;">  </div>									

FORM 1150  
3-66Use Previous  
Edition

SECRET

JLB

 1. This document is classified "Secret" and is to be controlled accordingly.  
 2. (When Filled In)

058124		16-240 V		DATE		TYPE ACTION	
Grade	Step	Score	Last PM Date	Grade	Step	Score	Effective Date
058124	7-223734	06-18-67	05-15	8	124593	10-06-68	
QUALITY STEP INCREASE							
/s/Robert S. Mattison DATE: 10-04-68							
PAY CHANGE NOTIFICATION							

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGA.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
MCCORD JAMES W JR	058124	16	240	V GS 15 7	\$22,082	\$23,734

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME

SERIAL	ORGA.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
16 240	V	GS 15 7		\$21,192	\$22,082

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
MCCORD JAMES W JR	058124	16	240	V GS 15 5	\$19,415	\$19,978

A 39

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours				
058124		MCCORD JAMES		16 240 V						
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last EM Date	Grade	Step	Salary	Effective Date	PSI	ISI	ADI
GS 15	6	\$20,535	06/20/66	GS 15	7	\$21,192	06/14/67			
<p>8. Remarks and Authentication</p> <p>NO EXCESS LWOP IN PAY STATUS AT END OF WAITING PERIOD LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS      AUDITED BY</p> <p>I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.</p> <p>SIGNATURE: <i>[Signature]</i> DATE <i>[Date]</i></p> <p><b>PAY CHANGE NOTIFICATION</b></p>										

JUN 14 4 07 PM '67

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 4 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

NAME	SERIAL	ORGN.	FUND	GR-STEP	OLD SALARY	NEW SALARY
MCCORD JAMES JR	058124	05	240	V	GS 15 5 116,740	519,415

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours	
058124		MCCORD, JAMES		16 240 V			
5. OLD SALARY RATE				6. NEW SALARY RATE			
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date
GS-15	5	819975	08/20/65	GS-15	6	820505	08/28/66
7. TYPE ACTION							
PSI ISI ADJ.							
8. Remarks and Authorization							
QUALITY STEP INCREASE							
/s/ Emmett D. Behls DISB: 08/18/66							
PAY CHANGE NOTIFICATION							

**SECRET**  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION									
FILE NO. (R/S) 1/65									
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)							
054124		MCCORD JAMES W JR							
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT			
REASSIGNMENT				MO DA YR 08 24 65					
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CS OR OTHER LEGAL AUTHORITY	
CF TO V		CF TO CF				0271 0503 0000			
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICE/STATION					
DUS/SECURITY				WASH DC					
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION			
ELECT ENG AUDIO SUPP				0642		SI			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY GRADE			
GS		0655.21		19					
18. REMARKS									
SIGNATURE OR OTHER AUTHENTICATION									
<div style="float: right; border: 1px solid black; padding: 5px;"> <b>POSTED</b>  <i>4/1/65</i> </div>									

RZR: 23 JUL 65

SECRET  
(When Filled In)

OCF

## NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 058124		2. NAME (LAST FIRST MIDDLE) MCCORD JAMES W JR	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT		4. EFFECTIVE DATE 07 23 65	5. CATEGORY OF EMPLOYMENT REGULAR
6. FUNDS X	7 TO 9 CF TO V	7. COST CENTER NO. (CHARGEABLE) 6271 0208 0000	8. CSA OR OTHER LEGAL AUTHORITY 50 USC 403 J
9. ORGANIZATIONAL DESIGNATIONS DOS/OFFICE OF SECURITY TECHNICAL DIVISION OFFICE OF THE CHIEF		10. LOCATION OF OFFICIAL STATION WASH., D.C.	
11. POSITION TITLE ELECT ENG AUDIO SUPP		12. POSITION NUMBER 0542	13. SERVICE DESIGNATION SS
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS	15. OCCUPATIONAL SERIES 0855.21	16. GRADE AND STEP 15 5	17. SALARY OR RATE 18740
18. REMARKS			

## SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE 37	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC 16360 ALPHABETIC SEC	22. STATION CODE 75013	23. INTEGRATE CODE	24. RATING CODE 1	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
28. NTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1. CSC 2. PICA 3. NONE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REG NO.	34. SER		
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CAREER CATEGORY	39. PEGU / HEALTH INSURANCE	40. SOCIAL SECURITY NO.			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO	45. STATE TAX DATA CODE NO TAX STATE CODE EXEMP				

SIGNATURE OR OTHER AUTHENTICATION

FCM 11-62 1150

Use Previous Edition

SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

(When Filled In)

37

JUN 23 12 24 PM '65

1. Serial No		2. Name		3. Cost Center Number		4. LWOP Hours	
098124		MCCORD JAMES W JR		16 160 V			
5. OLD SALARY RATE				6. NEW SALARY RATE			
Grade	Step	Salary	Let IN Date	Grade	Step	Salary	Effective Date
GS 15 4		\$18,170	06/23/65	GS 15 5		\$18,740	06/20/65
7. TYPE ACTION							
PSI ISI ADI							
8. Remarks and Authorization							
<p>X NO EXCESS LWOP X IN PAY STATUS AT END OF WAITING PERIOD X LWOP STATUS AT END OF WAITING PERIOD CLERK'S INITIALS <i>AP</i> AUDITED BY <i>AP</i></p> <p>I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.</p> <p>SIGNATURE: <i>[Signature]</i> DATE: <i>8/11/65</i> PAY CHANGE NOTIFICATION</p>							

Form 9-61 560

Obsolete Previous Edition

(431)

**SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE AND STEP AS INDICATED IN CHART BELOW.**

[illegible]

SECRET  
(When Filled In)

DD: 14 AUG 64

NOTIFICATION OF PERSONNEL ACTION											
<p>1. SERIAL NUMBER 2. NAME (LAST-FIRST MIDDLE)</p> <p>052124 MCCORD JAMES W JR</p>											
<p>3. NATURE OF PERSONNEL ACTION</p> <p>REASSIGNMENT AND TRANSFER TO VOUCHERED FUNDS</p>						<p>4. EFFECTIVE DATE</p> <p>MO DA YR</p> <p>08 16 64</p>		<p>5. CATEGORY OF EMPLOYMENT</p> <p>REGULAR</p>			
<p>6. FUNDS</p> <p>X</p>		<p>V TO V</p> <p>CF TO V</p>		<p>V TO CF</p> <p>CF TO CF</p>		<p>7. COST CENTER NO. CHARGEABLE</p> <p>5271 0100 0000</p>		<p>8. CSC OF OTHER LEGAL AUTHORITY</p> <p>50 USC 403 J</p>			
<p>9. ORGANIZATIONAL DESIGNATIONS</p> <p>ODS OFFICE OF SECURITY EXECUTIVE STAFF</p>						<p>10. LOCATION OF OFFICIAL STATION</p> <p>WASH., D. C.</p>					
<p>11. POSITION TITLE</p> <p>SECURITY OFFICER</p>						<p>12. POSITION NUMBER</p> <p>0032</p>		<p>13. SERVICE DESIGNATION</p> <p>SS</p>			
<p>14. CLASSIFICATION SCHEDULE (GS, LB, etc.)</p> <p>GS</p>			<p>15. OCCUPATIONAL SERIES</p> <p>1810.01</p>			<p>16. GRADE AND STEP</p> <p>15 4</p>		<p>17. SALARY OR RATE</p> <p>18170</p>			
<p>18. REMARKS</p>											
<p>SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL</p>											
<p>19. ACTION CODE</p> <p>16</p>		<p>20. EMPLOY CODE</p> <p>10</p>		<p>21. OFFICE CODING</p> <p>NUMERIC ALPHABETIC</p> <p>16160 SEC</p>		<p>22. STATION CODE</p> <p>75013</p>		<p>23. INTEGREE CODE</p>		<p>24. MODAL CODE</p>	
<p>25. DATE OF BIRTH</p> <p>MO DA YR</p>		<p>26. DATE OF GRADE</p> <p>MO DA YR</p>		<p>27. DATE OF LEI</p> <p>MO DA YR</p>		<p>28. DATE EXPIRES</p> <p>MO DA YR</p>		<p>29. SPECIAL REFERENCE</p>		<p>30. RETIREMENT DATA</p> <p>1 - CSC 2 - PICA 3 - NONE</p>	
<p>31. SEPARATION DATA CODE</p>		<p>32. CONNECTION/CANCELLATION DATA</p> <p>TYPE MO DA YR</p>		<p>33. SECURITY REQ NO.</p>		<p>34. SEX</p>		<p>35. VET PREFERENCE</p> <p>CODE 0 - NONE 1 - 8 PT 2 - 10 PT</p>		<p>36. SERV. COMP. DATE</p> <p>MO DA YR</p>	
<p>37. 10% COMP. DATE</p> <p>MO DA YR</p>		<p>38. CAREER CATEGORY</p> <p>CODE 1 - YES 2 - NO</p>		<p>39. FEGLI / HEALTH INSURANCE</p> <p>CODE 0 - NEITHER 1 - YES</p>		<p>40. SOCIAL SECURITY NO.</p>		<p>41. PREVIOUS GOVERNMENT SERVICE DATA</p> <p>CODE 0 - NO PREVIOUS SERVICE 1 - NO OVER IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)</p>		<p>42. LEAVE CAT. CODE</p>	
<p>43. FEDERAL TAX DATA</p> <p>FORM EXECUTED CODE NO TAX EXEMPTIONS</p>		<p>44. STATE TAX DATA</p> <p>FORM EXECUTED CODE NO TAX EXEMPTIONS</p>		<p>45. SIGNATURE OR OTHER AUTHENTICATION</p>		<p>46. FROM: EE</p> <p>G</p>		<p>47. DATE</p> <p>3 SEP 1964</p>		<p>48. SECRET</p> <p>20 AUG 1964</p>	

FORM 11-62 1150

Use Previous Edition

SECRET

20 AUG 1964

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.

NAME	SERIAL	ORGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
MCCORD JAMES W JR	058124	44	400	CF GS 15 4	\$16,005	\$17,210

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours				
058124		MCCORD JAMES W JR		54 460 CF						
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 15	3	\$15,525	06/24/62	GS 15	4	\$16,005	06/23/63			
8. Remarks and Authorization										
/ / NO EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / LWOP STATUS AT END OF WAITING PERIOD CLEMS INITIALS AUDITED BY										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURE: <i>[Signature]</i> DATE <i>6/18/63</i>										
PAY CHANGE NOTIFICATION										

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
		54460	CF	15 3	\$14380	15 3 \$15525

158124 MCCORD JAMES W JR 23 175

GS 15 2 \$14,055 12/25/60 GS 15 3 \$14,350 05/24/61

to UV 5/27/60 2 133

✓ NO EXCESS LWOP / / EXCESS LWOP

/ / IN PAY STATUS AT END OF WAITING PERIOD

/ / IN LWOP STATUS AT END OF WAITING PERIOD

20. 158124 158124

158124 158124

CLERKS INITIALS AUDITED BY

PAY CHANGE NOTIFICATION

Form 560 Obsolete Previous Edition (4-51)

SECRET  
(WHEN FILLED IN)

1. EMP. SERIAL NO.		2. NAME			3. ASSIGNED ORGAN.		4. FUNDS		5. ALLOTMENT		
158124		MCCORD JAMES W JR			POS/SEC 1		V-20				
6. OLD SALARY RATE					7. NEW SALARY RATE						
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
GS 15	1	\$13,730	06	20	59	GS 15	2	\$14,055	12	25	60
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
8. CHECK ONE <input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP						9. NUMBER OF HOURS LWOP					
IF EXCESS LWOP, CHECK FOLLOWING:						10. INITIALS OF CLERK					
<input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD						11. AUDITED BY					
<input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD											
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. TYPE OF ACTION						13. REMARKS					
<input type="checkbox"/> P.S.I. <input type="checkbox"/> L.S.I. <input type="checkbox"/> PAY ADJUSTMENT											
14. AUTHENTICATION											
<p>158124 158124</p> <p>PAY CHANGE NOTIFICATION</p>											

FORM 560 OBSOLETE PREVIOUS EDITION

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-563 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
SS	MCCORD JAMES W JR	158124	31 12	GS-15 1	\$12,770	\$13,730

/S/ EMMETT D. ECHOLS  
DIRECTOR OF PERSONNEL

**SECRET**  
(WHEN FILLED IN)

1. EMP. SERIAL NO. <b>159124</b>		2. NAME <b>MCCORD JAMES W JR</b>			3. ASSIGNED ORGAN <b>DDO/SEC 1</b>		4. FUNDS <b>V-20</b>		5. ALLOTMENT		
6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
<b>GS 14</b>	<b>2</b>	<b>\$11,595</b>	<b>12</b>	<b>29</b>	<b>57</b>	<b>GS 14</b>	<b>3</b>	<b>11 835</b>	<b>06</b>	<b>28</b>	<b>59</b>
TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER											
8. CHECK ONE <input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP						9. NUMBER OF HOURS LWOP					
IF EXCESS LWOP, CHECK FOLLOWING:						10. INITIALS OF CLERK					
<input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD						11. AUDITED BY					
<input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD											
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS					
GRADE	STEP	SALARY	MO.	DA.	YR.						
14. AUTHENTICATION											
<div style="position: absolute; top: 10px; left: 10px; transform: rotate(-15deg);"> <b>REC. PAYROLL BRANCH</b>  <b>DEC 22 3 30 PM '59</b> </div> <div style="position: absolute; top: 40px; left: 40px; font-size: 2em; font-weight: bold;"> <b>SECRET</b> </div>											
<b>PERIODIC STEP INCREASE - AUTHENTICATION</b>											

FORM NO. 560b  
1 MAR. 56

**SECRET**

**PERSONNEL FOLDER**

(4)

PSC: 24 MAY 62

SECRET  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)									
058124		MCCORD JAMES W JR									
3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE			5. CATEGORY OF EMPLOYMENT		
REASSIGNMENT AND TRANSFER TO CONFIDENTIAL FUNDS						MO DA YR 05 27 62			REGULAR		
6. FUNDS		7. W TO V		X		V TO EF		7. COST (ENTER NO. CHARGEABLE)		8. CSC OR OTHER LEGAL AUTHORITY	
EF TO V		EF TO EF		EF TO EF		2139 9300 1017		50 USC 403 J			
9. ORGANIZATIONAL DESIGNATIONS						10. LOCATION OF OFFICIAL STATION					
DOP EE GERMAN STATION DEPUTY FOR COMBINED SERVICES SECURITY BRANCH						FRANKFURT, GERMANY					
11. POSITION TITLE						12. POSITION NUMBER			13. CAREER SERVICE DESIGNATION		
SECURITY OFFICER						0363			SS		
14. CLASSIFICATION SCHEDULE (GS, GS, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE		
GS			1810.01			15 2			14055		
18. REMARKS											
SUBJECT TO APPROVED MEDICAL CLEARANCE PRIOR TO BEING SENT OVERSEAS.											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING		22. STATION CODE		23. INTEGRITY CODE		24. MGRS CODE	
20		10		54460 EE		27015		3		25. DATE OF BIRTH	
										MO DA YR	
										MO DA YR	
26. NOTE EXPIRES		27. SPECIAL REFERENCE		28. RETIREMENT DATA		29. SEPARATION DATA CODE		30. CORRECTION CANCELLATION DATA		31. SECURITY REQ. NO	
MO DA YR				1 - CSC 2 - PICA 3 - NONE		TYPE		MO DA YR		32. SEX	
								EOD DATA			
33. 4ST PREFERENCE		34. SERV COMP. DATE		35. LONG COMP. DATE		36. MIL SERV. CREDIT/LCD		37. PEGU / HEALTH INSURANCE		38. SOCIAL SECURITY NO.	
0 - NONE 1 - 5 PT 2 - 10 PT		MO DA YR		MO DA YR		1 - YES 2 - NO		CODE		0 - DRIVER 1 - YES	
39. PREVIOUS GOVERNMENT SERVICE DATA				40. LEAVE CAT. CODE		41. FEDERAL TAX DATA				42. STATE TAX DATA	
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)				1 - YES 2 - NO		FORM EXECUTED CODE NO TAX EXEMPTIONS				FORM EXECUTED CODE NO TAX EXEMPTIONS	
						1 - YES 2 - NO				1 - YES 2 - NO	
SIGNATURE OR OTHER AUTHENTICATION											
<div style="border: 1px solid black; padding: 5px; display: inline-block;">             TOS: 100              MAY 1962              EXD           </div>											

**SECRET**  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION													
1. Serial No.		2. Name (Last-First-Middle)				3. Date of Birth		4. Vet. Prof.		5. Sex		6. CS - FOD	
158124		MCCORD JAMES W JR				Mo. Da. Yr.		Name Code		M 1		Mo. Da. Yr.	
03 27 45		50 11SCA 403 J				Mo. Da. Yr.		Yes-1 Code		Mo. Da. Yr.		Yes-1 Code	
03 27 45		50 11SCA 403 J				Mo. Da. Yr.		Yes-1 Code		Mo. Da. Yr.		Yes-1 Code	

**PREVIOUS ASSIGNMENT**

14. Organizational Designations				Code		15. Location Of Official Station				Station Code	
DDS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF				3112		WASH., D.C.				75013	
16. Dept. - Fund		17. Position Title				18. Position No.		19. Serv.		20. Occup. Series	
Dept. - 2 USIS - 4 Frgn - 6		SECURITY OFFICER				0365		GS		1810.01	
21. Grade & Series		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14 3		\$11035		SS		Mo. Da. Yr. 07 01 50		Mo. Da. Yr. 06 28 50		9 7100 20 001	

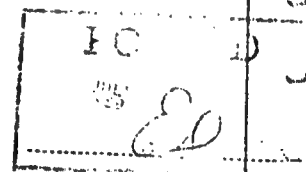
**ACTION**

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Data	
PROMOTION		30		Mo. Da. Yr. 06 28 50		REGULAR		01			

**PRESENT ASSIGNMENT**

31. Organizational Designations				Code		32. Location Of Official Station				Station Code	
DDS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF				3112		WASH., D. C.				75013	
33. Dept. - Fund		34. Position Title				35. Position No.		36. Serv.		37. Occup. Series	
Dept. - 2 USIS - 4 Frgn - 6		SECURITY OFFICER				0365		GS		1810.01	
38. Grade & Series		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
15 1		\$12770		SS		Mo. Da. Yr. 06 28 50		Mo. Da. Yr. 12 28 50		9 7100 20 001	

44. Remarks



**SECRET**  
(When Filled In)

AES: 4 FEB 1959

### NOTIFICATION OF PERSONNEL ACTION

1. Serial No.		9. Name (Last-First-Middle)				3. Date Of Birth			4. Mar. Stat.		5. Sex		6. C. S. C. S.		
158124		MCCORD JAMES W JR				Mo. Da. Yr.			Married Code		M		Mo. Da. Yr.		
7. SC5		8. CSC Reint.		9. CSC Or Other Legal Authority		10. Appt. Affidavit			11. FE-1		12. LCD		13. Yes-1 Code		
Mo. Da. Yr.		Yes-1 No-2		Code		Mo. Da. Yr.			Yes-1 Code No-2		Mo. Da. Yr.		Yes-1 Code No-2		
03 27 45		1		50 USCA 403					08 22 51				2		

### PREVIOUS ASSIGNMENT

14. Organizational Designations				Code		15. Location Of Official Station				Station Code	
DDO OFFICE OF SECURITY INSPECTION STAFF				3110		WASH., D.C.				75013	
16. Dept. - Field		17. Position Title		18. Position No.		19. Serv.		20. Occup. Series			
Dept. - 2 USld - 4 Frgn - 6		Code		INVESTIGATOR		0033		GS		1810.22	
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14 2		\$11,595		SS		Mo. Da. Yr.		Mo. Da. Yr.		9 7101 20	
						07 01 56		06 28 59			

### ACTION

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Data	
REASSIGNMENT		56		02 104 159		REGULAR		01			

### PRESENT ASSIGNMENT

31. Organizational Designations				Code		32. Location Of Official Station				Station Code	
DDO OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF				3112		WASH., D.C.				75013	
33. Dept. - Field		34. Position Title		35. Position No.		36. Serv.		37. Occup. Series			
Dept. - 2 USld - 4 Frgn - 6		Code		SECURITY OFFICER		0365		GS		1810.01	
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
14 2		\$11535		SS		Mo. Da. Yr.		Mo. Da. Yr.		9 7100 20 001	
						07 101 156		06 128 159			

44. Remarks

S E C R E T

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE  
12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI  
DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
MCCORD JAMES W JR	158124	GS-14-2	\$10,535	\$11,595

GORDON M. STEWART  
/S/ DIRECTOR OF PERSONNEL

S E C R E T

Chlorine is a

.LVL 29 JULY 58

1. Serial No.			2. Name (Last-First-Middle)			3. Date of Birth			4. Vol. Prod.			5. Sec.			6. CS No.		
158124			MCCORD JAMES W JR			Name-0 5 Pr-1 10 Pr-5			Code 1			M 1			22 51		
7. SCD			8. CSC Rept.			9. CSC Gr Other Legal Authority			10. Agent Address			11. FEGLI			12. LOS		
Mo. Da. Yr.			Yes-1 No-2			Code			Mo. Da. Yr.			Yes-1 No-2			Mo. Da. Yr.		
03 27 45			1			50 USCA 403						08 22 51			Yes-1 No-2		

## PREVIOUS ASSIGNMENT

14. Organizational Designations DDO'S OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF		Code 15. Location Of Official Station WASHINGTON, D.C.		16. Position Title SEC OF		17. Position No. 0365		18. Salary Grade GS		19. Salary 1210.01	
20. Grade & Step 14 2		21. Salary Or Rate \$11,595		22. SS		23. Date Of Grade 25 Yr. Use Mo. Da. Yr. Mo. Da. Yr.		24. Appropriation Number 9 7161 20			

## ACTION

27. Nature Of Action	Code	28. Eff. Date	29. Type Of Employee	30. Separation Code
		Mo. Da. Yr.		
REASSIGNMENT	56	07   29   58	REGULAR	01

### PRESENT ASSIGNMENT

31. Organizational Designations		Code		32. Location Of Official Station		33. Office	
DOS OFFICE OF SECURITY INSPECTION STAFF		3110		WASH., D.C.		75013	
33. Dept. - Field		34. Position Title		35. Position No.		36. Sero 37. Group Series	
Dept - 2 U.S. - 4 Frgn - 6		Code 2 INVESTIGATOR		0033		GS 1810.22	
38. Grade & Step		39. Salary Or Rate		40. SS		41. Date Of Gross 42. Pay Due	
14 2		\$11,595		SS		Mo. Da. Yr. 07 01 56 06 28 59	
						43. Appropriation Number	
						9 7101 20	

64. Kennedy's

FORM NC 1150  
1 MAR 97

~~SECRET~~

54

OTHER FILLED IN:

FROM 560

**SECRET**

**PERSONNEL FOLDER**

44

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (Last-First-Middle-Initial, Birth Date and Suffix) <b>MR. JAMES W. MCCORD, JR.</b>		2. DATE OF BIRTH <b>157124</b>	3. JOURNAL OR ACTION NO.	4. DATE <b>14 June 1957</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (Use Standard Terminology) <b>REASSIGNMENT</b>		6. EFFECTIVE DATE <b>16 June 1957</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 403 J</b>	
FROM <b>Investigator (CI) T367</b> <b>OS-1810.22-14 \$10320.00 per annum</b>  <b>Internal Branch</b>		8. POSITION TITLE <b>Security Officer T365-14</b> <b>OS-1810.01-14 \$10320.00 per annum</b>  <b>DHS/Office of Security</b> <b>Security Research Staff</b> <b>Office of the Chief</b>	TO <b>Washington, D. C.</b>	
9. SERVICE, SERIES, GRADE, SALARY		10. ORGANIZATIONAL DESIGNATIONS <b>311201</b>		
11. HEADQUARTERS <b>2</b>		12. FIELD OR DEPT. <b>2</b>		
13. VETERAN'S PREFERENCE NONE <input type="checkbox"/> 5-YR <input checked="" type="checkbox"/> 10-YR <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> <b>SD/SS</b>		
15. APPROPRIATION FROM: <b>7-7101-20</b> TO: <b>750-13</b>		17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>Yes</b>	18. DATE OF APPOINTMENT OFFICIALS (EXCLUDED GOLF) <b>16 June 1957</b>	19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
20. REMARKS:  <b>2 EOD 08/22/51</b>  <div style="border: 1px solid black; padding: 5px; text-align: center;"><b>POSTED</b></div>				

ENTRANCE PERFORMANCE RATING:

Director of Personnel

4. PERSONNEL FOLDER COPY

773 6/17/51

CENTRAL INTELLIGENCE AGENCY

# NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR - MISS - MRS - ONE GIVEN NAME, INITIALS, AND SURNAME) <b>MR. JAMES H. MC COY, JR.</b>		2. DATE OF BIRTH <b>158124</b>	3. JOURNAL OR ACTION NO. <b>46</b>	4. DATE <b>25 Jan 1956</b>
5. NATURE OF ACTION (USE STANDARD TERM, VOLUNTARY) <b>PROMOTION</b>		6. EFFECTIVE DATE <b>1 Jul 1956</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 403</b>	
8. POSITION TITLE <b>Security Res Spec 7405</b>		9. SERVICE, SERIES, GRADE, SALARY <b>GS-1810.24-13 \$9205.00 per annum</b>		
10. ORGANIZATIONAL DESIGNATIONS <b>External Branch</b>		11. HEADQUARTERS <b>2</b>		
12. FIELD OR DEPTL <b>DEPARTMENTAL</b>		13. POSITION CLASSIFICATION ACTION <b>SD-SS</b>		
14. VETERAN'S PREFERENCE <b>NONE</b>		15. DATE OF APPOINTMENT AFFIDAVIT (ACCESSION ONLY) <b>7-7101-20</b>		
16. APPROPRIATION <b>7-7101-20</b>		17. LEGAL RESIDENCE <b>CLAIMED</b>		
18. REMARKS <b>2 EOD 08/22/51</b>		19. SIGNATURE <b>7-7101-20</b>		

FOI(b)7  
6 JUL 1956

ENTRANCE PERFORMANCE RATING:

Director of Personnel

4. PERSONNEL FOLDER COPY

Form 7-6-54

# PERIODIC STEP INCREASE CTR (LOCATION)

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE 1955-930090

1. Agency and organizational designation		2. Payroll period	3. Block No. 7103	4. Slip No.
5. Employee's name (and social security account number when appropriate) McCord, James Walter		6. Grade and salary GS-13 - \$25,900.00		

PAYROLL CHANGE DATA												
	BASE PAY	OVERTIME		GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.		NET PAY
7. Previous normal												
8. New normal												
9. Pay this period												

10. Remarks	11. Appropriation(s) OS - 1	12. Prepared by MG - 10/24/55
-------------	--------------------------------	----------------------------------

<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase			
14. Effective date Dec 55	15. Date last equivalent increase Jun 54	16. Old salary rate \$25,900.00	17. New salary rate \$23,055.00

18. Performance rating is satisfactory or better	(Signature or other authentication)
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods) Period(s):	
<input type="checkbox"/> No excess LWOP. Total excess LWOP	

STANDARD FORM NO. 1126d—Revised  
Form prescribed by Comp. Gen., U. S.  
October 26, 1954, General Regulations No. 102

PAYROLL CHANGE SLIP — PERSONNEL COPY

WLP

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR., MISS, MRS. - ONE GIVEN NAME, INITIALS, AND SURNAME) <b>Mr. James W. McCord, Jr.</b>		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE <b>21 May 1955</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Reassignment</b>		6. EFFECTIVE DATE <b>8 May 1955</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 1401</b>	
FROM		TO		
<b>Security Officer</b>  <b>GS-1110.01-13</b>  <b>DRA/Security Office</b> <b>Office of the Chief</b>		<b>8. POSITION TITLE</b>  <b>Security Area Spec</b>	<b>I-405</b>  <b>GS-1110.24-13</b> <b>\$2750.00 p.a.</b>	
<b>9. SERVICE, SERIES, GRADE, SALARY</b>  <b>10. ORGANIZATIONAL DESIGNATIONS</b>  <b>11. HEADQUARTERS</b>		<b>DRC/Office of Security</b> <b>Security Research Staff</b> <b>External Branch</b>  <b>Washington, D. C.</b>		
<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
MORE <input type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> S-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB <input type="checkbox"/> OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> L. A. <input type="checkbox"/> REAL <input type="checkbox"/>		
15. SEX <b>M</b>	16. RACE <b>W</b>	17. APPROPRIATION FROM: <b>5-7101-20</b> TO:	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>Yes</b>	19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY) <b>20/55</b>
		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <b>Texas</b>		
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>COPIED</b>  <b>8 JUN 1955</b> </div>				
ENTRANCE PERFORMANCE RATING: <b>3</b>				
Director of Personnel <b>3</b>				

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1950-31513

17 5/24/55

CENTRAL INTELLIGENCE AG. . . Y

NOTIFICATION OF PERSONNEL ACTION

Jan

1. NAME (MR - MISS - MRS. - ONE GIVEN NAME, INITIALS, AND SURNAME) <b>Mr. James W. McCard, Jr.</b>		2. DATE OF BIRTH <div></div>	3. JOURNAL OR ACTION NO. <div></div>	4. DATE <b>6 June 1954</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Promotion</b>		6. EFFECTIVE DATE <b>6 June 1954</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USCA 403 J</b>	
FROM		TO		
Investigator T 297.01 GS-1810.22-12 \$7200.00 per annum Special Security Division Operations Branch Office of the Chief		Security Officer T 405 GS-1810.01-13 \$8360.00 per annum DIA/Security Office Office of the Chief Washington, D. C.		
8. POSITION TITLE		9. SERVICE, SERIES, GRADE, SALARY		
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
12. FIELD OR DEPT'L		13. FIELD OR DEPT'L		
14. VETERAN'S PREFERENCE		15. POSITION CLASSIFICATION ACTION		
NONE <input type="checkbox"/> WW <input type="checkbox"/> OTHER <input type="checkbox"/> S-PT. <input type="checkbox"/> IS-POINT <input type="checkbox"/> DISAB. OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> S. A. <input type="checkbox"/> REAL <input type="checkbox"/>		
16. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F		17. APPROPRIATION		
18. FROM: <b>4-7103-80</b> TO: <b>4-7101-80</b>		19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)		
20. SUBJECT TO C. S. RETIREMENT ACT (YES - NO) <b>Yes</b>		21. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED <input type="checkbox"/>		
22. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
ENTRANCE PERFORMANCE RATING: Deputy Assistant Director for Personnel				
SIGNATURE OF OFFICIAL AUTHORIZED TO SIGN				

4. PERSONNEL FOLDER COPY

1. Agency and organizational designations <div style="border: 1px solid black; padding: 5px; width: 100%;">           1. Agency and organizational designations            2. Pay period            3. Effective date (and social security account number when appropriate)  <b>MOORE, JAMES WALTER</b>            4. Grade and salary  <b>GS 12 \$7040.00</b> </div>		2. Pay period <b>1/2</b> 3. Basic pay <b>6-7003-20</b> 4. Step No. 						
<b>PAY ROLL CHANGE DATA</b>								
7. Previous period	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BONUS	P. I. C. A.	NET PAY
8. New period								
9. Pay this period								
10. Remarks <div style="border: 1px solid black; padding: 5px; width: 100%;">           11. Appropriation(s)  <b>SECURITY</b>            12. Prepared by  <b>raa/1/10/24</b>            13. Audited by  </div>								
<div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Periodic step increase  <input type="checkbox"/> Pay adjustment  <input type="checkbox"/> Other step increase         </div> <div> <input type="checkbox"/> 14. Effective date  <b>6/1/74</b> </div> <div> <input type="checkbox"/> 15. Old salary rate  <b>7040.00</b> </div> <div> <input type="checkbox"/> 16. New salary rate  <b>\$7040.00</b> </div> <div> <input type="checkbox"/> 17. Performance rating is satisfactory or better.  </div> </div>								
18. LWOP data (fill in app. field spaces covering LWOP during following period(s)) Period(s) <input type="checkbox"/> No action (LWOP)    Total action (LWOP)						19. Signature or other authentication <div style="border: 1px solid black; padding: 5px; width: 100%;">           Signature: <i>[Signature]</i>            Title: <b>Chief of Clerk</b> </div>		
STANDARD FORM NO. 1120-Rev. 11-64 Form prescribed by Comp. Gen., U. S. Nov. 8, 1964, General Regulations (Rev. 1972)								

**PAY ROLL CHANGE SLIP—PERSONNEL COPY**

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

200

1. NAME (MR - MISS - MRS - ONE GIVEN NAME, INITIAL(S), AND SURNAME) <b>Mr. James W. McCord, Jr.</b>		2. DATE OF BIRTH <div></div>	3. JOURNAL OR ACTION NO. <div></div>	4. DATE <b>23 Apr 1954</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Reassignment</b>		6. EFFECTIVE DATE <b>25 Apr 1954</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 403 J</b>	
FROM <b>Investigator (Gen) GS-1810-12</b>		8. POSITION TITLE <b>Investigator</b>	TO <b>7297.01</b>	
		9. SERVICE, SERIES, GRADE, SALARY <b>GS-1810.22-12 \$7040.00 per annum</b>		
		10. ORGANIZATIONAL DESIGNATIONS <b>DDA/Security Office Special Security Division Operations Branch Office of the Chief</b>		
		11. HEADQUARTERS <b>Washington, D. C.</b>		
12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		13. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		
14. VETERAN'S PREFERENCE NONE <input type="checkbox"/> WITH <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input checked="" type="checkbox"/> DISAB <input type="checkbox"/> OTHER <input type="checkbox"/>		15. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL <input type="checkbox"/>		
16. 15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F		17. APPROPRIATION FROM: <b>4-7103-20</b> TO: <b>Same</b>		
		18. EMPLOYED TO C. S. RETIREMENT ACT (YES NO) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	19. DATE OF APPOINTMENT AFFIDAVIT (EXCEPTIONS ONLY) <div></div>	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <b>Texas</b>
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
ENTRANCE PERFORMANCE RATING: <b>Deputy Assistant Director for Security</b>				
22. SIGNATURE AND AUTHENTICATION <div></div>				

4. PERSONNEL FOLDER COPY

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION **Cont. 22 Dec 53 Jan**

1. NAME (MR - MISS - MRS - ONE GIVEN NAME, INITIAL(S), AND SURNAME) <b>Mr. James W. McCord, Jr.</b>		2. DATE OF BIRTH <div></div>	3. JOURNAL OR ACTION NO. <div></div>	4. DATE <b>28 Dec 53</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Reassignment</b>		6. EFFECTIVE DATE <b>B.O.B. 3 Jan 54</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 UBCA 403 j</b>	
FROM		TO		
Investigator (Gen) T 211.01 GS-1810-12 \$7040.00 per annum DDA/Security Office Special Security Division SSD Pool  Washington, D. C.		Investigator (Gen) T 297.01 GS-1810-12 \$7040.00 per annum DDA/Security Office Special Security Division Operations Branch Office of the Chief  Washington, D. C.		
8. POSITION TITLE		9. SERVICE, SERIES, GRADE, SALARY		
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
12. FIELD ON DEPT'L		13. FIELD ON DEPT'L		
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		
14. VETERAN'S PREFERENCE		15. POSITION CLASSIFICATION ACTION		
NONE WWII OTHER 5-PT. 16-POINT DISAB OTHER <b>Verified</b>		NEW VKE L.A. REEL <b>CD-52</b>		
16. SEX <b>M</b>	17. RACE <b>W</b>	18. APPROPRIATION FROM: <b>4-7130-30</b> TO: <b>4-7103-50</b>	19. SUBJECT TO C. S. RETIREMENT ACT (YES NO) <b>Yes</b>	20. DATE OF APPOINTMENT AFFIDAVIT (UNLESS OTHERWISE SPECIFIED) <div></div>
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.		22. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <div></div>		
23. REMARKS: "Transfer TO Vouchered Funds FROM Unvouchered Funds."				
ENTRANCE PERFORMANCE RATING: <b>Personnel Director</b>				
4. PERSONNEL FOLDER COPY				

STANDARD FORM 52  
FOR PERSONNEL ACTION  
U. S. CIVIL SERVICE COMMISSION  
GSA GEN. REG. NO. 27  
MAY 1962 EDITION  
GSA GEN. REG. NO. 27

SECRET

SECURITY INFORMATION

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs. One given name, initial(s), and surname)

MR. JAMES W. ESCOFF

2. DATE OF BIRTH

3. REQUEST NO.

4. DATE OF REQUEST

7/7/53

5. NATURE OF ACTION REQUESTED

6. PERSONNEL (Specify whether appointment, promotion, separation, etc.)

REASSIGNMENT

7. POSITION (Specify whether establish, change grade or title, etc.)

8. EFFECTIVE DATE

9. PROPOSED:

7/7/53

10. APPROVED:

July 1953

11. C. S. OR OTHER  
LEGAL AUTHORITY

12. INVESTIGATOR (General) TL09.01-12  
13-1810-12 \$7040.00 per annum

14. POSITION TITLE AND  
NUMBER

15. SERVICE, GRADE, AND  
SALARY

16. ORGANIZATIONAL  
DESIGNATIONS

17. HEADQUARTERS

18. FIELD OR DEPARTMENTAL

19. INVESTIGATOR (General) T211.01  
Same

Same

Same

SSD Pool  
Washington, D. C.

20. FIELD

21. DEPARTMENTAL

22. FIELD

23. DEPARTMENTAL

24. REMARKS (Use reverse if necessary)

25. REQUESTED BY (Name and title)

DEPUTY CHIEF, ASST

26. REQUEST APPROVED BY

Signature:

Title:

Asst. Dir., Admin. & Insp. Div.

27. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

28. 2063

29. VETERAN PREFERENCE

30. NONE ☒ WWI ☐ OTHER ☐ 5 PT. ☐ 10 POINT  
31. DISAB ☐ OTHER ☐

32. POSITION CLASSIFICATION ACTION

33. NEW ☐ USE ☐ L.A. ☐ REAL ☐

CD-3E

34. 15. SAL. ☒ 16. FAC. ☒

17. APPROPRIATION

FROM: 4-7130-30

TO: 4-7130-30

35. SUBJECT TO C. S.  
RETIREMENT ACT  
(YES- NO)

36. DATE OF APPOINT-  
MENT AFFIDAVIT  
(ACCESSIONS ONLY)

37. LEGAL RESIDENCE

☐ CLAIMED ☐ PROVED  
STATE:

38. STANDARD FORM 50 REMARKS

39. CLEARANCES

INITIAL OR SIGNATURE

DATE

REMARKS

A.

B. CIL. OR POS. CONTROL

C. CLASSIFICATION

D. PLACEMENT OR EMPL.

E.

F. APPROVED BY

DOCTED

20 July 53 / RSH

16 July 1953

UNVOUCHERED

SECRET - SECURITY INFORMATION  
Inspection & Security Office

Page 6 of 7 pa

Used in lieu of SF-52 &/or or SF-50 to document the following types of personnel action involving no change in grade or salary; (a) Change in Title (b) Change of Position No. (c) Reassignment within Division without series Code change  
All Class series are the same on the From and To sides  
N/O App.: 1/14/53

NAME	ORG. INF. & POS. TITLE	SCHEDULE SERIES-GRADE	SLOT NOS.	ACTION	ORG. INF. & POS. TITLE	SCHEDULE SERIES-GRADE	SLOT NOS.	Eff. Date: 2/15/53
Field office (cont'd.)								
	Inv. Gen.	GS-11	T180.01	b, c		Field Office		
	Inv. Gen.	GS-11	T181	b, c	Inv. Gen.	GS-1810-11	T180.05-11	
	Inv. Gen.	GS-11	T181.04	b, c	Inv. Gen.	GS-1810-11	T180.06-11	
	Inv. Gen.	GS-11	T180.04	b, c	Inv. Gen.	GS-1810-11	T180.07-11	
	Inv. Gen.	GS-11	T211.07	b, c	Inv. Gen.	GS-1810-11	T181	
	Inv. Gen.	GS-11	T181.03	b, c	Inv. Gen.	GS-1810-11	T181.01	
	Inv. Gen.	GS-10	T181.02	b, c	Inv. Gen.	GS-1810-11	T181.02	
	Inv. Gen.	GS-10	T181.08	b, c	Inv. Gen.	GS-1810-10	T181.03-10	
	Inv. Gen.	GS-10	T181.07	b, c	Inv. Gen.	GS-1810-10	T181.04-10	
Field Office	Clerk Steno.	GS-3	T215	b, c	Inv. Gen.	GS-1810-10	T181.05-10	
					Clerk Steno.	GS-112-3	T186.02-3	
	Inv. Gen.	GS-13	T189.01	b, c		Field Office		
McCord, James W.	Inv. Gen.	GS-12	T189.02	b, c	Inv. Gen.	GS-1810-13	T188	
	Inv. Gen.	GS-12	T190.03	b, c	Inv. Gen.	GS-1810-12	T189-12	
	Inv. Gen.	GS-11	T190.02	b, c	Inv. Gen.	GS-1810-12	T189.01-12	
	Inv. Gen.	GS-11	T207.02	b, c	Inv. Gen.	GS-1810-11	T190.01-11	
	Inv. Gen.	GS-12	T190.05	b, c	Inv. Gen.	GS-1810-11	T190.02-11	
	Inv. Gen.	GS-9	T212.06	b, c	Inv. Gen.	GS-1810-12	T190.03	
	Inv. Gen.	GS-10	T216.08	b, c	Inv. Gen.	GS-1810-9	T191.04-9	
Field Office	Inv. Gen.	GS-9	T212.05	b, c	Inv. Gen.	GS-1810-10	T191.05-10	
					Inv. Gen.	GS-1810-9	T191.06-9	
	Inv. Gen.	GS-13	T147.02	b, c		Field Office		
	Inv. Gen.	GS-13	T189	b, c	Inv. Gen.	GS-1810-13	T326-13	
	Inv. Gen.	GS-12	T188	b, c	Inv. Gen.	GS-1810-13	T327	
	Inv. Gen.	GS-13	T179	b, c	Inv. Gen.	GS-1810-12	T328-12	
	Inv. Gen.	GS-12	T190.01	b, c	Inv. Gen.	GS-1810-13	T328.01	
	Inv. Gen.	GS-12	T190.04	b, c	Inv. Gen.	GS-1810-12	T329	
	Inv. Gen.	GS-12	T172	b, c	Inv. Gen.	GS-1810-12	T329.01	
	Inv. Gen.	GS-9	T172.12	b, c	Inv. Gen.	GS-1810-12	T329.02	
	Inv. Gen.	GS-9	T191.04	b, c	Inv. Gen.	GS-1810-9	T329.03-9	
	Inv. Gen.	GS-7	T172.03	b, c	Inv. Gen.	GS-1810-9	T329.04-9	
	Inv. Gen.	GS-7	T212	b, c	Inv. Gen.	GS-1810-8	T330-7	
	Inv. Gen.	GS-9	T213.03	b, c	Inv. Gen.	GS-1810-7	T330.01-7	
					Inv. Gen.	GS-1810-9	T330.02-9	

App. by:

Staff or Div. Chief

App. by:

SECRET - SECURITY INFORMATION

Personnel Div.

App. by:

Personnel Div.

10 Sept. '52

1. Agency and organizational designation CENTRAL INTELLIGENCE AGENCY					2.		3. Block No UV		4. Slip No	
5. Employee's name (and social security account number when appropriate) MC GIRD, James W.					6. Grade and salary GS-11 \$5940.00					
PAY ROLL CHANGE DATA										
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F.I.C.A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks <i>Mr. Cancellation of P.S.I. B.R.</i>					11. Appropriation(s) 1350				12. Prepared by	
									13. Audited by	
<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase										
14. Effective date 31 Aug. '52	15. Date last equivalent 22 Aug. '51	16. Old salary rate \$5940.00	17. New salary rate \$6140.00	18. Performance rating is satisfactory or better. (Signature or other authentication)						
19. LWOP data (fill in appropriate spaces covering LWOP during following period(s): Period(s): <input type="checkbox"/> No excess LWOP. Total excess LWOP				(Check applicable box in case of LWOP)						

STANDARD FORM NO. 1126d-*Revised*  
Form prescribed by Comp. Gen., U.S.  
Nov. 8, 1950; General Regulations No. 102

PAY ROLL CHANGE SLIP-PERSONNEL COPY

16-61111-2a U. S. GOVERNMENT PRINTING OFFICE

SECRET

## SECURITY INFORMATION

UNFOUCHERED

STANDARD FORM 52  
 PROVIDED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1950 - FEDERAL PERSONNEL  
 MANUAL CHAPTER III

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) <b>JAMES W. MC CORD</b>		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST <b>11/12/52</b>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) <b>PROMOTION</b>			6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)			B. APPROVED: <b>DEC 7 1952</b>	
FROM— <b>Investigator (Gen) T190.03-11 GS-1810-11 \$6140.00 pa</b>  <b>Inspection &amp; Security Office Special Security Division</b>  <b>Field Office</b>		9. POSITION TITLE AND NUMBER  10. SERVICE, GRADE, AND SALARY  11. ORGANIZATIONAL DESIGNATIONS  12. HEADQUARTERS	TO— <b>Investigator (Gen) T190.03 GS-1810-12 \$7040.00 pa</b>  <b>Same Same Same Same</b>	
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title)

D. REQUEST APPROVED BY

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

Signature:

Title:

EXECUTIVE OFFICER

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT
				DISAB. OTHER

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L. A.	REAL
-----	------	-------	------

15. SEX

16. RACE

17. APPROPRIATION

FROM:

TO:

18. SUBJECT TO C. S.  
RETIREMENT ACT  
(YES—NO)19. DATE OF APPOINT-  
MENT AFFIDAVITS  
(ACCESSIONS ONLY)

20. LEGAL RESIDENCE

☐ CLAIMED ☐ PROVED  
 STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES

INITIAL OR SIGNATURE

DATE

REMARKS:

A.

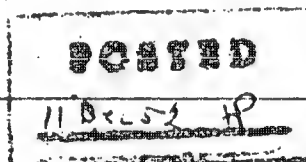
B. CEIL. OR POS. CONTROL

C. CLASSIFICATION

D. PLACEMENT OR ENPL.

E.

F. APPROVED BY.

SECRET  
SECURITY INFORMATION

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SECURITY INFORMATION  
INSPECTION & SECURITY OFFICE

CODE "T"

APR 1 9 1954

SPECIAL SECURITY DIVISION FIELD OFFICES

NAME	TITLE	GRADE SERIES	POSITION NUMBER
<u>FIELD OFFICE (CONTINUED)</u>			
[REDACTED]	Clerk(Stenography)	GS-301-5	T185
[REDACTED]	Clerk(Stenography)	GS-301-4	T185.01-4
[REDACTED]	Clerk(Stenographer)	GS-312-4	T186
<u>FIELD OFFICE</u>			
[REDACTED]	Investigator(Gen)	GS-1810-13	T187-13
[REDACTED]	Investigator(Gen)	GS-1810-12	T188-12
[REDACTED]	Investigator(Gen)	GS-1810-12	T189-12
[REDACTED]	Investigator(Gen)	GS-1810-12	T189.01-12
[REDACTED]	Investigator(Gen)	GS-1810-11	T189.02-11
[REDACTED]	Investigator(Gen)	GS-1810-12	T190
[REDACTED]	Investigator(Gen)	GS-1810-11	T190.01-11
[REDACTED]	Investigator(Gen)	GS-1810-11	T190.02-11
WECORD, James W.	Investigator(Gen)	GS-1810-11	T190.03-11
[REDACTED]	Investigator(Gen)	GS-1810-11	T190.04-11
[REDACTED]	Investigator(Gen)	GS-1810-12	T190.05
[REDACTED]	Investigator(Gen)	GS-1810-11	T191
[REDACTED]	Investigator(Gen)	GS-1810-11	T191.01
[REDACTED]	Investigator(Gen)	GS-1810-9	T191.02-9
[REDACTED]	Investigator(Gen)	GS-1810-9	T191.03-9
[REDACTED]	Investigator(Gen)	GS-1810-7	T191.04-7
[REDACTED]	Adm. Assistant	GS-301-5	T192-5
[REDACTED]	Clerk	GS-301-5	T193-5
[REDACTED]	Secretary(Steno)	GS-318-5	T194

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME <b>McCord, James Walter, Jr.</b>		DATE <b>27 June 1951</b>
NATURE OF ACTION <b>New Appointment</b>		EFFECTIVE DATE <b>22 August 51</b>
TITLE  GRADE AND SALARY  OFFICE  DIVISION  BRANCH  OFFICIAL STATION	FROM	TO <b>Investigator (General) Special Agent</b>
		<b>GS-11 - \$5100.00 p.a.</b>
		<b>Inspection and Security Office</b>
		<b>Special Security Division</b>
		<b>(Field)</b>
APPROVAL		
QUALIFICATIONS  CLASSIFICATION <b>F-522 17 July 1951</b>	FOR ASSISTANT <b>Administrative Officer</b> PERSONNEL OFFICER <b>11 JUL 23 1951</b>	EXECUTIVE
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS <input checked="" type="checkbox"/> <input type="checkbox"/>		
OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON <b>22 August 51</b>		
SECURITY CLEARED ON <b>14 August 51</b>		
OVERSEAS AGREEMENT SIGNED <b>NA</b>		
ENTERED ON DUTY <b>22 August 51</b>		
PPD ✓		(SIGNATURE OF AUTHENTICATING OFFICER)
REMARKS:  Control No. 1544 - Slot No. 10. Two copies of PMS retained for security processing. One PMS attached. <b>DoG - 12/07/52</b> <b>EOD - 00/-/51</b> <b>LCD - 02/22/51</b> <b>REQUEST CONTACTS BE MADE BY SECURITY ONLY</b> <b>COPY IN PAYROLL FILES</b> <b>1010</b> <b>SM</b> <b>2</b>		

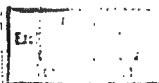
SECRET

24 APR 1970

MEMORANDUM FOR: Director of Security

SUBJECT : McCORD, James W., Jr. Emp. Ser. No. 58124  
Fitness Report


1. This is an annual fitness report covering the period 1 April 1969 through 31 March 1970. Mr. McCord completed his first full year as Chief, Physical Security Division. During 1969 the Division underwent many changes, a direct result of the personal efforts of this employee. He has shown the initiative to seek out new ways and means to harden the security of our domestic and overseas facilities by tapping all possible technological sources both in and out of Government. His efforts have produced tangible results and in my judgment, our posture in the physical security field is far superior to any of our contemporaries.
2. With the spiraling costs of manpower, Mr. McCord has concentrated on the potential for use of technical devices to replace the human asset. He has made remarkable inroads into this field by way of imagination, ingenuity and drive.
3. Mr. McCord has the quality to inspire his subordinates. He is demanding, but understanding. On more than one occasion he was asked to take under his wing employees who were labeled "problems." Through personal interest and effort, he has salvaged the majority of these individuals to a point where they are performing in a highly satisfactory manner.
4. In the previous fitness report, I alluded to the fact that employee has a tendency to find it difficult to see another person's point of view. This, I feel, is attributable to an innate stubbornness which obviously is difficult to overcome. Mr. McCord is a very



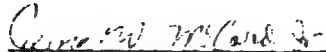
24 APR 1970  
JCC

principled individual who once convinced he has hit upon the proper course of action will usually yield only by direction. We've discussed this, and I've noted a determined effort on his part to broaden his tolerance for other opinions.

5. Overall, the employee has made a substantial contribution to the Office of Security by his dedication to his job, his tenacious attitude toward upgrading our physical security standards, a curious and inventive mind ever searching for better ways to solve a problem in his area of responsibility, and a cost consciousness in the administration of his division. I rate him an overall "Strong."

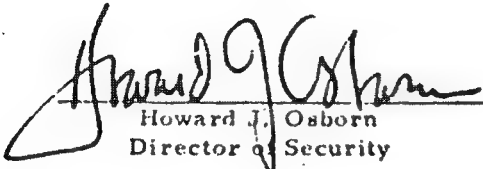
  
Deputy Director of Security (PTOS)

Noted by Employee:

  
James W. McCord, Jr.

April 28 '70  
Date

Reviewed By:

  
Howard J. Osborn  
Director of Security

29 APR 1970  
Date

**SECRET**  
(When Filled In)

<b>FITNESS REPORT</b>				EMPLOYEE SERIAL NUMBER <b>658124</b>	
<b>SECTION A GENERAL</b>					
1. NAME (Last) (First) (Middle) <b>McCORD, James W., Jr.</b>			2. DATE OF BIRTH <div style="border: 1px solid black; width: 100px; height: 20px;"></div>	3. SEX <b>M</b>	4. GRADE 5. SD <b>GS-15 SS</b>
6. OFFICIAL POSITION TITLE <b>Physical Security Officer</b>			7. OFF/DIV/BR. OF ASSIGNMENT 8. CURRENT STATION <b>OS/PTOS/PhySD/OC Washington, D. C.</b>		
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/> <b>CAREER</b> <input type="checkbox"/> <b>RESERVE</b> <input type="checkbox"/> <b>TEMPORARY</b> <input type="checkbox"/> <b>CAREER-PROVISIONAL</b> (See Instructions - Section C)			<input checked="" type="checkbox"/> <b>INITIAL</b> <input type="checkbox"/> <b>ANNUAL</b> <input type="checkbox"/> <b>SPECIAL</b> (Specify):		
11. DATE REPORT DUE IN O.P. <b>30 April 1969</b>			12. REPORTING PERIOD (From - to) <b>1 April 1968 - 31 March 1969</b>		
<b>SECTION B PERFORMANCE EVALUATION</b>					
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
<b>SPECIFIC DUTIES</b>					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					<b>RATING LETTER</b>
SPECIFIC DUTY NO. 1  <div align="center"><b>See Attached Memorandum</b></div>					
SPECIFIC DUTY NO. 2					<b>RATING LETTER</b>
SPECIFIC DUTY NO. 3					<b>RATING LETTER</b>
SPECIFIC DUTY NO. 4					<b>RATING LETTER</b>
SPECIFIC DUTY NO. 5					<b>RATING LETTER</b>
SPECIFIC DUTY NO. 6					<b>RATING LETTER</b>
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					<b>RATING LETTER</b>

SECRET

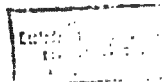
10 APR 1969

MEMORANDUM FOR: Director of Security

SUBJECT : McCORD, James W., Jr., Emp. Ser. No. 058124  
Fitness Report

1. This is an annual fitness report covering the period 1 April 1968 through 31 March 1969. During the first period of this report, Mr. McCord served as the Chief, Technical Division/PTOS and continued to display a very high degree of professionalism in administering the Agency's world-wide [ ] program. Under his guidance, several new devices and techniques were developed which have helped the Agency and the intelligence community to maintain pace with the sophisticated advances by the opposition in the field [ ].
2. Mr. McCord initiated the necessary planning for the activation of the Interagency Training Center (ITC) which provides [ ] instruction to all members of the community in the latest of equipment and techniques.
3. On 14 October 1968, he was reassigned to the position of Chief, Physical Security Division. Although he had relatively little experience in this particular field, he has quickly assimilated the necessary details to manage this Agency effort. He has taken steps toward the development and use of the most advanced [ ] to protect the Agency. Under the supervision of Mr. McCord, the Agency Security Command Center operations have been expanded and improved. He has been assigned the responsibility to organize and direct the Security efforts relating to the protection of Agency assets in time of demonstrations, riots, and other civil disturbances. He coordinated the Agency Security effort with the U. S. Secret Service in protection of the President of the United States during his recent visit to the CIA Headquarters.

SECRET



SECRET

4. Mr. McCord is considered to be economical in his use of equipment, manpower and funds.

5. Perhaps one of the stronger attributes this employee possesses is his ability to organize. In a relatively short time, he has deliberated the Physical Security Division's mission and already taken steps to restructure it within existing manpower limitations to more effectively react to its responsibilities.

6. He inspires his subordinates and has the respect of his superiors. There have been instances, however, when Mr. McCord has exhibited a certain intolerance with individuals who do not agree with his point of view, resulting in some friction in their working relations. There has been much improvement in this regard, and I do not feel it will present any problem in the future.

7. I anticipate this employee will continue to absorb knowledge and experience in the physical security field at the rapid rate he has during his short tenure and am confident his efforts will result in a major contribution to the Office and Agency. I rate Mr. McCord a high "Strong."



Deputy Director of Security (PTOS)

Noted by Employee:

James W. McCord Jr.  
James W. McCord, Jr.

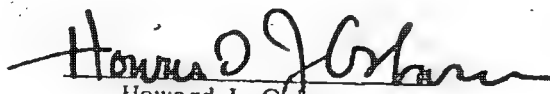
18 April 1969  
Date

SECRET

SECRET

SUBJECT: McCORD, James W., Jr., Emp. Ser. No. 058124  
Fitness Report - 1 April 1968 through 31 March 1969

Reviewed By:

  
Howard J. Osborn  
Director of Security

21 APR 1969

Date

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A				058124	
GENERAL					
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO
MC CORD, James W., Jr.			M	GS-15	SS
6. OFFICIAL POSITION TITLE		7. OFF. DIV. OR OF ASSIGNMENT			
Elect. Eng - Audio Support		OS/PTOS/TD/OC			
8. CHECK (X) TYPE OF APPOINTMENT		9. CURRENT STATION			
Washington, D. C.					
10. CHECK (X) TYPE OF REPORT					
X CAREER RESERVE TEMPORARY					
CAREER-PROBATIONAL (See Instructions - Section C)					
SPECIAL (Specify)					
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From - to)			
26 April 1968		1 April 1967 - 31 March 1968			
SECTION B PERFORMANCE EVALUATION					
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1					RATING LETTER
Supervises the Technical Division/OS.					S
SPECIFIC DUTY NO. 2					RATING LETTER
Develops new techniques, procedures, and equipment to be used in the field.					O
SPECIFIC DUTY NO. 3					RATING LETTER
Plans operating programs for implementation by the Technical Division.					O
SPECIFIC DUTY NO. 4					RATING LETTER
Selects and trains personnel in an expanding Division.					S
SPECIFIC DUTY NO. 5					RATING LETTER
Maintains liaison with his counterpart organizations throughout the U. S. Government.					S
SPECIFIC DUTY NO. 6					RATING LETTER
30 APR 1968 (1)					
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER
					S

SECRET

(When Filled In)

## SECTION C

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Mr. McCord supervises a technical operation with considerable skill. Although not an engineer by training, he has bridged the difficult gap of communication between the administrative and technical aspects of his Division. He has maintained a high esprit de corps under difficult conditions which involve the necessity of his personnel to travel extensively throughout the world. Although such duty carries with it numerous family problems, Mr. McCord is able to manage the Division in such a manner as to maintain a high state of morale. Perhaps the most outstanding accomplishments which I attribute to Mr. McCord's fine management of his Division lies in the field of developing useful and esoteric equipment in the [ ] field. I have a distinct impression that he and his Division are considerably ahead of other Government departments in this area of activity. This fact alone is a high tribute to his management skill. Because of the success in this field, I consider him to be economical in the use of manpower and funds.

During this rating period, the Technical Division has had operational success in the overseas area. I attribute this success to the careful planning and training which the incumbent has accomplished and directed. Further, he has already shown a high degree of skill in planning for a new activity of considerable responsibility which he will undertake during the coming fiscal year. I am highly

## SECTION D

## CERTIFICATION AND COMMENTS

(Continued)

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

26 APR 1968

SIGNATURE OF EMPLOYEE

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

26

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

26 APR 1968

OFFICIAL TITLE OF SUPERVISOR

Dep. Dir. of Sec. (PTOS)

TYPE

TYPE

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE

4/29/68

OFFICIAL TITLE OF REVIEWING OFFICIAL

Director of Security

TYPED OR PRINTED NAME AND SIGNATURE



SECRET

SECRET

Fitness Report - McCORD, James W., Jr. - Emp. Ser. No. 058124  
Reporting Period 1 April 1967 - 31 March 1968  
Section G. (Continued)

pleased to have Mr. McCord serve in his current position and  
consider him capable of advancement into broader areas.



Deputy Director of Security (PTOS)

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A. GENERAL				058124	
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
McCord, James W., Jr.			M	GS-15	SS
6. OFFICIAL POSITION TITLE		7. OFF/DIV/DR OF ASSIGNMENT 8. CURRENT STATION			
Elec Eng-Audio Supp		OS/PT&OS/TSD/OC Washington, D. C.			
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT			
<input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR			
CAREER-PROVISIONAL (See Instructions - Section C)		<input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT EMPLOYEE			
SPECIAL (Specify):		SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From - to)			
21 April 1967		15 January 1966 - 31 March 1967			
SECTION B. PERFORMANCE EVALUATION					
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1					RATING LETTER
Supervises Technical Division/OS, consisting of 29 professional employees					S
SPECIFIC DUTY NO. 2					RATING LETTER
Develops new techniques, procedures and equipment to be used in the <input type="text"/> field.					O
SPECIFIC DUTY NO. 3					RATING LETTER
Plans operating programs for implementation by the Technical Division.					O
SPECIFIC DUTY NO. 4					RATING LETTER
Selects and trains personnel in an expanding Division.					S
SPECIFIC DUTY NO. 5					RATING LETTER
Maintains liaison with his counterpart organizations throughout the U. S. Government.					S
SPECIFIC DUTY NO. 6					RATING LETTER
<div style="position: relative;"> <div style="position: absolute; top: -20px; left: -50px; transform: rotate(-45deg);">01 MAY 1967</div> <div style="position: absolute; top: -10px; left: -30px;">WJP</div> </div>					
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER
					S

SECRET

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Admitly or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance for past period of 2 years must be described, if applicable.

Mr. McCord supervises his Division in a vigorous manner. He is capable of instilling enthusiasm and esprit de corps within his organization--a difficult task because of the extensive amount of world-wide travel demanded from his subordinate. This travel is so extensive as to result in personal hardships.

During the rating period, Mr. McCord and two of his employees received the Certificate of Merit. These awards resulted from the vigorous and successful pursuit of a technique having great promise in the [ ] field.

Mr. McCord's performance of his liaison and coordination with other components of the intelligence community, which received special mention in his last Fitness Report, is now at a status which warrants a designation of "Strong." He is conscientiously working at the liaison problem in a difficult interdepartmental atmosphere.

Mr. McCord has an excellent grasp of the technical requirements of his position even though he is not an engineer. He has an exceptional environmental knowledge and appreciation. He sets his goals high. He is cost conscious in the field involving expensive equipment, which normally is costly to develop.

(Continued)

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE 17 April 67	SIGNATURE OF EMPLOYEE <i>[Signature]</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 14	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 19 APR 1967	OFFICIAL TITLE OF SUPERVISOR Dep. Dir. of Sec. (PTOS)	TYPED OR PRINTED NAME AND SIGNATURE <i>[Signature]</i>
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL Director of Security	TYPED OR PRINTED NAME AND SIGNATURE <i>[Signature]</i>

SECRET

SECRET

McCord, James W., Jr. - Serial #058124  
Annual Fitness Report 15 January 1966 - 31 March 1967

SECTION C. (Continued)

I am highly pleased to have Mr. McCord serving in his current position and consider him capable of advancement into broader areas.

SECRET

SECRET

(When Filled In)

# FITNESS REPORT

EMPLOYEE SERIAL NUMBER

058124

## SECTION A

## GENERAL

1. NAME (Last) (First) (Middle)  
McCord, James W., Jr.

2. DATE OF BIRTH (M) (D) (Y)  
[ ] M [ ] D [ ] Y

3. GRADE (S) (SS)  
GS-15 SS

4. OFFICIAL POSITION TITLE  
Electronic Engineer

5. OFFICE OF ASSIGNMENT (S) (SS) (S) (SS)  
OS/PT&OS/TechSecDiv/OC Wash., D.C.

6. CHECK (S) TYPE OF APPOINTMENT  
☒ Career ☐ Reserve ☐ Temporary

7. CHECK (S) TYPE OF REPORT  
☒ Initial ☒ Reassignment Supervisor  
☒ Annual ☐ Reassignment Employee  
☐ Special (Specify)

8. CHECK (S) SPECIAL (Specify)

9. DATE REPORT DUE IN O.P.  
25 April 1966

10. REPORTING PERIOD (From) (To)  
1 April 1965 - 14 January 1966

## SECTION B

## PERFORMANCE EVALUATION

- A - Adequate** Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- B - Proficient** Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- C - Strong** Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- D - Outstanding** Performance is characterized by exceptional proficiency.
- E - Outstanding** Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).

SPECIFIC DUTY NO. 1	Supervises the Tech Division/OS	RATING LETTER S
SPECIFIC DUTY NO. 2	Plans and programs for the Division	RATING LETTER O
SPECIFIC DUTY NO. 3	Schedules and plans overseas coverage	RATING LETTER S
SPECIFIC DUTY NO. 4	Protection of Washington Area Buildings from penetration	RATING LETTER S
SPECIFIC DUTY NO. 5	Training of Division and other personnel	RATING LETTER S
SPECIFIC DUTY NO. 6	Works with Tech Corps and other units	RATING LETTER S

## OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER  
S

SECRET

OFFICE OF PERSONNEL

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings within Section B and provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties. Provide basis in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

MAIL ROOM

Mr. McCord was attending the Air War College during part of the reporting period. He became Chief of the Technical Division/OS on 20 July 1965.

Mr. McCord took hold of this Division with a heartening vigor and enthusiasm. Although not an Engineer, he soon learned enough of the technical business to meet many crash assignments with exceptional skill and judgment. By trying to get these assignments done within set time limits, he sometimes short-circuited a few coordinations in other offices, but this did not seriously detract, in my opinion, from a very proficient job.

While Mr. McCord has not had the Technical Division a sufficiently long time for me to judge his long range performance, I feel he will become an exceptionally proficient Chief. There was insufficient time for me to judge his cost and manpower consciousness.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

22 March

SIGNATURE OF EMPLOYEE

*James H. H. H.*

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

6

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

23 March 1966

OFFICIAL TITLE OF SUPERVISOR

Dep. Dir. of Sec. (PTOS)

AND SIGNATURE

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

SECRET

FITNESS REPORT

James W. McCord, Jr.

SECTION D

CERTIFICATION AND COMMENTS

3. Comments of Reviewing Official

I concur thoroughly with [ ] evaluation of Mr. McCord's vigor and enthusiasm, skill and judgment. I would add to this that he has demonstrated extraordinary ingenuity and leadership in supervising the development of several new and valuable techniques in the counter-measures field. However, I would rate him only "Proficient" in Specific Duty Number 6, for I believe that he has not been as effective as he might be in liaison and coordination with other components of the Intelligence Community represented on the Technical Committee. This is unfortunate, for it detracts from his outstanding performance in all other elements of his assigned responsibilities. He must work on improving these relationships and he has been counseled to this effect by his current supervisor.

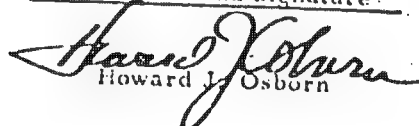
Date

Official Title of Reviewing Official

Typed Name and Signature

31 March 1966

Director of Security

  
Howard J. Osborn

**SECRET**  
(When Filled In)

FITNESS REPORT						EMPLOYEE SERIAL NUMBER  O 58124	
<b>SECTION A</b>				<b>GENERAL</b>			
1. NAME (Last) (First) (Middle) <div style="text-align: center;">McC<small>ORD</small>, James W., Jr.</div>			2. DATE OF BIRTH <div style="text-align: center;">[ ] [ ] [ ] [ ] [ ] [ ]</div>		3. SEX <div style="text-align: center;">M</div>		
6. OFFICIAL POSITION TITLE <div style="text-align: center;">Security Officer</div>			7. OFF/DIV/BR OF ASSIGNMENT <div style="text-align: center;">OS/Exec Staff</div>		8. CURRENT STATION <div style="text-align: center;">Wash., D. C.</div>		
9. CHECK (X) TYPE OF APPOINTMENT <div style="display: flex; justify-content: space-between;"><span><input checked="" type="checkbox"/> CAREER</span><span><input type="checkbox"/> RESERVE</span><span><input type="checkbox"/> TEMPORARY</span></div>			10. CHECK (X) TYPE OF REPORT <div style="display: flex; justify-content: space-between;"><span><input checked="" type="checkbox"/> INITIAL</span><span><input type="checkbox"/> REASSIGNMENT SUPERVISOR</span></div> <div style="display: flex; justify-content: space-between;"><span><input checked="" type="checkbox"/> ANNUAL</span><span><input type="checkbox"/> REASSIGNMENT EMPLOYEE</span></div> <div style="display: flex; justify-content: space-between;"><span><input type="checkbox"/> SPECIAL (Specify):</span><span></span></div>				
11. DATE REPORT DUE IN O.P. <div style="text-align: center;">30 April 1965</div>			12. REPORTING PERIOD (From - to) <div style="text-align: center;">1 April 1964 - 31 March 1965</div>				
<b>SECTION B PERFORMANCE EVALUATION</b>							
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
<b>SPECIFIC DUTIES</b>							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							RATING LETTER
SPECIFIC DUTY NO. 1  <div style="text-align: center;">See Section C.</div>							
SPECIFIC DUTY NO. 2							RATING LETTER
SPECIFIC DUTY NO. 3							RATING LETTER
SPECIFIC DUTY NO. 4							RATING LETTER
SPECIFIC DUTY NO. 5							RATING LETTER
SPECIFIC DUTY NO. 6							RATING LETTER
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							RATING LETTER
10 APR 1965							

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain anything given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties, if described, if applicable.

Since 10 August 1964, Mr. McCord has been enrolled as a student at the Air War College, Maxwell Air Force Base, Montgomery, Alabama. He will complete his course there on 4 June 1965. Prior to 10 August 1964, Mr. McCord was in a travel status from his assignment as Chief, Security Branch, Frankfurt, Germany.

In view of the above, no rating is made for this reporting period.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE	SIGNATURE OF EMPLOYEE	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
	Mr. McCord will be advised that he has not been rated for this period.	
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
31 MAR 65	Asst. Dep. Dir. of Sec. (PPS)	Howard J. Blum
1. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
30 March 1965	Director of Security	Howard J. Blum

SECRET

17 APR 1964

SECRET/[REDACTED]

17 March 1964

58124

MEMORANDUM FOR: Director of Personnel

SUBJECT: Fitness Report - James W. McCord, Jr.  
DOB: 24 Jan 1924, Male, GS-15,  
SS German Station, Career, Annual Report  
(1 April 1963 - 31 March 1964)

- James W. McCord, Jr.
1. [REDACTED] GS-15, has served as Chief, Security Branch, under my supervision for the subject period.
  2. His duties were as follow:
    - a. Security policy advisor to COS and its senior Station and Base officers.
    - b. Supervised nine professional and four clerical employees of the Security Branch and the Military Personnel Unit.
    - c. Directed conduct of LCFLUTTER, SGLATERAL, Physical Security duties, and Investigations performed by the Security Branch.
    - d. Reviewed security of German Station and recommended ways and means for strengthening and improving.
    - e. Furnished technical security support and guidance to other Bases in EE, and outside of EE on request.
    - f. Reviewed investigative reports of the Security Branch and performed such other duties as directed by the COS; Chief, CSB; and Chief, Administrative Staff.
  3. This individual is an outstanding security officer. He efficiently performs his broad responsibilities, effectively manages those he supervises and is cost conscious. On the last-mentioned item, he weighs both cost and security factor and has been flexible where he has felt security could be relaxed -- but recognizes that there are areas where cost is secondary. He continues to keep the proper personnel informed of his activities and he is one of the best security

SECRET/[REDACTED]

13 30 1964

22 APR 1964

GROUP 1-Excluded from automatic downgrading and declassification

SECRET/[REDACTED]

-2-

officers with whom I have had the pleasure to be associated. During this period he has been assigned responsibility for supervision of the Military Personnel Branch. This consolidation has given the Security Branch greater flexibility and has increased the utilization of available personnel. Subject has also instituted off-duty security training courses for those interested military personnel.

4. I would rate him from Strong to Outstanding on the duties in paragraph 2 above with an overall rating of Strong.

Read: [REDACTED]

[REDACTED]  
/s/ Daniel M. Kelley

/s/ James W. McCord, Jr.

Reviewer's Comments:

McCord

I agree that [REDACTED] is a very strong security officer. He tends to be conservative in his views and judgments. He maintains excellent morale in his Branch. In the never-ending conflict between economy and a desirable level of security, he usually leans toward the latter.

[REDACTED]  
[REDACTED]  
[REDACTED]

SECRET/[REDACTED]

SECRET

058 124  
28 March 1963

MEMORANDUM FOR: Director of Personnel

SUBJECT : Fitness Report (June 1962 - March 1963)

JAMES W. MCCORD

1. ~~XXXXXXXXXX~~ GS-15, has served as Chief, Security Branch, under my supervision for the subject period.

2. His duties were as follows:

a. Security policy advisor to COS and its senior Station and Base officers.

b. Supervised nine professional and four clerical employees of the Security Branch.

c. Directed conduct of LCFLUTTER, SGLATERAL, Physical Security duties, and investigations performed by the Security Branch.

d. Reviewed security of German Station and recommended ways and means for strengthening and improving.

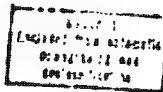
e. Furnished technical security support and guidance to other Bases in EE, and outside of EE on request.

f. Reviewed investigative reports of the Security Branch and performed such other duties as directed by the Chief of Station, Deputy for Coordination and Services, and Chief, Administrative Staff.

3. ~~XXXXXXXXXX~~ <sup>MCCORD</sup> has demonstrated time and again his ability to efficiently perform his broad responsibilities in a most efficient manner. His position is not an easy one. He is under the general supervision of the undersigned, while also working on activities directly for the COS and the DCS. He has been able to coordinate these activities in such a way as to earn the respect of all those with whom he deals. He has respected confidences, but also insured that the undersigned has been adequately briefed. He has acted for the undersigned in his absence and will continue to do so.

4. I would rate . . .

15 MAY 1963



SECRET

SECRET

- 2 -

4. I would rate him from Strong to Outstanding on the individual functions, with an over-all rating of Strong. He is a good supervisor.

DANIEL M. KELLY /s/

[REDACTED]

READ:

[REDACTED]

22 March 64 (DATE)

JAMES W. McCORD /s/

REVIEWER'S COMMENTS:

I agree with the comments of the rating officer. Subject is an outstanding staff officer and capable of assuming broader responsibilities. He never complains of obstacles, but uniformly produces excellent results.

[REDACTED]

/s/

[REDACTED]

SECRET

SECRET

18 MAY 1962

SUBJECT: James W. McCord, Jr.  
Annual Fitness Report - 1 April 1961 to 31 March 1962

During this reporting period, Mr. McCord has continued to function as coordinator of a comprehensive highly sensitive series of investigations involving investigative representatives of all elements of the intelligence community. This assignment has been carried out by Mr. McCord with considerable initiative, skill and enthusiasm.

Mr. McCord, during this reporting period, served as Case Officer on a sensitive and very important personnel security case which due to his efforts was brought to a successful conclusion with favorable results to the Agency.

Mr. McCord has performed a liaison function with a vital element of a friendly service which has resulted in the maintenance of a cordial relationship of great value to the Office of Security and the Agency. This liaison has required Mr. McCord to perform several periods of temporary duty overseas during which he not only carried out his liaison function, but handled other special investigative assignments in a successful manner.

On various occasions during the reporting period in the absence of the Chief, Mr. McCord has functioned as Acting Chief of SRS and has performed his duties in an extremely competent manner.

It is felt that Mr. McCord's forthcoming assignment as Security Officer, German Station will give him additional varied experience of value in his career development.

Chief/SRS/OS

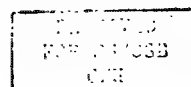
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Read by: Jamie-P.K. Carl Date: May 18 62  
Reviewed by: Seppie Edwards Date: 18 May 62

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23 MAY 1961  
179/1

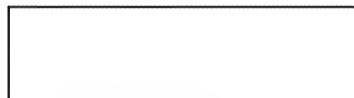
SUBJECT: James W. McCord, Jr.  
Annual Fitness Report - 1 April 1960 - 31 March 1961

During the reporting period, Mr. McCord on various occasions, has functioned as Acting Chief/SRS, during absences of the Chief and has discharged this function in a highly competent fashion.

Mr. McCord, since last report was rendered, has coordinated a comprehensive investigation of a highly sensitive security matter involving investigative representatives from all members of the U. S. intelligence community. This assignment has required a high degree of tact, patience and investigative skill on the part of Mr. McCord.

In addition, during the reporting period, Mr. McCord has served as Case Officer on a counter-intelligence case of considerable importance to the security of the Agency and has displayed rare qualities of initiative, energy, and imagination in developing this case.

Mr. McCord is considered particularly well-adapted by virtue of his experience, training and personality for his present assignment.

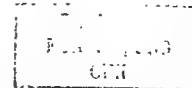


Chief/SRS/OS

Read by: James W. White Date: 17 APR 1961  
Reviewed by: Billie S. Smith Date: 17 APR 1961

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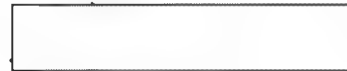
SUBJECT: James W. McCord, Jr.  
Annual Fitness Report - 1 April 1959 - 31 March 1960

During the reporting period, Mr. McCord functioned as Acting Chief of the Security Research Staff, Office of Security for a period of six months. He discharged this function in an extremely able fashion and handled a number of highly sensitive assignments with skill and finesse.

Mr. McCord has demonstrated on many occasions the ability to subordinate his personal interests to the necessity for performing his assigned tasks.

In the latter two months of the reporting period, Mr. McCord has been coordinating a very important investigation being conducted in the intelligence community of a leak of highly sensitive information which has caused serious damage to U. S. intelligence collection capabilities. He has displayed rare qualities of initiative, imagination and coordination in the course of this investigation.

Mr. McCord has demonstrated repeatedly his ability to perform sensitive assignments of the utmost importance during the reporting period.



Chief/SRS/OS

Read by: James W. McCord Date: 4/17/60

Reviewed by: Robert E. Howard Date: 4/27/60

SECRET  
(When Filled In)

RECEIVED  
FOR SS/CSS

# FITNESS REPORT

28 APR 1959

EMPLOYEE SERVICE NUMBER

## SECTION A

### GENERAL

1. NAME (Last) <b>McCord,</b>	(First) <b>James</b>	(Middle) <b>W.</b>	2. DATE OF BIRTH	3. SEX <b>male</b>	4. GRADE <b>GS-14</b>
5. SERVICE DESIGNATION <b>DD - SS</b>			6. OFFICIAL POSITION TITLE <b>Security Officer</b>		
7. OFF/CI/DR OF ASSIGNMENT <b>OS/SRS/Office of the Chief</b>					
8. CAREER STAFF STATUS			9. TYPE OF REPORT		
<input type="checkbox"/> NOT ELIGIBLE <input checked="" type="checkbox"/> MEMBER <input type="checkbox"/> DEFERRED <input type="checkbox"/> PENDING <input type="checkbox"/> DECLINED <input type="checkbox"/> DENIED			<input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT/SUPERVISOR <input type="checkbox"/> REASSIGNMENT/EMPLOYEE		
10. DATE REPORT DUE IN O.P. <b>30 April 1959</b>		11. REPORTING PERIOD <b>5/22/58</b> <b>3/31/59</b>		12. SPECIAL (Specify)	

## SECTION B

### EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	
SPECIFIC DUTY NO. 1 <b>Assists in the development, implementation and coordination of all CI programs</b>			RATING NO. <b>7</b>	SPECIFIC DUTY NO. 4 <b>Receives, evaluates and develops information of a counter intelligence nature.</b>			RATING NO. <b>6</b>
SPECIFIC DUTY NO. 2 <b>Assists in the supervision of all aspects of the CI program</b>			RATING NO. <b>6</b>	SPECIFIC DUTY NO. 5 <b>Analyzes and evaluates results of counter intelligence operations.</b>			RATING NO. <b>7</b>
SPECIFIC DUTY NO. 3 <b>Plans operations necessary to resolve counter intelligence cases</b>			RATING NO. <b>7</b>	SPECIFIC DUTY NO. 6 <b>Conducts such personnel investigations, interrogations and interviews as deemed necessary in sensitive cases.</b>			RATING NO. <b>7</b>

## SECTION C

### EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

- 1 - Performance in many important respects fails to meet requirements.
- 2 - Performance meets most requirements but is deficient in one or more important respects.
- 3 - Performance clearly meets basic requirements.
- 4 - Performance clearly exceeds basic requirements.
- 5 - Performance in every important respect is superior.
- 6 - Performance in every respect is outstanding.

RATING NO. **6**

## SECTION D

### DESCRIPTION OF THE EMPLOYEE

In the rating bases below, check (X) the degree to which each characteristic applies to the employee

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	RATING						
			1	2	3	4	5		
1. Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree					
1. BEST THINGS DONE									
2. RESPONSIBLE									X
3. ACCEPTS RESPONSIBILITIES								X	
4. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES								X	
5. DOES HIS JOB WITHOUT STRONG SUPERVISOR								X	
6. FACILITATES SMOOTH OPERATION OF HIS OFFICE								X	
7. BEATS SUPERVISOR								X	
8. RELIABLE CONDITIONS								X	
9. THINKS CLEARLY								X	
10. DISPOSES IN ORGANIZING, MAINTAINING AND IMPROVING OF RECORDS								X	
11. OTHER SPECIALTY								X	

SEE SECTION 11 ON REVERSE SIDE

SECRET

SECRET

(When Filled In)

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and of assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D in order to provide the best basis for determining future personnel actions.

During the past year Mr. McCord has shown superior supervisory and organizational ability. During July and August he personally organized and supervised a major project overseas which was of national interest. His plan of action was implemented smoothly and the CI mission was accomplished. Another major project was successfully directed by Mr. McCord with outstanding results.

Mr. McCord has the proven ability to organize complex problems into workable and seemingly simple plans of action. He is a good supervisor, delegates responsibility, and uses imagination and tenacity of purpose in meeting problems. He is continuing to improve himself. No special training is planned for the next year. Mr. McCord will continue to "grow." He is ready to assume greater responsibility and with further experience will qualify for a senior position in this Agency.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

8 April 1959

SIGNATURE OF EMPLOYEE

*James W. McCord Jr.*

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

Since March 1954

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

8 April 1959

OFFICIAL TITLE OF SUPERVISOR

Chief, Security Research Staff/OS

3.

BY REVIEWING OFFICIAL

☒ I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

☐ I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

☐ I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

☐ I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

13 April 1959

OFFICIAL TITLE OF REVIEWING OFFICIAL

8 Director of Security

TYPED OR PRINTED NAME AND SIGNATURE

*Edgar S. ...*

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 10-373. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A. of Section 'A' below.

SECTION A. GENERAL			
1. NAME (Last) <b>McCord,</b> (First) <b>James</b> (Middle) <b>N.</b>	2. DATE OF BIRTH	3. SEX <b>male</b>	4. SERVICE DESIGNATION <b>SD - SS</b>
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT <b>OS/Security Research Staff</b>		6. OFFICIAL POSITION TITLE <b>Acting Deputy Chief, SRS</b>	
7. GRADE <b>GS-14</b>	8. DATE REPORT DUE IN OP <b>22 August 1958</b>	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) <b>21 August 1957 - 22 August 1958</b>	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR <input type="checkbox"/> REASSIGNMENT EMPLOYEE		SPECIAL (Specify)	

SECTION B. CERTIFICATION	
1. FOR THE RATER: THIS REPORT <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN SUBMITTED TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT.	

A. CHECK (X) APPROPRIATE STATEMENTS:	
<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "C" OR "D", A WARNING LETTER HAS BEEN SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify)
<input type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES TO THAT HE KNOWS HIS RATING.	
2. THIS DATE <b>29 Apr 1958</b>	3. SUPERVISOR <b>Chief, SRS</b>
4. SUPERVISOR'S OFFICIAL TITLE	

7. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

Mr. McCord has demonstrated marked ability in all fields of responsibility. His work involves constant dealings with senior officials of the Agency concerning substantive, policy and procedural matters. In this he has displayed exceptional judgment and balance in promoting and protecting the interests of the Agency.

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

8. THIS DATE <b>2 October 1958</b>	9. TYPED OR PRINTED NAME OF REVIEWING OFFICIAL <b>R. L. Bannerman</b>	10. OFFICIAL TITLE OF REVIEWING OFFICIAL <b>Deputy Director of Security</b>
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## SECTION C. JOB PERFORMANCE EVALUATION

## 1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him (ONLY) with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

6	1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.
	2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC OUTPACE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
	3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY. OCCASIONALLY REVEALS SOME AREA OF CARELESSNESS.
	4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
	5. A FINE PERFORMANCE. CARRIES OUT MOST OF HIS DUTIES RESPONSIBILITIES EXCEPTIONALLY WELL.
	6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS AN OUTSTANDING SUPERVISOR.

COMMENTS:

Forwarded For: **BY CHIEF, SRS**

Reviewed by: **100-100000**

FORM NO. 45 (Part I) OFFICE OF PERSONNEL, DEPARTMENT OF DEFENSE, WASHINGTON, D.C. 20315

SECRET

Performance

# SECRET

OFFICE OF PERSONNEL  
3 PM 1959

## RATINGS IN PERFORMANCE OF SPECIFIC DUTIES

**DIRECTIONS:**

- State in the spaces below up to six of the more important specific duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
- Note performance on each specific duty considering only the individual's performance on this specific duty.
- For supervisory ability to supervise will always be rated as "Satisfactory" unless the supervisor is a security officer.
- Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
- Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	WAS AND USES DATA EQUIPMENT	CONDUCTS INTERVIEWS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	SETS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER	1	2	3	4	5	6
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	3 - PERFORMS THIS DUTY ACCEPTABLY	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS	7 - EXCELS ANYONE KNOWN IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY NO.	RATING NUMBER	SPECIFIC DUTY NO.	RATING NUMBER
1. Assist in the development and coordination of all counter-intelligence programs.	6	4. Analyze and evaluate results of a counter-intelligence operation.	6
2. Plan operations necessary to resolve counter-intelligence cases.	7	5. Maintain liaison with various sensitive government agencies as well as components of CIA regarding all cases.	6
3. Receive, evaluate and develop information of a counter-intelligence nature.	6	6. Conduct such interrogations, investigations and briefings as necessary.	6

### 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

**DIRECTIONS:** Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. McCard continues to exhibit superior organizational ability, as well as being a fine supervisor. His imaginative and analytical approach to complex problems quickly reduces them to useable plans. Mr. McCard is an excellent supervisor, can delegate responsibility, give credit to his subordinates and continually works for self-improvement.

## SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

**DIRECTIONS:** Take into account everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
- OF DOUBTFUL SUITABILITY - SHOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- A BARELY ACCEPTABLE EMPLOYEE - BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- OF THE SAME SUITABILITY AS MOST PEOPLE KNOWN IN THE ORGANIZATION
- A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
- EXCELS BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? ☐ YES ☒ NO

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## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the (R) no later than 30 days after the due date indicated in item 8 of Section "F" below.

## SECTION E.

## GENERAL

1. NAME (Last) (First) (Middle) McCORD, James W.	2. DATE OF BIRTH [ ]	3. SEX male	4. SERVICE DESIGNATION SD - SS
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OS/Security Research Staff		6. OFFICIAL POSITION TITLE Acting Deputy Chief, SRS	
7. GRADE GS-14	8. DATE REPORT DUE IN OF 22 August 1958	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 21 August 1957 - 22 August 1958	
10. TYPE OF REPORT (Check one)	INITIAL <input checked="" type="checkbox"/>	REASSIGNMENT/REVIEW <input type="checkbox"/>	SPECIAL (Specify) <input type="checkbox"/>

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS AN ACCURATE STATEMENT OF THE INDIVIDUAL BEING RATED			
A. THIS DATE 29 Sept 1958	B. TYPED [ ]	C. SUPERVISOR'S OFFICIAL TITLE Chief, SRS	
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.			
A. THIS DATE 2 Oct 58	B. TYPE OF REVIEW [ ]	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Dep. Dir. Security	

## SECTION G.

## ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES  
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

7 RATING NUMBER	1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
	4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
	5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
	6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
	7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

## 2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? ☒ Yes ☐ No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION	3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION
ACTUAL	POTENTIAL	DISCRIMINATIVE SITUATION		
3	3	A GROUP BELOW THE BASIC JOB (Group leaders, stenographers, technicians or professional specialists of various kinds) whose contact with immediate subordinates is frequent (First line supervision)		
3	3	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervision)		
2	3	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, BUT IS RESPONSIBLE FOR WORK PLANS, ORGANIZATION AND POLICY (Executive level)		
	3	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT		
3	3	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE COMPLEX AND NEED CAREFUL COORDINATION		
1	3	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX		
		OTHER (Specify)		

SECRET

OFFICE OF PERSONNEL

1. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATEE EMPLOYEE HAS BEEN IN THE POSITION

2. COMMENTS CONCERNING POTENTIAL

Mr. McQuinn has excellent organizational abilities, steadiness under pressure, responsibility and has the potential to eventually qualify for a senior position in this Agency.

Oct 3 3 02 PM '58  
MAIL ROOM

**SECTION II. FUTURE PLANS**

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

None at present - recommend that he remain in his present position for at least two more years.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

None

**SECTION I. DESCRIPTION OF INDIVIDUAL**

**DIRECTIONS:** This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

1 - HAVE NOT OBSERVED THIS PERSON CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL  
2 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE  
3 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE  
4 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE  
5 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE  
6 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
5	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	5	21. IS EFFECTIVE IN DISCUSSING WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN SUCH ARE REQUIRED	5	12. SHOWS ORIGINALITY	5	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITIES	5	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	5	14. ADMITS HIS ERRORS	5	24. BEARS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR HIS OWN GROWTH AND LEARNING	5	15. RESPONDS WELL TO SUPERVISION	5	25. DISPLAYS JUDGMENT
5	6. GOES ON TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	5	26. IS SECURITY CONSCIOUS
5	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS ENERGY FOR FACTS	5	18. IS COOPERATIVE	5	28. HIS CONTRIBUTION IS CONSTRUCTIVE
5	9. GETS THINGS DONE	5	19. THINKS ALTERNATELY	5	29. FACILITATES GROWTH OPERATION OF HIS OFFICE
5	10. CAN GET BY WITH MINIMAL EFFORTS	5	20. EMPLOYER'S ASSISTANCE IS NOT REQUIRED TO GET THE JOB DONE	5	30. DOES NOT RESIST CHANGE AND IS WILLING TO ACCEPT IT

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under the specified in Regulation 29.370. It is recommended that you read the entire form before completing it.

If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B. of Section A below.

## SECTION A.

## GENERAL

1. NAME (Last) (First) (Middle) McCord, James W., Jr.	2. DATE OF BIRTH [ ]	3. SEX male	4. SERVICE DESIGNATION SD-88
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OS/Security Research Staff	6. OFFICIAL POSITION TITLE Investigator Acting Deputy Chief, Security Research Staff		
7. GRADE GS-14	8. DATE REPORT DUE IN-OP 22 August 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 22 August 1956 - 21 August 1957	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT-SUPERVISOR <input type="checkbox"/> REASSIGNMENT-EMPLOYEE <input type="checkbox"/> SPECIAL (Specify)			

## SECTION B.

## CERTIFICATION

1. FOR THE RATER: THIS REPORT ☒ HAS ☐ HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT.

## A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "C" OR "D," A WARNING LETTER HAS BEEN SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	
<input type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	
<input type="checkbox"/> I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):	

## B. THIS DATE

28 August 1957

## C. TYPED OR PRINTED NAME

## SUPERVISOR'S OFFICIAL TITLE

Chief/Security Research Staff/OS

2. FOR THE REVIEWING OFFICER: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

Reviewed by WND 9/19/57

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 3 Sept 57	B. TYPED OR PRINTED NAME AND OFFICIAL [ ]	C. OFFICIAL TITLE OF REVIEWING OFFICIAL EXECUTIVE OFFICER
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## SECTION C. JOB PERFORMANCE EVALUATION

## 1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- |                                 |   |
|---------------------------------|---|
| 6<br>INSERT<br>RATING<br>NUMBER | 1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.   |
|                                 | 2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
|                                 | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY. OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.  |
|                                 | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.  |
|                                 | 5. A FINE PERFORMANCE. CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.   |
|                                 | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.              |

## COMMENTS:

SECRET

Performance

SECRET

OFFICE OF PERSONNEL

## 2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

## DIRECTIONS:

- a. State in the spaces below up to six of the most important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with other individuals performing the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- |                             |                                |                                |
|-----------------------------|--------------------------------|--------------------------------|
| ORAL BRIEFING               | HAS AND USES AREA KNOWLEDGE    | CONDUCTS INTERROGATIONS        |
| GIVING LECTURES             | DEVELOPS NEW PROGRAMS          | PREPARES SUMMARIES             |
| CONDUCTING SEMINARS         | ANALYZES INDUSTRIAL REPORTS    | TRANSLATES GERMAN              |
| WRITING TECHNICAL REPORTS   | MANAGES FILES                  | DEBRIEFING SOURCES             |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO                 | KEEPS BOOKS                    |
| TYPING                      | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK                   |
| TAKING DICTATION            | WRITES PROCLAMATIONS           | MAINTAINS AIR CONDITIONING     |
| SUPERVISING                 | PREPARES CORRESPONDENCE        | EVALUATES SIGNIFICANCE OF DATA |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

- |                                 |   |  |
|---------------------------------|---|--|
| DESCRIPTIVE<br>RATING<br>NUMBER | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY                                     | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS |
|                                 | 2 - USUALLY ADEQUATE IN THE PERFORMANCE OF THIS DUTY                                | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY   |
|                                 | 3 - PERFORMS THIS DUTY ACCEPTABLY   |  |
|                                 | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER  |  |
|                                 | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTANCE AHEAD ON HIS JOB |  |

SPECIFIC DUTY NO. 1	Assist in the development and coordination of all counter intelligence programs	RATING NUMBER	5
SPECIFIC DUTY NO. 2	Plan operations necessary to resolve counter intelligence cases	RATING NUMBER	7
SPECIFIC DUTY NO. 3	Receive, evaluate and develop information of counter intelligence nature	RATING NUMBER	6
SPECIFIC DUTY NO. 4	Analyze and evaluate results of a counter intelligence operation	RATING NUMBER	6
SPECIFIC DUTY NO. 5	Maintain liaison with various other sensitive govt. agencies as well as other components of CIA in conn. with CIA operations. Conduct such personnel invest., interrog. & interviews as deemed necessary in certain cases.	RATING NUMBER	6

## 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. McCord has a great organizational ability. This combined with an analytical mind, imagination and tenacity of purposes enables him to organize complex problems into workable and seemingly simple plans of action. He is a good supervisor, can delegate responsibility, gives credit to his subordinates and, in turn, is well liked by them. He is continually working to improve himself by both formal and informal training.

## SECTION D.

## SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2. OF DOUBTFUL SUITABILITY - SHOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3. A BARELY ACCEPTABLE EMPLOYEE - BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4. OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5. A FINE EMPLOYEE - WAS SOME OUTSTANDING STRENGTHS
6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7. EXCELLED OR ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? ☐ YES ☒ NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICES: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OGC no later than 30 days after the data indicated in item 8 of Section "E" below.

## SECTION E.

## GENERAL

1. NAME (Last) (First) (Middle) McCord, James W., Jr.	2. DATE OF BIRTH	3. SEX male	4. SERVICE DESIGNATION SD-SS
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OS/Security Research Staff		6. OFFICIAL POSITION/TITLE Investigator Acting Deputy Chief, Security Research Staff	
7. GRADE GS-14	8. DATE REPORT DUE IN CP 22 August 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 22 August 1956 - 21 August 1957	
10. TYPE OF REPORT (Check one)	11. SPECIAL (Specify)		
<input checked="" type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT-SUPERVISOR		
<input type="checkbox"/> REASSIGNMENT-EMPLOYEE			

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED		
A. THIS DATE 28 August 1957	B. TYPED OR PRINTED NAME AND SIGNATURE OF RATER	C. SUPERVISOR'S OFFICIAL TITLE Chief/Security Research Staff/OS
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.		
A. THIS DATE 28 August 1957	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING	C. OFFICIAL TITLE OF REVIEWING OFFICIAL EXECUTIVE

## SECTION G.

## ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

6	1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
	4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
	5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
	6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
	7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

## 2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? ☒ Yes ☐ No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION OF HIS SUPERVISORY POTENTIAL IN THIS SITUATION	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION	3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION
ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION		
3	3	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) where contact with immediate subordinates is frequent (First line supervisors)		
3	3	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)		
	3	A GROUP, WHO DO OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)		
	3	OWN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT		
	3	OWN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DELETED AND NEED CAREFUL COORDINATION		
3	3	OWN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX		
		Other (Specify)		

FORM NO. 45 (Part II)

EXPLANATION OF SYMBOLS AND ABBREVIATIONS ARE CONTAINED

SECRET

Potential

(4)

SECRET

(When Filled In)

OFFICE OF PERSONNEL

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE NAMED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

36

4. COMMENTS CONCERNING POTENTIAL

Mr. McCord has a good educational background, well rounded personality, which combined with his organizational ability and further experience should equip him for a senior position in this Agency.

SEP 5 3 42 PM '57  
MAIL ROOM

SECTION H.

FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

McCord should continue in his present assignment as Deputy Chief/SRS for at least two more years.

McCord wishes to continue his study of Russian.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

CATEGORY NUMBER  
1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE  
2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE  
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE  
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE  
5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	5	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITIES	5	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTICAL IN HIS THINKING	4	14. ADMITS HIS ERRORS	5	24. DOES WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW EMPLOYMENT AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	5	25. DISPLAYS JUDGMENT
4	6. BRINGS UPON HIMSELF ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRESS OR DISTRESS	5	26. IS SECURITY CONSCIOUS
5	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
4	8. HAS MIND FOR FUTURE	4	18. IS LOYAL	4	28. HIS CONTRIBUTION IS CONSTRUCTIVE
5	9. DOES THINGS DONE	5	19. THINKS LOGICALLY	4	29. OCCUPATION OF HIS OFFICE
4	10. CAN TAKE BLAME RESPONSIBLY	5	20. FORMULATES AND IMPLEMENTS DECISIONS	5	30. DOES NOT REACT TO STRESS AND EMOTIONAL SITUATIONS

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any section. If this is the initial report on the employee, it must be completed and forwarded to the office of Personnel no later than 30 days after the date indicated in item 8. of Section "A" below.

## SECTION A.

1. NAME (Last) (First) (Middle)				2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
McCord James M. Jr.					male	SD-SS
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT				6. OFFICIAL POSITION TITLE		
OS/Security Research Staff				Investigator		
7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)				
GS-12	22 August 1956	22 August 1955 - 21 August 1956				
10. TYPE OF REPORT (Check one)		11. ASSIGNMENT SUPERVISOR		12. SPECIAL (Specify)		
<input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL						

## SECTION B.

1. FOR THE RATER: THIS REPORT ☒ HAS ☐ NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY.

## A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN CI OR D, A RATING LETTER HAS BEEN SENT TO HIM/A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	
<input type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	
I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):	

B. THIS DATE	C. TYPED OR PRINTED NAME	D. SUPERVISOR'S OFFICIAL TITLE
27 August 1956		Chief, CI/SRS

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY	DATE
Posted Pos. Control	5 SEP 1956
Reviewed by PUD	7 SEP 1956

I certify that any substantial difference of opinion with the supervisor is reflected in the above section. ☐ CONTINUED ON ATTACHED SHEET

A. THIS DATE	B. TYPED OR PRINTED NAME	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
27 August 1956		Chief, Security Research Staff

## SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIFFERENCES: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- |                                 |   |
|---------------------------------|---|
| 6<br>INSERT<br>RATING<br>NUMBER | 1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.   |
|                                 | 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
|                                 | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY. OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.  |
|                                 | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.  |
|                                 | 5. A FINE PERFORMANCE. CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.   |
|                                 | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.              |

COMMENTS:

SECRET

When Filled In

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- State in the spaces below up to six of the more important SPECIFIC duties performed during rating period. Place the most important first. Do not include minor or unimportant duties.
- Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- For supervisors, ability to supervise will always be rated as a specific duty (rate as supervisors those who supervise a secretary only).
- Compare in your mind, when possible, the individual being rated with others performing this duty at a similar level of responsibility.
- Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- Be specific. Examples of the kind of duties that might be rated are:  

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA
- For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF RECORDS  
SEP 5 10-30 AM '56  
MAIL ROOM

- |   |  |
|---|--|
| 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY                                     | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER          |
| 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY                                 | FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS       |
| 3 - PERFORMS THIS DUTY ACCEPTABLY   | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER  |  |
| 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB |  |

SPECIFIC DUTY NO. 1 Receives, evaluates and develops information of a counterintelligence nature.	RATING NUMBER 6	SPECIFIC DUTY NO. 4 Evaluates results of counter-intelligence operations.	RATING NUMBER 6
SPECIFIC DUTY NO. 2 Plans operations necessary to resolve counter-intelligence matters.	RATING NUMBER 6	SPECIFIC DUTY NO. 5 Maintains liaison with various other sensitive government agencies as well as other components of CIA in connection with CI operations.	RATING NUMBER 6
SPECIFIC DUTY NO. 3 Coordinates SO resources in implementation of CI operations.	RATING NUMBER 7	SPECIFIC DUTY NO. 6 Conducts such personal investigation, interrogations and interviews as deemed necessary in certain cases.	RATING NUMBER 6

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. McCord's greatest strength is his ability to follow tenuous counter-intelligence leads without becoming enmeshed in extraneous material. He organizes his work well, then proceeds to follow through to completion. He has ability to do vast quantities of work, shows initiative and imagination and gets along well with all classes of people.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
- OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- A BARELY ACCEPTABLE EMPLOYEE...BETTER AVERAGE BUT WITH NO NEARNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
- A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
- EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? ☐ YES ☒ NO IF YES EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision for AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL RATING on the employee, however, it MUST be completed and forwarded to the OI no later than 30 days after the due date indicated in item A of Section "E" below.

## SECTION E.

## GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
McCord, James W., Jr.		Male	SP-SS
5. OFFICE/DIVISION BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE		
OS/Security Research Staff	Investigator		
7. GRADE	8. DATE REPORT DUE IN OI	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)	
GS-13	22 August 1956	22 August 1955 - 22 August 1956	
10. TYPE OF REPORT (Check one)	INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)
	ANNUAL	REASSIGNMENT-EMPLOYEE	

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGMENT OF THE INDIVIDUAL BEING RATED		
A. THIS DATE	B. TYPED OR PRINTED NAME	C. SUPERVISOR'S OFFICIAL TITLE
27 August 1956		Chief, CI/Sec. Research Staff
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.		
A. THIS DATE	B. TYPED OR PRINTED NAME	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
27 August 1956		Chief, Security Research Staff

## SECTION G.

## ESTIMATE OF POTENTIAL

## 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

6 RATING NUMBER	1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED	DATE 1956
	2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED	
	3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES	
	4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES	
	5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING	
	6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL	
	7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES	

## 2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? ☒ Yes ☐ No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION	1 - BELIEVE INDIVIDUAL COULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	2 - BELIEVE INDIVIDUAL COULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION	3 - BELIEVE INDIVIDUAL COULD BE A STRONG SUPERVISOR IN THIS SITUATION
ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION		
3		A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) whose contact with immediate subordinates is frequent (first line supervisor)		
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (second line supervisors)		
	3	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)		
3		WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT		
3		WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE SIMILAR AND NEED CLOSE COORDINATION		
3		WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX		
		Other (Specify)		

FORM NO. 45 (Part II)

REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45-1 WHICH ARE OBSOLETE

SECRET

Potential

(6)

# SECRET

(When Filled In)

1. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE NAMED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION  
 29 months

## 4. COMMENTS CONCERNING POTENTIAL

Mr. McCord is an outstanding individual who should continue to develop into a key employee. He is particularly good at organizing and directing operations. He does need further experience in his present position, but within two years should be ready to assume a senior position in the Security Office or in CI/DDP.

## SECTION II.

### FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

None planned for the present. Should continue to work in present position.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

## SECTION I.

### DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE  
 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE  
 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE  
 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE  
 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY NUMBER

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	5	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	5	24. DOES WELL UNDER PRESSURE
4	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGMENT
4	6. WOULD CHIEF TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	5	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
4	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS FEELINGS ARE LONG-STANDING
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	5	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
4	10. CAN Cope WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRES STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

# FITNESS REPORT

The Fitness Report is an important factor in agency personnel management. It provides:  
 1. The agency selection board with information of value when considering the promotion of an individual for membership in the career service; and  
 2. A periodic record of job performance as an aid to the effective utilization of personnel.

## INSTRUCTIONS

TO THE ADMINISTRATIVE OR PERSONNEL OFFICER: Consult current administrative instructions regarding the initiation and transmittal of this report.

TO THE SUPERVISOR: Read the entire form before attempting to complete any item. As the supervisor who assigns, directs and reviews the work of the individual, you have primary responsibility for evaluating his strengths, weaknesses, and on-the-job effectiveness as revealed by his day-to-day activities. If this individual has been under your supervision for less than 30 days, you will collaborate with his previous supervisors to make sure the report is accurate and complete. Primary responsibility rests with the current supervisor. It is assumed that throughout the period this individual has been under your supervision, you have discharged your supervisory responsibilities by frequent discussions of his work, so that in a general way he knows where he stands.

A. NEXT DUE DATE - 22 AUG 56

Posted Per 898 10/21/55

1976

IT IS OPTIONAL WHETHER OR NOT THIS FITNESS REPORT IS SHOWN TO THE PERSON BEING RATED

## SECTION I (To be filled in by Administrative Officer)

1. NAME (Last) McGOWAN	(First) James	(Middle) H. Jr.	2. DATE OF BIRTH [Redacted]	3. SEX M	4. CAREER DESIGNATION GS-13
5. DATE OF ENTRANCE ON DUTY 22 August 1951	6. OFFICE ASSIGNED TO Security	7. DIVISION Security Research Staff	8. BRANCH	9. GRADE GS-13	
10. NATURE OF ASSIGNMENT [Redacted] DEPARTMENTAL [Redacted] FIELD	11. IF FIELD, SPECIFY STATION				
12. DATE THAT THIS REPORT IS DUE 31 August 1955	13. PERIOD COVERED BY THIS REPORT (Inclusive dates) 22 August 1954 to 22 August 1955				

## SECTION II (To be filled in by Supervisor)

1. CURRENT POSITION Chief, External Branch, Security Research Staff	2. DATE ASSUMED RESPONSIBILITY FOR POSITION 1 January 1955
3. WHAT SPECIFIC ASSIGNMENTS OR TASKS ARE TYPICAL OF THOSE GIVEN TO HIM DURING THE PAST THREE TO SIX MONTHS (List in order of frequency):	

As Chief, External Branch (CI), planned and directed sensitive CI investigations; coordinated action with other Government investigative services; analyzed results of investigations, conducted and directed detailed research on CI problems; conducted interrogations and interviews on all phases of CI activity; wrote detailed reports on CI cases; supervised activities of SRS employees assigned to External Branch.

READ THE ENTIRE FORM BEFORE ATTEMPTING TO COMPLETE ANY ITEM

## SECTION III

I certify that, during the latter half of the period covered by this report, I have discussed with the rated individual the manner in which he has performed his job and provided suggestions and criticisms wherever needed. I believe that his understanding of my evaluation of his performance is consistent with my evaluation of him as evidenced by this fitness report and I have informed him of his strengths, weaknesses, and on-the-job effectiveness. If performance during the report period has been unsatisfactory, there is attached a copy of the memorandum notifying him of unsatisfactory performance.

This report ☒ has ☐ has not been shown to the individual rated.

THIS DATE 9/28/55	[Redacted Signature] (Supervisor)
I HAVE REVIEWED THIS REPORT (Comments, if any, are indicated by attached memorandum)	
THIS DATE 9-28-55	[Redacted Signature] (Official next higher in line of authority)

FORM NO. 45 REPLACES FORM 37-15 1 OCT 54 WHICH MAY BE USED.

SECRET

note

107

**SECRET**  
(When Filled In)

**SECTION IV**

This section is provided as an aid in describing the individual. Your description is not favorable or unfavorable in itself but acquires its meaning in relation to a particular job or assignment. The descriptive words are to be interpreted literally.

On the left hand side of the page below are a series of statements that apply, in some degree, to most people. On the right hand side of the page are four major categories of performance. Each category within each category is divided into three small blocks; this is to allow you to make finer distinctions when you so desire. Look at the statement on the left, then check the category on the right which best tells how much the statement applies to the person you are rating. Placing an "X" in the "Not Observed" column means you have no opinion on whether a phrase applies to an individual. Placing an "A" in the "Does Not Apply" column means that you have the definite opinion that the description is not at all suited to the individual.

STATEMENTS		CATEGORIES					
		NOT OBSERVED	DOES NOT APPLY	APPLIES TO A LIMITED DEGREE	APPLIES TO A REASONABLE DEGREE	APPLIES TO AN ABOVE AVERAGE DEGREE	APPLIES TO AN OUTSTANDING DEGREE
A. ABLE TO SEE ANOTHER'S POINT OF VIEW.	SAMPLES			X			
B. PRACTICAL.						X	
1. A GOOD REPORTER OF EVENTS.							X
2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES.						X	
3. CAUTIOUS IN ACTION.						X	
4. HAS INITIATIVE.							X
5. UNEMOTIONAL.							X
6. ANALYTIC IN HIS THINKING.							X
7. CONSTANTLY STRIVING FOR NEW KNOWLEDGE AND IDEAS.							X
8. GETS ALONG WITH PEOPLE AT ALL SOCIAL LEVELS.						X	
9. HAS SENSE OF HUMOR.						X	
10. KNOWS WHEN TO SEEK ASSISTANCE.							X
11. CALM.							X
12. CAN GET ALONG WITH PEOPLE.							X
13. MEMORY FOR FACTS...						X	
14. GETS THINGS DONE.							X
15. KEEPS ORIENTED TOWARD LONG TERM GOALS.							X
16. CAN COPE WITH EMERGENCIES.						X	
17. HAS HIGH STANDARDS OF ACCOMPLISHMENT.							X
18. HAS STAMINAL CAN KEEP GOING A LONG TIME.							X
19. HAS WIDE RANGE OF INFORMATION.						X	
20. SHOWS ORIGINALITY.							X
21. ACCEPTS RESPONSIBILITIES.						X	
22. ADMITS HIS ERRORS.						X	
23. RESPONDS WELL TO SUPERVISION.						X	
24. EVEN DISPOSITION.					X		
25. ABLE TO DO HIS JOB WITHOUT STRONG SUPPORT.						X	

**SECRET**

SECRET  
 (When Filled In)

26. CAN THINK ON HIS FEET -								X	
27. COMES UP WITH SOLUTIONS TO PROBLEMS.								X	
28. STIMULATING TO ASSOCIATES, A "SPARK PLUG".								X	
29. TOUGH MINDED.								X	
30. OBSERVANT.								X	
31. CAPABLE.								X	
32. CLEAR THINKING.								X	
33. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS.								X	
34. EVALUATES SELF REALISTICALLY.								X	
35. WELL INFORMED ABOUT CURRENT EVENTS.								X	
36. DELIBERATE.								X	
37. EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES.								X	
38. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS.								X	
39. THOUGHTFUL OF OTHERS.								X	
40. WORKS WELL UNDER PRESSURE.								X	
41. DISPLAYS JUDGEMENT.								X	
42. GIVES CREDIT WHERE CREDIT IS DUE.								X	
43. HAS DRIVE.								X	
44. IS SECURITY CONSCIOUS.								X	
45. VERSATILE.								X	
46. HIS CRITICISM IS CONSTRUCTIVE.								X	
47. ABLE TO INFLUENCE OTHERS.								X	
48. FACILITATES SMOOTH OPERATION OF HIS OFFICE.								X	
49. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION.								X	
50. A GOOD SUPERVISOR.								X	

SECTION 1

A. BRAD ARE HIS OUTSTANDING STRENGTHS!

Ability to go into details of a CI case, following all pertinent leads without becoming involved in extraneous matters.

8. WHAT ARE HIS OUTSTANDING ACHIEVEMENTS?

None

**SECRET**

SECRET

(When Filled In)

1. INDICATE IF YOU THINK THAT ANY SINGLE STRENGTH OR WEAKNESS OVERWEIGNS ALL OTHER CONSIDERATIONS:

None

2. DO YOU FEEL THAT HE REQUIRES CLOSE SUPERVISION? ☒ NO ☐ YES. IF YES, WHY?

3. WHAT TRAINING DO YOU RECOMMEND FOR THIS INDIVIDUAL?

Employee has expressed desire to study Russian

4. OTHER COMMENTS (Indicate here general traits, specific habits or characteristics not covered elsewhere in the report but which have a bearing on effective utilization of this person):

### SECTION VI

Read all descriptions before rating. Place "X" in the most appropriate box under subpart 4, P.C. 50

A. DIRECTIONS: Consider only the skill with which the person has performed the duties of his job and rate him accordingly.

- ☐ 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
- ☐ 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES COMPETENTLY.
- ☐ 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- ☐ 4. PERFORMS DUTIES IN A TYPICALLY COMPETENT, EFFECTIVE MANNER.
- ☐ 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- ☒ 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE RATER.

IS THIS INDIVIDUAL BETTER QUALIFIED FOR WORK IN SOME OTHER AREA? ☒ NO ☐ YES. IF YES, WHAT?

C. DIRECTIONS: Based upon what he has said, his actions, and any other indications, give your opinion of this person's attitude toward the agency.

- ☐ 1. WAS AN ANTAGONISTIC ATTITUDE TOWARD THE AGENCY; WILL DEFINITELY LEAVE THE AGENCY AT THE FIRST OPPORTUNITY.
- ☐ 2. HAS STRONG NEGATIVE ATTITUDE TOWARD AGENCY... IRRITATED BY RESTRICTIONS... REGARDS AGENCY AS A TEMPORARY STOP UNTIL HE CAN GET SOMETHING BETTER.
- ☐ 3. TENDS TO HAVE AN UNFAVORABLE ATTITUDE TOWARD THE AGENCY... BOTHERED BY MINOR FRUSTRATIONS... WILL QUIT IF THESE CONTINUE.
- ☐ 4. HIS ATTITUDE TOWARD THE AGENCY IS INDIFFERENT... HAS "BUILT AND SEEN" ATTITUDE... WOULD LEAVE IF SOMEONE OFFERED HIM SOMETHING BETTER.
- ☐ 5. TENDS TO HAVE FAVORABLE ATTITUDE TOWARD AGENCY... MAKES ALLOWANCES FOR RESTRICTIONS IMPOSED BY WORKING FOR AGENCY... THINKS IN TERMS OF A CAREER IN THE AGENCY.
- ☒ 6. DEFINITELY HAS FAVORABLE ATTITUDE TOWARD THE AGENCY... BARRING AN UNEXPECTED OUTSIDE OPPORTUNITY, WILL PROBABLY ENDEAVOR TO MAKE A CAREER IN THE AGENCY.
- ☐ 7. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE AGENCY... WILL PROBABLY NEVER CONSIDER WORKING ANY PLACE BUT IN THE AGENCY.

B. DIRECTIONS: Considering others of this person's grade and type of assignment, how would you rate him on potentiality for assumption of greater responsibilities than normally indicated by promotion.

- ☐ 1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED.
- ☐ 2. IS MAKING PROGRESS, BUT NEEDS MORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER GRADE CAN BE RECOMMENDED.
- ☐ 3. IS READY TO TAKE ON RESPONSIBILITIES OF THE NEXT HIGHER GRADE, BUT MAY NEED TRAINING IN SOME AREAS.
- ☐ 4. WILL PROBABLY ADJUST QUICKLY TO THE MORE RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.
- ☐ 5. IS ALREADY PERFORMING AT THE LEVEL OF THE NEXT HIGHER GRADE.
- ☒ 6. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR RAPID ADVANCEMENT.

D. DIRECTIONS: Consider everything you know about this person in making your rating... skill in job duties, conduct on the job, personal characteristics or habits, and special defects or talents.

- ☐ 1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED.
- ☐ 2. OF DOUBTFUL SUITABILITY... WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW.
- ☐ 3. A BARELY ACCEPTABLE EMPLOYEE... DEFINITELY BELOW STANDARD BUT WITH NO DISABILITIES SUFFICIENTLY ATTEMPTING TO WARRANT HIS SEPARATION.
- ☐ 4. A TYPICAL EMPLOYEE... HE DISPLAYS THE SAME SUITABILITY AS MOST OF THE PEOPLE I KNOW IN THE AGENCY.
- ☐ 5. A FINE EMPLOYEE - HAS SOME OUTSTANDING ATTRIBUTES.
- ☒ 6. AN OUTSTANDING PERSON IN TERMS OF THE BEST QUALITIES OF THE AGENCY.
- ☐ 7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE AGENCY.

SECRET

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SECURITY INFORMATION

**PERSONNEL EVALUATION REPORT**

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last)		First		Middle		2. GRADE		3. POSITION TITLE	
McCord		James		W.		GS-13		Security Officer CR-SE	
4. OFFICE		STAFF OR DIVISION		BRANCH		5. DEPT.		IF FIELD, SPECIFY STATION	
Security		Office of Chief				XX		FIELD	
5. PERIOD COVERED BY REPORT				6. TYPE OF REPORT					
From 22 Aug. 1953 To 21 Aug. 1954				<input type="checkbox"/> Initial <input type="checkbox"/> Reassignment <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Reassignment of Supervisor					

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROPRIATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

To handle certain special assignments and conduct certain sensitive research for the Security Office, CIA. Research in many cases of such high sensitivity that the conduct of same must be limited.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
none			

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

Same as my present assignments

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10

22 July 1954

DATE

James W. McCarl Jr.

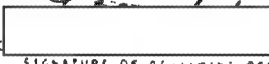
SIGNATURE

Items 11 through 12 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Mr. McCord has performed the above duties in an excellent manner. He has an unusual ability to develop information thru both research and investigation and in this instance has produced results which have been of great value to high authorities of this Agency.

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SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?	
In his "knack" for developing information from research and investigation, and in his utmost discretion in sensitive assignments.	
13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?	
None noted.	
14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.	
Yes, he has definite promise of future increased responsibilities.	
15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)	
Not at this time.	
16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?	
None at this time. Will consider for Phase II Operations Course when work load permits.	
17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE. NOT APPLICABLE.	
18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.	
11 Oct 1957 DATE	<i>Edgar Edwards</i> SIGNATURE OF SUPERVISOR
20 Jan 58 DATE	 SIGNATURE OF REVIEWING OFFICIAL
20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)	

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SECURITY INFORMATION

20. COMMENTS (Continued):

**INSTRUCTIONS**

**1. Instruction to the Administrative or Personnel Officer**

Consult current Administrative Instructions regarding the initiation and transmittal of this report.

**2. Instruction to the person evaluated**

Since this evaluation will become an important part of your record, you will want to give to it as much care and attention as you would like to have it receive from your Supervisor and the Reviewing Official. With respect to Items 8 and 9, you should include courses of instruction or assignments, either within or outside of the Agency, which you consider pertinent to your career development.

**3. Instruction to the Supervisor and the Reviewing Official**

a. As the supervisor who assigns, directs and reviews the work of others, you bear primary responsibility for planning and fostering the development of each person under your supervision, commensurate with his capacity, aptitude, knowledge and skills. As an alert supervisor, you judge the people working with you on a job-by-job and day-by-day basis and use this information in carrying out your supervisory responsibilities. Although evaluation is a continuous process, it is necessary periodically to record your observations and recommendations for appropriate action. In preparing the report you should consider the individual's capabilities for further development in his present assignment and his potentialities for more effective utilization in other positions, including work of a more responsible and difficult nature.

b. The following traits are generally regarded as having some bearing on a person's performance and development. Although you are not asked for specific ratings, do not hesitate to refer to these or similar traits in your comments, which should be terse and precise.

COOPERATION  
DEPENDABILITY  
ACCURACY  
SECURITY CONSCIOUSNESS  
INITIATIVE

RESOURCEFULNESS  
STABILITY UNDER PRESSURE  
ABILITY TO OBTAIN RESULTS  
JUDGMENT  
LEADERSHIP

c. In fairness to the individual and in the interest of the Agency, the importance of carefully prepared and accurate Personnel Evaluation Reports can not be overstressed. The following basic principles of evaluation should be kept in mind:

(1) Base your judgment on

- (a) what you have observed the individual do or fail to do.
- (b) Typical performance as well as critical incidents.
- (c) Examples relevant to the duties under consideration.

(2) Different standards prevail in different assignments. Every effort should be made to arrive at a just estimate of the qualities of the individual as demonstrated during the report period. Avoid exaggerations. They detract from the value of the report and are unfair to others.

(3) BIASED OPINIONS BASED ON PERSONAL LIKES AND DISLIKES MUST BE SCRUPULOUSLY AVOIDED. IT SHOULD BE Borne in mind that the preparation of evaluation reports is an important responsibility of all supervisors and their careful preparation is an indication of the supervisor's own ability and qualification for the position he holds.

4. A FRANK DISCUSSION BETWEEN SUPERVISOR AND INDIVIDUAL CONCERNING THIS REPORT IS NECESSARY IN ORDER TO ASSIST IN THE DEVELOPMENT AND BEST USE OF EVERY INDIVIDUAL'S CAPABILITIES.

THIS PORTION TO BE DETACHED ONLY BY AUTHORIZED OFFICIAL

**SECRET**

**SECRET**  
SECURITY INFORMATION

ITEMS 1 THROUGH 8 WILL BE COMPLETED BY TRANSACTIONS AND RECORDS BRANCH WHEN ACTION IS INITIATED IN PERSONNEL DIVISION

<b>ROUTING AND ACTION SLIP FOR PERSONNEL EVALUATION REPORT</b>				DATE 15 July 1954	
1. NAME (Last, First, Middle Initial)		2. GRADE		3. POSITION TITLE	
McCord, James W.		GS-13		Security Officer CD-32	
4. OFFICE		5. STAFF OR DIVISION		6. BRANCH	
Security		Office of Chief		<input checked="" type="checkbox"/> DEPT. <input type="checkbox"/> FIELD	
7. PERIOD COVERED BY REPORT		8. TYPE OF REPORT			
FROM 22 August 1953 TO 21 August 1954		<input type="checkbox"/> Initial <input type="checkbox"/> Reassignment <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Reassignment of Supervisor <input type="checkbox"/> Special			
9. DATE REPORT DUE IN PERSONNEL OFFICE 21 September 1954				10. AUTHENTICATION (TER BRANCH)	

ROUTING AND ACTION			
REQUIRED ACTION	PERSON TO TAKE ACTION	DATE ACTION COMPLETED	INITIALS
9. a. Obtain two copies of CIA Form 37-151. b. Enter data in Items 1 through 8, above, in corresponding spaces of FER forms. c. Attach this action form and pamphlet "Your Evaluation Report" to FER forms. d. Deliver forms to immediate supervisor of person to be evaluated.	Evaluations Officer		
10. a. Deliver forms to person to be evaluated. b. Offer advice and assistance.	Supervisor		
11. a. Complete Items 7 through 10. b. Deliver forms to supervisor. ✓	Person to be Evaluated	10 Aug 54	JWS
12. a. Complete Items 11 through 17. b. Attach warning memo, if required. c. Deliver forms to reviewing official (supervisor next in line).	Supervisor		
13. a. Review the evaluation. b. Discuss complete evaluation and recommendations with supervisor. c. Record additional comments on forms. d. Sign forms in Item 19. e. Deliver forms to supervisor.	Reviewing Official	1/30/55	[Signature]
14. a. Discuss all aspects of evaluation with person being evaluated. (Explain right of appeal, if warning memo is prepared). b. Sign forms in Item 19. c. Deliver forms to Evaluations Officer.	Supervisor		
15. a. Deliver original copy of evaluation form to Transactions and Records Branch, Personnel Division. b. Retain the carbon copy for use of operating office and Office Career Service Board. c. Detach instruction sheet of Form 37-151 if Item 20 (continued) is unused.	Evaluations Officer		

7020-101 37-1514  
SEP 1954

**SECRET**

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(When Filled In)

*and been with*

# RECOMMENDATION FOR HONOR OR MERIT AWARD (Submit in triplicate - see HR 20-37)

SECTION A									
PERSONAL DATA									
1. SUP. FILE NO. <b>058124</b>	2. NAME OF PERSON RECOMMENDED (Last, First, Middle) <b>McCord, James Walter, Jr.</b>				3. POSITION TITLE <b>Physical Sec. Off.</b>	4. GRADE <b>GS-15</b>	5. SS <b>SS</b>		
6. OFFICE OF ASSIGNMENT <b>OS/Phys. Sec. Div.</b>		7. DESIG-INT- (If Any) <b>6821</b>		8. <input checked="" type="checkbox"/> HEADQUARTERS	9. FIELD (Specify location) <b>Rockville, Md. 20850</b>				
10. HOME ADDRESS (No., St., City, State, ZIP Code) <b>Rockville, Md. 20850</b>				11. HOME PHONE	12. CITIZENSHIP AND HOW ACQUIRED <b>U. S. A. - Birth</b>		13. IF RETIRING, DATE OF RETIREMENT <b>31 August 1970</b>		
14. RECOMMENDED AWARD <b>Certificate of Distinction</b>				15. NAME OF STATE OF BIRTH <b>Marjorie Lee McCord</b>		16. RELATIONSHIP <b>Wife</b>		17. HOME ADDRESS (No., St., City, State, ZIP Code) <b>Same</b>	
SECTION B									
RECOMMENDATION FOR AWARD FOR HEROIC ACTION OR ACCEPTANCE OF HAZARD									
18. WERE YOU AN EYEWITNESS TO THE ACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO									
19. PERSONNEL IN IMMEDIATE VICINITY OR WHO ASSISTED IN ACT OR SHARED IN SAME HAZARD:									
20. FULL NAME				21. ORGN. TITLE	22. GRADE	23. OFFICE OF ASSIGNMENT			
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN ACT:									
24. FULL NAME				25. AWARD RECOMMENDED					
CONDITIONS UNDER WHICH ACT WAS PERFORMED:									
26. LOCATION			27. INCLUSIVE DATES			28. TIME OF DAY			
29. PREVAILING GEOGRAPHIC CONDITIONS AND OBSTACLES ENCOUNTERED									
30. DATES FOR WHICH AWARD RECOMMENDED									
31. ASSIGNMENT COMPLETED			32. NOW IN SAME OR RELATED ASSIGNMENT						
SECTION C									
RECOMMENDATION FOR AWARD FOR ACHIEVEMENT, SERVICE, OR PERFORMANCE									
33. DO YOU HAVE PERSONAL KNOWLEDGE OF THE SERVICE OR PERFORMANCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO									
34. OFFICIAL ASSIGNMENT OF PERSON RECOMMENDED AT TIME OF SERVICE OR PERFORMANCE <b>Chief, Physical Security Division, PROS, OS</b>									
35. COMPONENT OR STATION (Designation and location) <b>Headquarters</b>									
36. DUTIES AND RESPONSIBILITIES OF ASSIGNED POSITION <b>To plan and direct an Agency-wide physical security program for protecting Agency installations against unauthorized physical penetration and Agency information and material against loss, compromise or disclosure.</b>									
37. INCLUSIVE DATES FOR WHICH RECOMMENDED			38. ASSIGNMENT COMPLETED			39. NOW IN SAME OR RELATED ASSIGNMENT			
PERSONNEL WHO ASSISTED OR CONTRIBUTED SUBSTANTIALLY TO THE SERVICE OR PERFORMANCE:									
40. FULL NAME				41. ORGN. TITLE	42. GRADE	43. OFFICE OF ASSIGNMENT			
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN THE PERFORMANCE:									
44. FULL NAME				45. TYPE OF AWARD					

SECRET

(When Filled In)

SECTION D

NARRATIVE DESCRIPTION

Award for Meritorious Action or Acceptance of Hazard: Was act voluntary? Describe why act was outstanding and if it was more than normally expected. Explain, why, and how. If an aerial or marine operation, describe type and position of craft, crew position of individual, and all unusual circumstances. Indicate results of the act. Enclose unclassified citation.

Award for Achievement, Service, or Performance: State character of service during period for which recommended. (Give complete description of administrative, technical, or professional duties and responsibilities if not covered in Section C; include dates of assignment and relief.) What did the individual do that merits the award? Why was this outstanding when compared to others of like grade and experience in similar positions or circumstances? If appropriate, include production records and assistance rendered by other persons or units. What obstacles were encountered or overcome? Indicate results of achievement, service, or performance. Include reference to Fitness Reports, Letters of Commendation, or other documentation already on file which supports this recommendation. Enclose unclassified citation.

When he retires 31 August 1970, Mr. James W. McCord, Jr., will have completed 25 years of Government service, 17 years of which were with the CIA in a variety of assignments covering the investigative, counter-intelligence, overseas security support, [redacted] and physical security fields within the Security Career Service.

During his early years of employment when assigned to the [redacted] Field Office, Office of Security, August 1951 to May 1953, Mr. McCord assisted [redacted] personnel [redacted] duties and related tasks designed to ensure the protection [redacted] of such personnel.

When serving with the Security Research Staff, 1955 to 1962, Mr. McCord worked in direct support of Agency activities abroad of a specialized nature exploiting highly sensitive intelligence source material [redacted]

Mr. McCord

☒ CONTINUED ON ATTACHED SHEET

46. ENCLOSURES (List individually) IF ORIGINATOR IS NOT AN EYEWITNESS OR DOES NOT HAVE PERSONAL KNOWLEDGE OF THE ACT OR PERFORMANCE, ATTACH AFFIDAVITS OF EYEWITNESS OR INDIVIDUALS HAVING PERSONAL KNOWLEDGE OF THE FACTS.

1. PROPOSED CITATION

2.

3.

47. RECOMMENDATION INITIATED BY

[redacted]

48. TITLE AND SIGNATURE OF EMPLOYEE MAKING RECOMMENDATION

Deputy Director of Security (PTOS)

49. DATE

14 July 1970

SECTION E RECOMMENDATION FORWARDED THROUGH OFFICIALS CONCERNED FOR THEIR INFORMATION

50.

HEAD OF [redacted] CAREER SERVICE  
(Career service of employee)

TITLE AND SIGNATURE

Director of Security

DATE

51.

DEPUTY DIRECTOR OF CAREER SERVICE

TITLE AND SIGNATURE

Deputy Director for Support

DATE

52.

DEPUTY DIRECTOR OF OPERATING COMPONENT

TITLE AND SIGNATURE

DATE

SECRET

SECRET

Section D-Continued--James Walter McCord, Jr.

[redacted] This activity led to close liaison with [redacted] intelligence representatives involving numerous trips to Europe. This liaison activity with representatives [redacted] established a direct channel of communications resulting in a continuous exchange of leads and a flow of operational data over the years of benefit to the Agency.

During the period of his work with the Security Research Staff, in which he served as Deputy Chief from May 1957, Mr. McCord was the Agency's case officer in a number of [redacted]  
[redacted]  
[redacted]  
[redacted]

From 1962 to 1964, Mr. McCord served overseas as Chief of the Regional Security Support Staff located at Frankfurt, Germany with responsibility for the overall personnel and physical security and [redacted] programs applicable to the Stations and Bases of the European area. This assignment was followed by attendance at the Air War College, August 1964 to June 1965.

For the past five years, Mr. McCord has held two vital line positions with world-wide responsibilities involving the Agency's [redacted] and physical security programs.

As Chief of the Technical Division from 23 July 1965 to 10 October 1968, Mr. McCord supervised a technical operation with considerable skill. Although not an engineer by training, he spanned a difficult gap between the administrative and technical demands of his responsibilities, guiding the development of useful and esoteric equipment in the [redacted] field to a point where the Agency became the recognized leader among Government departments in this area of activity. This leadership is evidenced by the

SECRET

SECRET

Section D Continued - James Walter McCord, Jr.

establishment of an Inter-Agency Technical Training Center under the Executive Agency of the Technical Division for the Technical Intelligence Board. Much of Mr. McCord's ideas, talents, and imagination went into the creation of this training activity which commenced operations about the time of his reassignment to the Physical Security Division.

Mr. McCord participated with two subordinate employees

The responsibility for ensuring that appropriate protective methods for the safe use of this equipment was also associated with this development. The significance of this achievement was recognized by the Agency when Mr. McCord and his participating colleagues were awarded Certificates of Merit with Distinction in October 1966.

In his current position as Chief, Physical Security Division, Mr. McCord demonstrated his ability to quickly assimilate the necessary details of a field in which he had relatively little experience. He showed initiative in seeking out new ways and means

by tapping all possible technological resources, both in and out of Government, to produce for the Agency a posture in the physical security field which is the equal of, if not superior to, those of other elements of the United States Government. Illustrative of this effort is the expansion and improvement of the Agency's Security Command Center relating to the protection of Agency assets in time of demonstrations, riots and civil disturbances.

Throughout his Agency career, Mr. McCord has engaged his curious and inventive mind to search out even better ways to solve problems within his area of responsibility. As a result, his

SECRET

SECRET

Section D Continued - James Walter McCord, Jr.

Agency career is a record of sustained superior performance of duty of high value. The value of his exemplary performance over the years has often been recognized and commended by senior officials of the Agency. It is on this basis that Mr. McCord is nominated for the Certificate of Distinction upon the occasion of his retirement.

SECRET

Mr. James W. McCord, Jr.  
Certificate of Distinction

### CITATION

Mr. James W. McCord, Jr. is hereby awarded the  
Central Intelligence Agency's Certificate of Distinction.

During his nineteen years of Agency service, both  
domestic and foreign, Mr. McCord displayed remarkable  
imagination, ingenuity and effectiveness in the performance  
of his assigned tasks. His sustained superior performance of  
duty of high value over the years leaves a marked contribution  
to the overall mission of the Office of Security and the Agency,  
particularly in the areas of physical and technical security.

CONFIDENTIAL

DD/S 69-4658

MEMORANDUM FOR: Director of Security

SUBJECT : Commendation

1. The Committee on the Security of Headquarters Building in a series of twelve meetings between May and August 1969 conducted a detailed study and analysis of each facet of security of the Headquarters Building. I know that considerable time and effort were given to preparation of the detailed briefings, supplemental studies and reports, contributions to the formal report and implementation of the recommended corrective measures. I am appreciative of the efforts and contribution made by your staff to this important piece of business. Although I am sure that many of your staff have worked on this project, my attention has been drawn particularly to these officers:

[Redacted list of names]

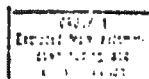
[Redacted list of names]

- McCord, James W., Jr.

2. I would appreciate it if you would pass this commendation on to the individuals concerned. Copies of this commendation have been forwarded to the Office of Personnel for inclusion in the Official Personnel File of each of the above officers.

R. L. Bannerman  
Deputy Director  
for Support

CONFIDENTIAL



REQUEST-AND-AUTHORIZATION FOR ACTIVE DUTY TRAINING, ACTIVE DUTY TOUR																			
TO: HQ COMD USAF (PRP)		FROM: HQ COMD (PRP-A)																	
1. <input checked="" type="checkbox"/> BY DIRECTION OF THE PRESIDENT <input type="checkbox"/> BY ORDER OF THE SECRETARY OF THE AIR FORCE																			
2. GRADE, LAST NAME, FIRST, MIDDLE INITIAL, AFSC, SSAN: MAJOR MCCORD, JAMES W.		3. PARSC 8054																	
4. PRESENT ADDRESS Rockville, Maryland 20850		5. ON-FLYING-STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO																	
7. IS ORDERED TO ACTIVE DUTY FOR 13 DAYS PLUS REQUIRED TRAVEL TIME		6. AERO RATING Acft Obsr																	
8. PURPOSE (Type) <input checked="" type="checkbox"/> ANNUAL TOUR <input type="checkbox"/> SCHOOL TOUR <input type="checkbox"/> SPECIAL TOUR OF ACUTRA <input type="checkbox"/> SPECIAL TOUR OF A2																			
TITLE (Indicate specific school course or special tour title)																			
9. RESERVE ASSIGNMENT Hq USAF (AFSS-FE) Washington, DC		10. UNIT OF ATTACHMENT																	
11. INDIVIDUAL WILL REPORT TO Registrar, Defense Intelligence School U.S. Naval Station, Anacostia Annex (Bldg T-5) Washington, DC 20390		<table border="1"> <thead> <tr> <th>HOUR</th> <th>DAY</th> <th>MONTH</th> <th>YEAR</th> </tr> </thead> <tbody> <tr> <td>NET 1300</td> <td></td> <td></td> <td></td> </tr> <tr> <td>NLT 1600</td> <td>#8</td> <td>Jun</td> <td>69</td> </tr> <tr> <td></td> <td>20</td> <td>Jun</td> <td>69</td> </tr> </tbody> </table>		HOUR	DAY	MONTH	YEAR	NET 1300				NLT 1600	#8	Jun	69		20	Jun	69
HOUR	DAY	MONTH	YEAR																
NET 1300																			
NLT 1600	#8	Jun	69																
	20	Jun	69																
12. INDIVIDUAL WILL BE RELEASED FROM ORGANIZATION ATTACHED/ASSIGNED FOR ACTIVE DUTY TRAINING ON		14. AUTHORITY - AFM 35-3																	
13. INDIVIDUAL <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT AUTHORIZED TO PARTICIPATE IN FLYING ACTIVITIES DURING THE PERIOD OF ACTIVE DUTY COVERED BY THIS ORDER.																			
15. INDIVIDUAL WILL PROCEED FROM PRESENT ADDRESS IN SUFFICIENT TIME TO COMPLY WITH REPORTING TIME AND DATE.																			
16. MODES OF TRANSPORTATION <input type="checkbox"/> AUTHORIZED <input type="checkbox"/> DIRECTED																			
<input type="checkbox"/> MILITARY AIRCRAFT <input type="checkbox"/> AIRCRAFT <input type="checkbox"/> RAIL <input type="checkbox"/> BUS																			
17. TDY, TDN, PAY, ALLOWANCES, AND TRAVEL CHARGEABLE TO: PAY & ALWS: 5793700 509 4261 P723.01 S594700																			
18. REMARKS TRAVEL & PER DIEM: 5793700 509 6262 P723.07 40861 40961 S668100 Training Category - D Pay Group - D Security Clearance - TOP SECRET Member and dependents authorized Commissary Privileges IAW Para 1a, AFR 145-15. IAW Para M4201-14, JTR, member will incur no additional subsistence expenses. *Students reporting after 1600 hours, 8 Jun 69, should contact the school Duty Officer at OX 8-2455.																			
19. DATE 29 May 69	21. APPROVING OFFICIAL (Typed Name and Grade) E. E. THAYER, ASST DIRECTOR FOR ADMIN		22. SIGNATURE E. E. Thayer																
23. DESIGNATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE HEADQUARTERS, HEADQUARTERS COMMAND USAF BOLLING AIR FORCE BASE, DC 20332	24. RESERVE ORDER NO. A-961		25. DATE 29 May 69																
26. DISTRIBUTION 10 - Individual 1 - Indiv Pers Rec 2 - Unit of Asgmt 2 - Unit of Atch 2 - ARPC, 3809 York St, Denver Colo. 80205 2 - Hq AFRES (CAFO) Dobbins AFB, Ga. 30080 2 - Hq AFRES ( ) Robins AFB, Ga. 31093 2 - Records Sec		27. SIGNATURE ELEMENT OF OR HAS AUTHORIZATION A. L. NEWSON, Colonel, USAF Director, Reserve Personnel																	

SECRET

9 OCT 1968

MEMORANDUM FOR: Director of Security

SUBJECT : Notification of Approval of  
Quality Step Increase -  
James McCord

1. I am pleased to send to you the attached official notification of the approval of a second Quality Step Increase to be awarded to this employee. The previous award was effective 28 August 1966.

2. May I again ask that you arrange an appropriate ceremony for the presentation of this Quality Step Increase which is in recognition of his continuing excellent performance.

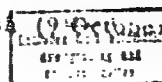
*for* Robert S. Wattles  
Director of Personnel

Distribution:

Orig & 1 - Addressee  
1 - OPE - McCORD  
1 - D/Pers Chrono  
1 - C/PD

OP/DD/Pers/R&P/PD/ [ ] 54 (9 October 1968)

SECRET



SECRET

4 October 1968

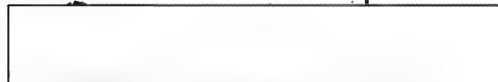
MEMORANDUM FOR: Director of Personnel  
ATTENTION : Chief, Placement Division  
SUBJECT : McCORD, James W., Jr. #058124  
Quality Step Increase

The Deputy Director of Security for Physical, Technical, and Overseas Security has recommended, with the concurrence of the Director of Security, that Mr. James W. McCord, Jr. be granted a Quality Step Increase. The original recommendation from Mr. McCord's supervisor is attached for your consideration.



Secretary  
Security Career Service Board

Attachment



*for Director of Personnel*

SECRET

A 001 1000

MEMORANDUM FOR: Chairman, OS Career Board

SUBJECT : Quality Step Increase for  
Mr. James W. McCord, Jr.

1. Mr. McCord has served as Chief of the Technical Division since 23 July 1965. Through his leadership and fine management of the Division, he and his engineers have developed several new and valuable techniques in the [redacted] field. The cost of research and development in these techniques was at a minimum and saved the Government much time and money in increasing the state of the art in [redacted].

2. Mr. McCord supervises his Division in a vigorous manner and instills enthusiasm and esprit de corps within his organization--a difficult task because of the extensive amount of world-wide travel demanded from his subordinates.

3. Through the efforts of Mr. McCord the establishment of an Interagency Training Center for [redacted] is proceeding in an orderly basis, and the first courses offered to technical personnel in the intelligence community will begin this fall. The Technical Division, PTOS, serves as the Executive Agent for the operation of such school for the Community.

4. In view of Mr. McCord's sustained high level of performance of duties and the outstanding achievement in the research and development of new hardware and techniques in the audio countermeasures field, it is recommended that Mr. McCord be awarded a Quality Step Increase.

[redacted]  
(Deputy Director of Security (PTOS))

SECRET



**ELECTION, DECLINATION, OR WAIVER  
OF LIFE INSURANCE COVERAGE**  
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

**IMPORTANT  
AGENCY INSTRUCTIONS  
ON BACK OF ORIGINAL**

**TO COMPLETE THIS FORM—**

**1**

**FOLLOW THESE GENERAL INSTRUCTIONS:**

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

**2**

**FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):**

NAME (last) (first) (middle) **058/24** DATE OF BIRTH (month, day, year) **1/26/24** SOCIAL SECURITY NUMBER  
**McLORD James W Jr**  
EMPLOYING DEPARTMENT OR AGENCY LOCATION (City State ZIP Code)

**3**

**MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):**

Mark here  
if you  
**WANT BOTH**  
optional and  
regular  
insurance



**ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE**

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here  
if you  
**DO NOT WANT**  
OPTIONAL but  
do want  
regular  
insurance



**DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE**

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here  
if you  
**WANT NEITHER**  
regular nor  
optional  
insurance



**WAIVER OF LIFE INSURANCE COVERAGE**

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

**4**

**SIGN AND DATE. IF YOU MARKED BOX "A" OR "C",  
COMPLETE THE "STATISTICAL STUB." THEN RETURN  
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE (do not print)

*James W. McLord Jr*  
DATE **13 February 1968**

**FOR EMPLOYING OFFICE USE ONLY**

(official receiving date stamp)

RECEIVED  
FEB 13 11 04 AM '68  
OFFICE OF PERSONNEL

See Table of Effective Dates on back of Original

**ORIGINAL COPY—Retain in Official Personnel Folder**

STANDARD FORM No. 176-1  
(Rev. 1-65)  
(For use only until April 14, 1968;  
176-101)

CONFIDENTIAL  
(When Filled In)

MEMORANDUM OF UNDERSTANDING

I hereby acknowledge that I have read and understand the contents of Handbook 20- , Employee Conduct, dated 29 August 1961, and the information brochure for PCS returnees, dated ~~August 1960~~ MAY 1964

James W Mc Coid  
Signature

JAMES W MC COID

10 July 64  
Date

CONFIDENTIAL  
(When Filled In)

**CONFIDENTIAL**

(When filled in)

TRAINING REPORT

MANAGERIAL GRID SEMINAR (50 hours) DATES: 23-28 April 1967

Student : James W. McCord, Jr. Office : OS

Year of Birth: 1924

Service Designation: SS

Grade : 15

No. of Students : 46

EOD Date : August 1951

COURSE OBJECTIVES AND METHOD

Course objectives are to aid participants to: learn the managerial theories contained in the Grid; understand their personal managerial styles in Grid terms; evaluate convictions about managerial values; develop team action skills; increase candidness of communication; strengthen the use of critique for problem-solving and learning; and acquire an appreciation of Organization Culture and Development.

The method of learning offers a challenge to all participants regardless of level or experience. A Grid Seminar is not "taught" in the usual sense. In Grid teams, participants solve complex management problems. Objective solutions are made available. Individual and team performance is repeatedly assessed. Various measuring instruments are used to evaluate effectiveness.

Critique sessions assist each participant to understand how he might change his own behavior to increase his problem-solving effectiveness. Thus managers are not told the best way to manage, but they learn by convincing themselves.

About twenty to thirty hours of study are completed as prework. Insights gained are deepened and personalized during the intensive 50-hour Seminar.

ACHIEVEMENT RECORD

This is a certificate of attendance only. No attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING:

Chief Instructor for

Date

**CONFIDENTIAL**

(When filled in)

SECRET  
(When Filled In)

760869 APR 1967

VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 5 E 2506 Headquarters

EMPLOYEE SERIAL NO.	NAME OF EMPLOYEE			OFFICE/COMPONENT
	LAST	FIRST	MIDDLE	
58124	(Print) MCCORD,	James	W. J.	25-28 PR CS

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	QUIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
3 - CORRECTION									
5 - CANCELLATION									

TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	QUIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
2 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
4 - CORRECTION									
6 - CANCELLATION	✓	11	08	66	12	14	66	W E	8/1

SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	DISPATCH
CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.

DOCUMENT DATE/PERIOD

CS/446/97

8 Nov 66 - 14 Dec 66

REMARKS

PREPARED BY	REPORT APPROVED BY	DATE OF REVIEW
		1/15/67

FORM 1051a

SECRET

7 MAR 1967

MEMORANDUM FOR: Deputy Director of Security for Physical,  
Technical & Overseas Security

ATTENTION : Chief, Technical Security Division


SUBJECT : Security Presentation - Support Course

1. The Office of Security presentation at the [ ] Training Center on 2 March 1967 was extraordinarily well received. Colonel [ ] Commanding Officer, [ ] has informed me of a number of superlative comments by those in attendance.

2. I want to express my appreciation to Messrs. James McCord, [ ] and [ ] for their most effective presentation on [ ]. It was a highlight of the program and contributed immeasurably to its success.

3. I'd like to express a special word of thanks to [ ] for his splendid support in preparing visual aids for the program on extremely short notice. I am aware that Bill worked long hours over the preceding weekend and virtually all night on one occasion in order to ensure the success of this program, while fulfilling heavy commitments to get [ ] teams into the field.

4. I can be justifiably proud of the success of the presentation, and attribute this success in large part to the extraordinary team effort by the Office of Security components involved. Please extend my personal commendation to Messrs. McCord, [ ] and [ ] and advise them that a copy of this memorandum will be placed in their Official Personnel Files.

  
Howard J. Osborn  
Director of Security

cc: Official Personnel Files

OFFICE OF THE DIRECTOR

TREASURY DEPARTMENT  
UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20226

January 3, 1967

The Honorable  
Richard Helms  
Director, Central Intelligence  
Agency  
Washington, D. C.

Dear Dick:

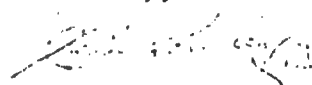
I wish to express my appreciation for the valuable assistance provided by your agency during the recent tour of President Johnson to Southeast Asia. Your response to our request for technical assistance was most gratifying.

I would particularly like to commend to you Mr. Howard J. Osborn, Director, Office of Security, Mr. James McCord, Chief, Technical Security Division, and Mr. [redacted] Regional Security Office, Far East, for their cooperation. Their dedication to duty and extensive knowledge and experience in technical support greatly contributed to the success of our mission.

Messrs. [redacted] and [redacted] of Mr. McCord's office and [redacted] of [redacted] office also contributed immeasurably to the success of the visit.

Please extend our sincere appreciation to your staff for a job well done.

Sincerely,

  
James J. Rowley

SECRET

9/1/55

9 JAN 1967

1st Endorsement

TO: Director of Security

It is always a pleasure to see commendations such as this  
in recognition of jobs well done.

I would like to add my congratulations and appreciation to  
you and all of the members of your staff for your fine efforts which  
contributed to the successful completion of the President's trip.

*R. L. Bannerman*  
R. L. Bannerman  
Deputy Director  
for Support

SECRET

# CONFIDENTIAL

(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) (First) (Middle): SOCIAL SECURITY NUMBER

## RESIDENCE DATA

PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad)

PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE HOME LEAVE RESIDENCE

DATE

## MARITAL STATUS (Check one)

SINGLE ☐ MARRIED ☒ SEPARATED ☐ DIVORCED ☐ WIDOWED ☐ ANNULLED ☐

IF MARRIED, PLACE OF MARRIAGE DATE OF MARRIAGE

IF DIVORCED, PLACE OF DIVORCE DECREE DATE OF DECREE

IF WIDOWED, PLACE SPOUSE DIED DATE SPOUSE DIED

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)

## CURRENT RESIDENCE AND DEPENDENCY REPORT

**CONFIDENTIAL**  
(When Filled In)

3.

**VOLUNTARY ENTRIES**

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

*Bank of [redacted] Springfield Va - as named in wife's will*

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION?

☒ YES ☐ NO

IF YES, DO YOU HAVE A JOINT ACCOUNT?

☒ YES ☐ NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT?

☒ YES ☐ NO. (If "Yes" where is document located?)

*Residing*

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS?

☒ YES ☐ NO. (If "Yes" give name(s) and address)

*Mrs. Dorothy [redacted] Houston Texas*

HAVE YOU EXECUTED A POWER OF ATTORNEY?

☐ YES ☒ NO. (If "Yes", who possess the power of attorney?)

4.

**ADDITIONAL DATA AND OR CONTINUATION OF PRECEDING ITEMS**

SIGNED AT

DATE

SIGNATURE

*7. 1. 66.*

*Yvonne L. W. [redacted]*

**CONFIDENTIAL**

23 September 1954

MEMORANDUM FOR: Chief, Technical Division  
ATTENTION: ADD/PTOS  
SUBJECT: Commendation

1. It is with great personal gratification that I am able to pass along to you the attached letter from Mr. James J. McCord, Inspector of the United States Secret Service, with its endorsement by the Deputy Director for Support and, indirectly, by the Director, commending you and members of your Division for the valuable technical support you have provided to the Secret Service over the past year.

2. Please accept my sincere appreciation for the many professional services that you and your staff have so ably rendered. It is the greatest credit to this Office and to the Department that you are willing to do this. I am sure that you will convey my comments, as well as those of Mr. McCord, Mr. Brown, and Mr. Tolson to each of your staff members named in Mr. McCord's letter. When you have completed this, please send me a copy of the letter so that I may be able to place it in your Memorandum File.

Harold J. Clegg  
Director of Security

*McCord, James J.*

~~CONFIDENTIAL~~  
TREASURY DEPARTMENT  
UNITED STATES SECRET SERVICE

September 18, 1950

Director  
Central Intelligence Agency  
Washington, D.C.

Attn: Director, Office of Security/ALS

Dear Sir:

During the past year representatives of your Agency's Office of Security assisted the Secret Service in our technical security program. Mr. Howard S. McFarland, Director, Office of Security, has personally furnished us the support of his Technical Security Division headed up by Mr. James W. McFarland. In turn Mr. McFarland has given us his time, equipment and personnel to assist the Secret Service in the technical security of the President.

The assistance furnished by Mr. McFarland's Division consisted of two special training courses, the loan of electronic equipment, maintenance work done for example on the Presidential and Vice Presidential motor cars, the loan of engineering manpower for special problems and lastly, and above all a willingness to assist the Secret Service whenever possible.

Although all of Mr. McFarland's Division should be commended for their professional competence and assistance to the Secret Service, the following are particularly involved with our program and merit individual recognition:

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

~~CONFIDENTIAL~~  
~~CONFIDENTIAL~~

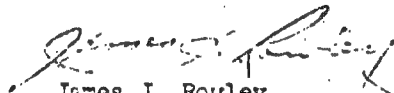
Keep Freedom in Your Heart With U.S. Savings Bonds

CONFIDENTIAL

- 2 -

On behalf of the Secret Service I would like to express our deep appreciation for the excellent and dedicated assistance furnished by your Agency over the past year in the technical security area.

Very truly yours,

  
James J. Rowley  
Director

CONFIDENTIAL

SECRET

DD/S 66-8075


27 SEP 1966

MEMORANDUM FOR: Director of Security

SUBJECT: Commendation

1. The Director was pleased with the attached letter from Mr. Rowley in which he expressed deep appreciation for the excellent and dedicated assistance rendered to the U. S. Secret Service during the past year. The Director wishes to continue this cooperation and assistance.

2. I appreciate very much this kind of performance which reflects credit upon the Agency and I compliment you and your staff for another job well done.

  
W. L. Buchanan  
Deputy Director  
for Support

Att: Letter dtd 13 Sept 66 to DCS of  
Mr. Rowley, subj: Appreciation

**SECRET**

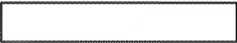
S 0 AUG 1966

**MEMORANDUM FOR: Director of Security**

**SUBJECT : Notification of Approval of  
Quality Step Increase -  
James McCord**

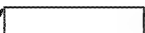
1. I am pleased to send to you the attached  
official notification of the approval of the Quality Step  
Increase which you recommended for this employee.

2. As this award is designed to encourage  
excellence by recognizing and rewarding the employee,  
may I ask that you arrange to have this Quality Step  
Increase presented at an appropriate ceremony.

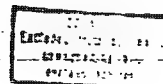
  
Emmett D. Echols  
Director of Personnel

**Distribution:**

O & 1 - Addressee  
\* - OFF - McCORD  
1 - D/Pers-Chrono  
1 - C/PD

OP/DD/R&P/PD/:ksd (30 Aug 66)

**SECRET**



SECRET

19 AUG 1966

MEMORANDUM FOR: Director of Personnel

ATTENTION : Chief, Placement Division

SUBJECT : McCORD, James W., Jr. #058124  
Quality Step Increase

The Security Career Service Board has recommended, with the subsequent concurrence of the Director of Security, that Mr. James W. McCord, Jr. be granted a Quality Step Increase which would change his salary from GS-15, step 5, at \$19,978 per annum to GS-15, step 6, at \$20,585 per annum. The original recommendation from [redacted] supervisor is attached for your consideration.

[redacted]  
[redacted]  
Secretary  
Security Career Service Board

Attachment

APPROVED

[redacted]

*Off Director of Personnel*

*18 Aug '66*

*19 AUG 1966*

SECRET

SECRET

28 JUN 1966

MEMORANDUM FOR: Director of Security

SUBJECT : Quality Step Increase -  
James W. McCord, Jr.

1. Mr. James W. McCord, Jr. joined the Central Intelligence Agency, Office of Security, in August 1961.

2. He has served successfully in various capacities in the Office of Security as an Investigator, Deputy Chief, Security Research Staff, Regional Security Officer, Germany, and upon his return from overseas, he attended the Air War College, where his overall performance was rated as outstanding.

3. For the past year, Mr. McCord has been serving as Chief, Technical Division.

4. Through Mr. McCord's imaginative planning, guidance, and direction, the Technical Division has developed numerous improvements in both instrumentation and techniques which have greatly enhanced the Agency's capability [redacted] targeted against the Agency both domestically and overseas. It is, therefore, recommended that he be granted a Quality Step Increase.

[redacted]  
[redacted]  
Deputy Director of Security (PTOS)

28 JUN 1966

SECRET



SECRET  
(When Filled In)

<b>RECOMMENDATION FOR HONOR OR MERIT AWARD</b> <small>(Submit in duplicate)</small>			DATE <b>8 JUL 1966</b>	
TO: <b>Secretariat, Honor and Merit Awards Board</b>			FROM: <b>Director of Security</b>	
<b>Section A</b> <span style="float: right;">Personal Data</span>				
1. NAME OF PERSON RECOMMENDED (Last, First, Middle) <b>McCord, James W., Jr.</b>			2. GRADE <b>Elec. Engr.-Audio Supt.</b>	3. SO <b>SS</b>
4. OFFICE OF ASSIGNMENT <b>OS/Technical Division</b>		5. STATION <input checked="" type="checkbox"/> <b>HEADQUARTERS</b> <input type="checkbox"/> <b>FIELD (Specify location)</b>	6. FIELD (Specify location)	
7. HOME ADDRESS (No., St., City, Zone, State) <b>[Redacted], Springfield, Va.</b>			8. OFFICE EXT. (If any) <b>4192</b>	9. CITIZENSHIP AND HOW ACQUIRED <b>U. S. - Birth</b>
10. RECOMMENDED AWARD <b>Certificate of Merit</b>			11. POSTHUMOUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
12. NAME OF NEXT OF KIN <b>Barah Ruth McCord</b>		13. RELATIONSHIP <b>Wife</b>	14. HOME ADDRESS (No., St., City, Zone, State) <b>Same as 7</b>	
<b>Section B</b> <span style="float: right;">Recommendation for Award for Heroic Action or Acceptance of Hazard</span>				
15. WERE YOU AN EYEWITNESS TO THE ACT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
16. PERSONNEL IN IMMEDIATE VICINITY OR WHO ASSISTED IN ACT OR SHARED IN SAME HAZARD: <b>[Redacted]</b>				
17. FULL NAME		18. ORGN. TITLE	19. GRADE	20. OFFICE OF ASSIGNMENT
List any of the above persons given an award or recommended for award for participating in act:				
21. FULL NAME		22. TYPE OF AWARD		
Conditions under which act was performed:				
23. LOCATION		24. INCLUSIVE DATES		25. TIME OF DAY
26. PREVAILING GEOGRAPHIC CONDITIONS AND OBSTACLES ENCOUNTERED <b>[Redacted]</b>				
<b>Section C</b> <span style="float: right;">Recommendation for Award for Achievement, Service, or Performance</span>				
27. DO YOU HAVE PERSONAL KNOWLEDGE OF THE SERVICE OR PERFORMANCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
28. OFFICIAL ASSIGNMENT AT TIME OF SERVICE OR PERFORMANCE <b>Chief, Technical Security Division, OS</b>				
29. COMPONENT OR STATION (Designation and location) <b>Headquarters</b>				
30. DUTIES AND RESPONSIBILITIES <b>Supervises the activities of the Technical Security Division, OS</b>				
Personnel who assisted or contributed substantially to the service or performance				
31. FULL NAME		32. ORGN. TITLE	33. GRADE	34. OFFICE OF ASSIGNMENT
[Redacted]		<b>Elec. Engr.</b>	<b>GS-10</b>	<b>OS/Technical Division</b>
[Redacted]		<b>Elec. Engr.</b>	<b>GS-13</b>	<b>OS/Technical Division</b>
List any of the above persons given an award or recommended for award for participating in the performance				
35. FULL NAME		36. TYPE OF AWARD		
[Redacted]		<b>Certificate of Merit with Distinction</b>		
37. INCLUSIVE DATES FOR WHICH RECOMMENDED		38. ASSIGNMENT COMPLETED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		39. NOW IN SAME OR RELATED ASSIGNMENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

**SECRET**  
(When Filled In)

Section D	Narrative Description
<p><b>Award for Heroic Action or Acceptance of Hazard:</b> Was act voluntary? Describe why act was outstanding, and if it was more than normally expected. Explain, why, and how. If an aerial or marine operation, describe type and position of craft, crew position of individual, and all unusual circumstances. Indicate results of the act.</p> <p><b>Award for Achievement, Service, or Performance:</b> State character of service during period for which recommended. (Give complete description of administrative, technical, or professional duties and responsibilities if not covered in Section C; include dates of assignment and relief.) What did the individual do that merits the award? Why was this outstanding when compared to others of like grade and experience in similar positions or circumstances? If appropriate, include production records and assistance rendered by other persons or units. What obstacles were encountered or overcome? Indicate results of achievement, service, or performance. Include reference to Fitness Reports, Letters of Commendation, or other documentation already on file which supports this recommendation.</p>	
<p>40. From early December 1965 through May 1966, Messrs. James W. McCord, [redacted] and [redacted] of the Technical Division, Office of Security, conceived and developed a unique technique for the use of a [redacted] Program. Experimentation during these months indicated [redacted] distinct advantages in terms of time and effort over the considerably more expensive [redacted] which has the distinct advantage of flexibility [redacted] currently available on the commercial market.</p> <p>The combination [redacted] make it possible [redacted] a capability the Agency has not had before.</p> <p>The Technical Division has greatly enhanced the world-wide use of this equipment [redacted]</p> <p>[redacted]</p> <p>These men have shown initiative, ingenuity and great imagination in the application [redacted]</p> <p>This technique, much of which required many off-duty hours to develop, has greatly enhanced the Agency's capability [redacted]</p> <p>[redacted] CONTINUED ON ATTACHED SHEET</p>	
<p>41. ENCLOSURES (List individually) If originator is not an eyewitness or does not have personal knowledge of the act or performance, attach affidavits of eyewitness or individuals having personal knowledge of the facts.</p> <p>1. PROPOSED CITATION</p> <p>2.</p> <p>3.</p>	
<p>42. RECOMMENDATION INITIATED BY</p> <p>[redacted]</p> <p>[redacted]</p>	<p>43. TITLE AND SIGNATURE OF OFFICIAL MAKING RECOMMENDATION</p> <p align="center"><b>Deputy Director of Security (PTOS)</b></p> <p>44. DATE</p> <p align="right">22 JUN 1966</p>
<p><b>Section E</b> Recommendation Forwarded Through Officials Concerned For Their Information</p>	
<p>45. Head of <b>SS</b> Career Service (Career service of nominee)</p>	<p>TITLE AND SIGNATURE</p> <p align="center"><b>Director of Security</b></p> <p>DATE</p> <p align="right">5</p>
<p>46. Deputy Director of Operating Component</p>	<p>TITLE AND SIGNATURE</p> <p>DATE</p>
<p>47. Deputy Director of Career Service</p>	<p>TITLE AND SIGNATURE</p> <p align="center"><b>Deputy Director for Support</b></p> <p>DATE</p>

**SECRET**

S-E-C-R-E-T  
(When filled in)

MEMORANDUM FOR: Chief, Transactions & Records Branch/OP

FROM: Chief, External Training Branch/RS/TR

SUBJECT: Completion of External Training 16 AUG 1965

This is to advise you that McCord, James W., Jr. training request # R-12340 attended the following external training program:

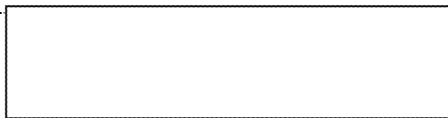
COURSE: Air War College Program

INSTITUTION: Air War College

DATE: 7 August 1964-4 June 1965

GRADE: None

FOR THE DIRECTOR OF TRAINING:



Attachments:

- ☐ Grade Report
- ☐ Certificate of Satisfactory/Successful Completion
- ☐ Certificate of Completion
- ☐ Roster of Participants
- ☒ Training Report by Institution
- ☐ Training Report by Student
- ☐ None
- ☐ Other: \_\_\_\_\_

GROUP 1  
excluded from automatic  
downgrading and  
declassification

S-E-C-R-E-T  
(When filled in)

AIR WAR COLLEGE  
Air University  
United States Air Force  
Maxwell Air Force Base, Alabama 36112

SECRET  
ATTN: G-1

AWCA

2 June 1965

SECRET

Training Reports

TO: Director of Personnel  
Central Intelligence Agency  
Washington, D. C.

Attached are Training Reports (AF Form 475) for Central Intelligence Agency representatives in the Air War College Class of 1965. These reports are forwarded for your information and appropriate distribution.

FOR THE COMMANDANT

J. K. BROCK  
Lt Colonel, USAF  
Director of Administration

2 Atchs

1. TR,
2. TR, Mr. McCord

1. IDENTIFICATION DATA (Read and fill 35-10 carefully before filling out any item)				
1. LAST NAME - FIRST NAME - MIDDLE INITIAL McCord, James G., Jr.		2. AFSC Civilian	3. ACTIVE DUTY GRADE Civilian Intelligence Agency	4. PERMANENT GRADE
5. ORGANIZATION COMMANDING AND LOCATION Air University Maxwell AF Base, Alabama		6. AERO RATING CODE	7. PERIOD OF REPORT FROM 7 Aug 64 TO 4 Jun 65	8. REASON FOR REPORT <input checked="" type="checkbox"/> FINAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> DIRECTED
10. NAME AND LOCATION OF SCHOOL OR INSTITUTION Air War College, Maxwell AF Base, Alabama		11. NAME OR TITLE OF COURSE Air War College Resident Course		
12. LENGTH OF COURSE 44 weeks		13. REPORT DATA (Complete or designate)		
1. COURSE HOURS COMPLETED 1576	2. COURSE HOURS PAID None	3. AFSC AWARDED N/A	4. AERO RATING AWARDED N/A	5. DEGREE AWARDED N/A
6. COURSE SUCCESSFULLY COMPLETED (and report only) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO IF "NO" <i>earned off-duty college credits at AU Week Univ. Center towards MA degree</i>		8. DISTINGUISHED GRAD (If Applicable)		
7. TITLE OF THESS The Sino-Soviet Struggle for Power in Africa, and its Implications for the U.S.		9. ACADEMIC FIELD N/A		
III. COMMENTS PROFESSIONAL EDUCATION OVERPRINT				
1. WRITING ABILITY				
NOT OBSERVED <input type="checkbox"/>	UNSATISFACTORY <input type="checkbox"/>	SATISFACTORY <input type="checkbox"/>	EXCELLENT <input type="checkbox"/>	OUTSTANDING <input checked="" type="checkbox"/>
2. SPEAKING ABILITY				
NOT OBSERVED <input type="checkbox"/>	UNSATISFACTORY <input type="checkbox"/>	SATISFACTORY <input type="checkbox"/>	EXCELLENT <input checked="" type="checkbox"/>	OUTSTANDING <input type="checkbox"/>
3. INDEPENDENT PROBLEM SOLVING ABILITY (Theoria, Staff Study, etc)				
NOT OBSERVED <input type="checkbox"/>	UNSATISFACTORY <input type="checkbox"/>	SATISFACTORY <input type="checkbox"/>	EXCELLENT <input type="checkbox"/>	OUTSTANDING <input checked="" type="checkbox"/>
4. GROUP PROBLEM SOLVING AND DISCUSSION				
NOT OBSERVED <input type="checkbox"/>	UNSATISFACTORY <input type="checkbox"/>	SATISFACTORY <input type="checkbox"/>	EXCELLENT <input checked="" type="checkbox"/>	OUTSTANDING <input type="checkbox"/>
<p>A. ATTN: REVIEW AUTHORITIES: THIS EVALUATION COMPARES THE INDIVIDUAL REPORTED UPON WITH 278 OTHER EXCEPTIONAL OFFICERS AND CIVILIANS CAREFULLY SELECTED FOR ATTENDANCE AT THE AIR WAR COLLEGE. Mr. McCord was an outstanding member of this AWC class. As a member of the Student Entertainment Committee, he early initiated the School into a get-together; ahead of time, he attended to the many details so thoroughly that the social activities were most delightful. Mr. McCord has a most friendly and direct manner of speaking with people. He acted well-oriented toward the group endeavors. He considerably expressed his differences toward the students of his seminars, through nice amenities appropriately made as the occasion permitted. In the seminar discussions, his participation was timely and positive, constructive and appropriately introduced so as to further the progress of the group endeavor. He was especially well-informed on the Sino-Soviet struggle for power in Africa. This student's outstanding over-all performance surpassed the high standards expected of the carefully selected members of the AWC.</p>				
IV. REPORTING OFFICIAL Typed Name Grade AFSC and Organization ARNO H. LUEHMAN, Maj-Gen, USAF, 1080A, Air War College		Duty Title Commandant	Signature <i>Arno H. Luehman</i> Date 11 June 1965	

AF-AN-475

PREPARED BY THIS FORM AND OBSERVED

TRAINING REPORT

QUALITY INSPECTION SYSTEM

**SECRET**  
(When Filled In)

**VERIFIED RECORD OF OVERSEAS SERVICE**

**TO:**

Office of Personnel, Statistical Reporting Branch, ROOM 5 E 2506 Headquarters

EMPLOYEE SERIAL NO.	NAME OF EMPLOYEE			OFFICE/COMPONENT
	LAST	FIRST	MIDDLE	
1-6  58124	(Print)  McCord	7-24  JAMES W.	MIDDLE  Jr.	25-26  16

**INSTRUCTIONS**

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

**PCS DATES OF SERVICE**

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39	GERMANY	40-42
3 - CORRECTION									
5 - CANCELLATION	1				06	12	64		270

**TDY DATES OF SERVICE**

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
2 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
4 - CORRECTION									
6 - CANCELLATION									

**SOURCE OF RECORD DOCUMENT**

<input type="checkbox"/> TRAVEL VOUCHER	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CABLE	<input type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT

☒ OTHER (Specify) REFERENCE PERSONAL INFO

DOCUMENT IDENTIFICATION NO. <u>FORM HUC</u>	DOCUMENT DATE PERIOD <u>7-10-64</u>
--	--

REMARKS

PREPARED BY <u>ALJ</u>	REPORT ANNOTATED OR SOURCE DOCUMENT	ADDITIONAL DATA INDICATED CORRECTLY BASED UPON SOURCE DOCUMENT ENTERED
FISCAL DIVISION	DATE <u>4-2-68</u>	SIGNATURE <u>[Signature]</u>
FINANCE DIVISION		

CONTINUED SERVICE AGREEMENT FOR EMPLOYEES ASSIGNED  
TO TRAINING THROUGH NON-CIA FACILITIES

1. In consideration of my being assigned by the Central Intelligence  
Agency to training in Air War College at  
(Course)

Montgomery, Alabama  
(Name of Facility)

beginning August 1965 and ending June 1965.

I agree to the following terms and conditions:

a. That, after having completed the training under the program described above, I will continue serving the Central Intelligence Agency (hereinafter the Agency) for a period of not less than 36 months, which period shall be deemed to commence the first workday after completion of the training covered by this agreement, unless I am involuntarily separated from the Agency;

b. That, if I voluntarily leave the Agency before completion of the agreed period of service and do not immediately, as determined by the Agency, enter the service of another Federal agency, I will reimburse the Agency for any additional expenses incurred by it in connection with my training, which expenses are defined to include (1) travel and per diem in lieu of subsistence, (2) transportation of immediate family, household goods and personal effects, packing, crating, temporary storage, drayage, and unpacking, (3) tuition and matriculation fees, (4) library and laboratory services, (5) purchase or rental of books, materials and supplies, (6) the cost of other services or facilities directly related to the training, but excluding salary, pay, or compensation received.

c. That, before voluntarily leaving the Agency to enter the service of another Federal agency during the agreed period of service, I will give the Agency at least ten working days' written notice, during which period it shall have the opportunity to determine whether I am to reimburse it for any additional expenses incurred; that should I fail to give such ten-day notice, or if the Agency notifies me that reimbursement is required, I will, upon demand, promptly reimburse the Agency for the additional expenses determined to be due.

d. That if I do not make prompt voluntary payment for the amount of additional expenses determined to be due under paragraphs b or c of

(NoCard)

this agreement, the Agency may recover such amounts from me or my estate by (1) set-off of accrued salary, pay, compensation, amount of retirement credit, or other amount due me from the Government, and by (2) such other methods as may be provided by law for the recovery of amounts due the Government.

e. That the assignment to training under this agreement does not commit the Government to continue my employment and, further, that I may be released in whole or in part from the terms of this agreement only by action of the Director of Central Intelligence.

(Signature)

*James W. McCord*  
James W. McCord ✓

(Type Name)

*13 July 1964*  
(Date)

WITNESS:

(Signature)

(Type Name)

*13 July 1964*  
(Date)

[REDACTED]

9 MAY 1954

Dear Jim:

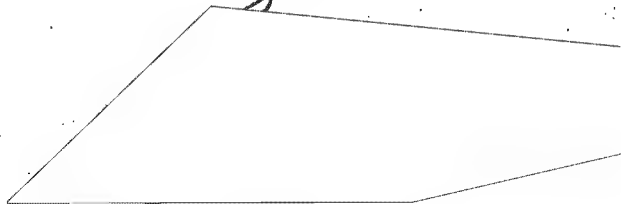
Your tour of duty in [REDACTED] Europe will terminate in late May when I leave Europe to undertake new duties in Washington, D. C. My association with you and your staff has been a richly rewarding experience, both personally and professionally. The manner in which you have unobtrusively, yet effectively, served as the catalyst which welded together the activities of the many staff and operational agencies which share an interest in our national security, has been a source of continuing inspiration to me. Your efforts have enjoyed my unqualified personal support and have merited the admiration of those members of my staff who have been privileged to associate with you.

You have dramatically demonstrated a capacity for bringing together key personnel of agencies who seek, in the accomplishment of their individual missions, the realization of a common goal, in a manner calculated to preserve the individual integrity of each agency while exploiting those benefits of cohesiveness so essential to maximum effectiveness. I find that the application of a prescribed technique without adding the complementing ingredient of your confidence inspiring and persuasive personality would not have achieved the same measure of success. I unhesitatingly ascribe our abundant joint accomplishments to your generous personal contribution.

[REDACTED]

My future relationships with your associates will always reflect my admiration for the manner in which you have contributed to the attainment of our national aims and the manner in which your personal efforts have precipitated a more significant contribution from the other agencies with which yours has been associated.

Sincerely,



REPLY TO  
ATTN OF: [redacted]

SUBJECT: [redacted]

10 JUN 1964

TO: [redacted]  
[redacted]  
[redacted]  
[redacted]

Dear Mr. [redacted]

On the departure of Mr. James W. McCord I wanted you to know of OSI's appreciation for his constant support and cooperation during his tour. He has given us valuable assistance in the performance of our mission.

We appreciate also Mr. McCord's constant efforts to create unity of purpose and action among the many security and counterintelligence agencies in the area. Through his efforts new liaison avenues were opened to OSI which, on several occasions, facilitated the completion of our tasks. His efforts in contingency planning also were noteworthy.

OSI in [redacted] will miss Mr. McCord. Please extend our good wishes to him and Mrs. McCord for continued success in their endeavors.

Sincerely

[redacted]  
Colonel, USAF  
Deputy Director [redacted]

[redacted]  
C

[REDACTED]

[REDACTED]

5 June 1964

**SUBJECT:** Letter of Appreciation

**TO:** Mr. James W. McCord

[REDACTED]

[REDACTED]

1. Upon your impending departure from overseas assignment, I wish to take this opportunity to express sincere appreciation on behalf of the [REDACTED] for your splendid cooperation with this organization.

2. The conference held by security officers in this area on a monthly basis, which was established largely due to your efforts, has provided an excellent opportunity for closer coordination, exchange of information, and integrated operations; and has resulted in benefits to the overall security missions of the United States agencies in this area.

3. Your professional competence, coupled with your cheerful approach to problem areas, has benefited all of those who have had the opportunity to work with you. I feel certain you will render distinguished service in your new assignment, and I wish you every success for the future.

[REDACTED]

[REDACTED]

[REDACTED] 8 June 1964

SUBJECT: Letter of Appreciation

TO: Mr. James W. McCord, Jr.

1. The news of your departure to a new station in the USA has been received with regret; your contributions in the intelligence community will be missed. At the same time it is gratifying to learn that you have been selected for such an important assignment of which you are most deserving.

2. I wish to express my appreciation for your efforts in organizing the [REDACTED] Security Officers' Conference. I am aware that through your initiative and tenacity this organization expanded in size until all security and intelligence units in the [REDACTED] area were represented, thus cementing their combined efforts into one sphere of cooperation. This, I am sure, has contributed immeasurably to the overall security mission of this community.

3. I also wish to specifically thank you for the security lecture you presented to members of my command [REDACTED]. There have been many favorable comments received from personnel hearing that presentation, to the effect that the lecture indicated a very broad range of knowledge on your part and that it was presented in a truly professional manner.

4. The fine cooperation you have extended to personnel in my [REDACTED] Division has been of the greatest assistance to my command and all have voiced their appreciation and satisfaction concerning their association with you. I wish you the best of luck and success in your new endeavor.

[REDACTED]

FOR OFFICIAL USE ONLY

SECRET

rec'd 21 Nov 63

30 Oct 63

## FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE		FOR HEADQUARTERS USE ONLY	
AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW			
NAME OF EMPLOYEE (Typed)	DATE (from item 1)	NAME OF SUPERVISOR (Typed)	DATE (from item 2)
James W. McConaughy, Jr.	15 Oct 63		23 Oct 63
NAME AND SIGNATURE OF OFFICIAL AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE SIGNATURES AND VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:		DATE	
		21 Nov 63	

TO BE COMPLETED BY EMPLOYEE			
1. DATE OF BIRTH	2. GRADE	3. CURRENT POSITION TITLE	
	GS-15	Chief, Security Branch/CSB	
4. SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE	6. EXPECTED DATE OF DEPARTURE FROM FIELD	
Security Officer	German Station, CSB	9 June 1964	
7. OTHER DUTY STATIONS OR FIELD BASES DURING CURRENT TOUR		8. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS, PCS	
		20 July 1964	

9. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (use special rule on Transmittal Form):

1. Security policy advisor to COS and its Senior Station and Base Officers.
2. Supervises nine professional and four clerical employees of the Security Branch.
3. Directs conduct of LCFLUTTER, SGLATERAL, Physical Security Duties and Investigations performed by the Security Branch.
4. Reviews security of German Station and recommends ways and means for strengthening and improving.
5. Furnishes technical security support and guidance to other Bases in EE and outside of EE on request.
6. Reviews investigative reports of the Security Branch and performs such other duties as directed by COS, Chief, EE and Bases.

10. PREFERENCE FOR NEXT ASSIGNMENT.

A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 9, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.

Same as #8, above.

B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (refer to catalog of courses, if available):

Would like National War College training

SECRET

<p>9. PREFERENCE FOR NEXT ASSIGNMENT (continued)</p> <p>C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (for 1st, 2nd and 3rd choice) IN THE BOXES BELOW:</p> <p>1 <input type="checkbox"/> RETURN TO MY CURRENT STATION</p> <p>2 <input type="checkbox"/> BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY. WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS, INDICATE CHOICE OF COMPONENT:</p> <p style="margin-left: 40px;">1ST. CHOICE <u>OS/IOS</u> 2ND. CHOICE <u>OS/PPS</u> 3RD. CHOICE <u>OS/Staff</u></p> <p>3 <input type="checkbox"/> BE ASSIGNED TO ANOTHER FIELD STATION. WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION, INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATIONS:</p> <p style="margin-left: 40px;">1ST. CHOICE <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span> 2ND. CHOICE <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span> 3RD. CHOICE <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span></p>	
<p>10. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS? <u>30 days</u> INDICATE NUMBER OF WORK DAYS <u>20</u></p>	
<p>11. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU:</p> <p><u>four; ages, 36, 11, 9, and 7.</u></p>	
<p>12. SIGNATURE: COMPLETE ITEM NO. 5-1, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM.</p> <p style="text-align: center;">TO BE COMPLETED BY SUPERVISOR AT FIELD STATION</p>	
<p>13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:</p> <p style="margin-left: 40px;">Subject has rendered outstanding performance while assigned to the German Station. His preference to return for an additional two years after home leave is accepted with great pleasure.</p> <p style="margin-left: 40px;">Full consideration should also be given in the future for his request to attend the National War College.</p>	
<p>14. SIGNATURE: COMPLETE ITEM NO. 5-2, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM</p> <p style="text-align: center;">TO BE COMPLETED BY APPROPRIATE PERSONNEL OFFICER AT HEADQUARTERS</p>	
<p>15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:</p> <p style="margin-left: 40px;">Events have overtaken this HQ and Subject will be returning in the summer of 1964 to attend the Air War College.</p>	
<p>16. NAME OF PERSONNEL OFFICER</p> <p style="margin-left: 40px;"><span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span></p>	<p>17. DATE</p> <p style="margin-left: 40px;"><u>10 December 1963</u></p>
<p>18. EMPLOYEE <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT</p>	
<p>19. TYPED CO <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span></p>	<p>20. SIGNATURE <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span></p>
<p>21. COMMENTS</p> <p style="margin-left: 40px;"><u>OS/PPS</u> <span style="float: right;"><u>20 Dec 63</u></span></p> <p style="margin-left: 40px;"><u>Mr. McLeod selected for Air War College and subsequently decided to return for this purpose.</u></p>	

SECRET

**SECRET**  
(When Filled In)

### VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Curie Hall

EMPLOYEE SERIAL NO.	NAME OF EMPLOYEE			OFFICE/COMPONENT
	LAST	FIRST	MIDDLE	
58124	(Print) MCCORD	7-24 JAMES	W.	25-26 <i>EF</i>

#### INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

#### PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39	GERMANY	40-42
2 - CORRECTION									
3 - CANCELLATION	1	06	09	62					270

#### TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
2 - CORRECTION									
3 - CANCELLATION									

#### SOURCE OF RECORD DOCUMENT

TRAVEL VOUCHER	DISPATCH
CABLE	<input checked="" type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.	DOCUMENT DATE/PERIOD
	5/13 - 6/9/62

REMARKS	
PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT
DATE	DATE
9/14/62	

**SECRET**

**SECRET**  
(When Filled In)

## VERIFIED RECORD OF OVERSEAS SERVICE 253130 MAY 31 62

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Corle Hall

EMPLOYEE SERIAL NO. 1-8	NAME OF EMPLOYEE			OFFICE/COMPONENT 25-26
	LAST (Print)	FIRST 7-24	MIDDLE	
58124	Mc (ORD)	JAMES W.	JR.	54

### INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

### PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	25-29	30-31	32-33	34-35	36-37	38-39		40-42
3 - CORRECTION									
5 - CANCELLATION									

### TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
2 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
4 - CORRECTION									
6 - CANCELLATION									

### SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	DISPATCH
CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	

DOCUMENT IDENTIFICATION NO. OS-655-62	DOCUMENT DATE/PERIOD 4/1-14/62
--	-----------------------------------

REMARKS

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ADDITIONAL DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT LISTED
PERIOD OF SERVICE	DATE 25 May 62	SIGNATURE [Signature]

FORM 1451a-1

**SECRET**

18-101

19 MAY 62

# CERTIFICATE



*This is to certify that*

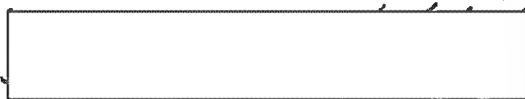
James W. McCord

*has attended and successfully completed the*

## SECURITY OFFICE SPECIAL TRAINING COURSE

Security Officer Field Course #12

*during the period* 14 May *to* 25 May 1962



FOR THE DIRECTOR OF SECURITY, CIA

WASHINGTON, D.C.

# CERTIFICATE

*This is to certify that*

James W. McCord

*has attended and successfully completed the*

## SECURITY OFFICE SPECIAL TRAINING COURSE

Physical Security Training Course #8

*during the period* 23 April *to* 11 May 1962

FOR THE DIRECTOR OF SECURITY, CIA

WASHINGTON, D.C.

CONFIDENTIAL  
(When Filled In)

TRAVEL AGREEMENT BY STAFF EMPLOYEES ASSIGNED TO PERMANENT  
DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of Two Years from the date of my arrival at my permanent post of duty, unless said tour is sooner terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.

2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.

3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

WITNESS:

*James Walter McGord, Jr.*  
James Walter McGord, Jr.  
(Employee)

Office of Personnel

Date: May 8 '62

S-E-C-R-E-T

TRAINING REPORT

Operations Support No. 50

120 hours, full-time, Phase I 2 - 20 April 62 8 Students  
80 hours, full-time, Phase II 23 April - 4 May 62 10 Students

Student : McCORD, James W., Jr.

Year of Birth: 1924

EOD Date: August 1951

Grade: GS-15

Office : OS

COURSE OBJECTIVES - CONTENT AND METHODS

The Operations Support Course emphasizes the role of support personnel in clandestine activities and their responsibility in originating material of a support nature at headquarters and in the field. The Course objectives are to provide the student with (1) an appreciation of the interrelationship between operating functions and support functions; (2) an understanding of some of the basic principles and techniques of Agency operations; (3) a knowledge of procedures, regulations and problems pertinent to the necessary support of operational activities.

a. Phase I covers instruction on organization, functions and responsibilities of the Clandestine Services; basic principles of clandestine activity accompanied by practical exercises; project and management; familiarization

About fifty per cent of Phase I consists of lectures, briefings, and discussions; about thirty-five per cent is devoted to field exercises, practical written assignments, practice problems, and observing films as training aids in basic tradecraft. The remainder of the time is devoted to studying and testing.

b. Phase II includes name checks, records procedures, foreign travel, finance and property accounting, dispatch, pouch, cable and message-writing procedures. For this phase, problems have been developed to represent situations as they normally occur at a Station.

About thirty-five per cent of Phase II is composed of lectures, briefings, and discussions; about fifty per cent is devoted to practice problems and practical written assignments. The remainder of the time is devoted to studying and testing.

ACHIEVEMENT RECORD

The adjectival ratings on this student for each major area of this course are the result of an evaluation of his work on his individual projects, on the other exercises, and on the final examination. Comparative judgment takes into account students in preceding classes as well as the present one. The numbers show how many students received each rating. An asterisk (\*) shows the rating this student received. The rating the student receives represents the student's performance in the course with no allowance made for difference in age, education, experience and so forth.

S-E-C-R-E-T

S-E-C-R-E-T

NAME McCord, James W., Jr.

MAJOR CATEGORIES

PHASE I		UNSAT	SAT	EXCELLENT
1.		0	2	6
2.		0	2	6
3.		0	5	3
4.		0	4	4
5.		0	2	6
6.		0	2	6
PHASE II				
1.	Originating Headquarters and Field Dispatches. Indexing Requirements. Field Pouch Manifest.	0	2	8
2.	Preparation of Headquarters and Field Cables. Writing and Indexing Messages. Use of Message Writing Techniques.	0	7	3
3.	Type II Property Accounting - Fundamentals and Execution of Records.	0	1	9
4.	Foreign Travel - Currency Conversion and Completion of Travel Voucher.	0	4	6
5.	Familiarization with <input type="text"/> Accounting and Preparation of Records.	0	0	10
6.	Clandestine Services Headquarters and Field Support Procedures.	1	4	5
COMMENTS				
Student cancelled per Registrar/Training, 29 March 1962.				
FOR THE DIRECTOR OF TRAINING:		<input type="text"/>		18 May 1962
		Chief Instructor		Date

S-E-C-R-E-T

**CONFIDENTIAL**  
(When Filled In)

*TMR*

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) *McCORD* (First) *June* (Middle) *W Jr* SOCIAL SECURITY NUMBER [REDACTED]

1. RESIDENCE DATA  
PLACE OF RESIDENCE WHEN INITIALLY APPOINTED [REDACTED] LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad) *S*  
PLACE IN CONTINENT [REDACTED] HOME LEAVE RESIDENCE *Same*

2. MARITAL STATUS (Check one)  
☐ SINGLE ☒ MARRIED ☐ SEPARATED ☐ DIVORCED ☐ WIDOWED ☐ ANNULLED  
IF MARRIED, PLACE OF MARRIAGE *Larissa, Texas* DATE OF MARRIAGE *30 M*  
IF DIVORCED, PLACE OF DIVORCE DECREE [REDACTED] DATE OF DECREE [REDACTED]  
IF WIDOWED, PLACE SPOUSE DIED [REDACTED] DATE SPOUSE DIED [REDACTED]  
IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S) [REDACTED]

3. MEMBERS OF FAMILY  
NAME OF SPOUSE *SARAH RUTH McCORD* ADDRESS (No., Street, City, Zone, State) [REDACTED] TELEPHONE NO. [REDACTED]  
NAMES OF CHILDREN  
*Michael Steven McCORD* *Same* *DATE OF BIRTH* *M* *4/15/54*  
*Nancy Ellen McCORD* *Same* *F* *7/25/51*  
*Carol Anne McCORD* *Same* *F* *11/7/52*  
NAME OF FATHER (Or male guardian) *James W. McCORD Sr.* ADDRESS [REDACTED] TELEPHONE NO. [REDACTED]  
NAME OF MOTHER (Or female guardian) *Virginia Lee McCORD* ADDRESS [REDACTED] TELEPHONE NO. [REDACTED]  
WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY. *Parents & Luther* [REDACTED] *Teresa (Mother's name)*

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY  
NAME (Mr., Mrs., Miss) (Last-First-Middle) *Luther* RELATIONSHIP *Father in Law*  
HOME ADDRESS (No., Street, City, Zone, State) [REDACTED] HOME TELEPHONE NUMBER [REDACTED]  
BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE *Texas* BUSINESS TELEPHONE & EXTENSION *Same*

IS THE INDIVIDUAL NAMED ABOVE A TYPING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.) *Yes*  
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.) *Yes*  
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.) *Yes*

The persons named in item 3 above may also be notified in case of emergency. If such notification is not desirable because of health or other reasons, please so state in item 6 on the reverse side of this form.

CONTINUED ON REVERSE SIDE

**CURRENT RESIDENCE AND DEPENDENCY REPORT**

# CONFIDENTIAL

(When Filled In)

3. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

1ST NATIONAL BANK of [redacted] [redacted] and [redacted]

[redacted] Credit Union

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? ☒ YES ☐ NO. (If "Yes" where is document located?)

Wife

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? ☒ YES ☐ NO. (If "Yes" give names and address)

Dorothy [redacted] Houston, Tex.

HAVE YOU EXECUTED A POWER OF ATTORNEY? ☒ YES ☐ NO. (If "Yes", who possess the power of attorney?)

1ST NATIONAL BANK [redacted] ITEMS

6. ADDITIONAL DATA AND/O

SIGNED BY [redacted] DATE May 8 62 SIGNATURE [redacted]

CONFIDENTIAL

**SECRET**  
(When Filled In)

**VERIFIED RECORD OF OVERSEAS SERVICE** 239754 MAR 1362

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Curie Hall

EMPLOYEE SERIAL NO. 1-5	NAME OF EMPLOYEE			OFFICE/COMPONENT 24-29
	LAST (Print)	FIRST 6-23	MIDDLE	
58124✓	McCord	JAMES W.	J.P.	24

**INSTRUCTIONS**

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

**PCS DATES OF SERVICE**

TYPE OF DATA 1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION	CODE	ARRIVAL				DEPARTURE			COUNTRY	OMIT 39-41
		MONTH	DAY	YEAR	MONTH	DAY	YEAR			
	26	27-28	29-30	31-32	33-34	35-36	37-38			

**TDY DATES OF SERVICE**

TYPE OF DATA 2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	CODE	DEPARTURE				RETURN			AREA(S)	OMIT 39-41
		MONTH	DAY	YEAR	MONTH	DAY	YEAR			
	26	27-28	29-30	31-32	33-34	35-36	37-38			
	2	10	06	61	10	16	61	EE	801	

**SOURCE OF RECORD DOCUMENT**

<input checked="" type="checkbox"/> TRAVEL VOUCHER	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CABLE	<input type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT
<input type="checkbox"/> OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.

05-544-62

DOCUMENT DATE/PERIOD

10/4-10/61

REMARKS

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
FISCAL DIVISION	SIGNATURE	
FINANCE DIVISION		

FORM 1451a

**SECRET**

(16-10)

S-210-1-1-1  
(When Completed)

TRAINING REPORT

Americans Abroad Orientation - [ ] (Germany)

28 hours 19, 20, 26 & 27 February 1962 Office :

Students : MCCORD, Sarah Ruth (Dependent- Service Designation:  
James W., Jr.)

Year of Birth: No. of Students :

Grade : EOD Date :

COURSE OBJECTIVE - CONTENT AND METHOD

This course helps prepare personnel and their adult dependents for residence or travel in the general area and country of destination. Included are a briefing on "The Americans Abroad Problem," its implications for the individual employee or dependent and the agency, practical advice for successful personal adjustment to everyday problems of working and living in the area of assignment, useful information on the area, and guide lines for understanding its major problems. Advice includes cues for effective inter-personal relations in the particular country or region. Area information includes an analysis of the importance of the region to the United States and descriptions of the people, their institutions, and current living conditions. The course offers lectures, panel discussions, films, slide commentaries, and selected readings for a recommended program of self-study. Employees and dependents recently returned from the area help to keep current the information on conditions.

ACHIEVEMENT RECORD

This is a certificate of attendance only; no attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING: [ ]

Chief Instructor  
[ ]

4 June 1962  
Date

S-210-1-1-1  
(When Completed)

**SECRET**  
(When Filled In)

## VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Curie Hall

EMPLOYEE SERIAL NO. 1-6	NAME OF EMPLOYEE			OFFICE/COMPONENT 25-26
	LAST (Print)	FIRST 2-24	MIDDLE	
57124	McCord	JAMES	W	211

### INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

### PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT 40-41
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		
3 - CORRECTION									
5 - CANCELLATION									

### TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT 40-42
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		
3 - CORRECTION									
5 - CANCELLATION									
	2	06	12	61	06	29	61	EE	801

### SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CABLE	<input type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT
<input type="checkbox"/> OTHER (Specify)	

DOCUMENT IDENTIFICATION NO. T.O. OS-516-62	DOCUMENT DATE/PERIOD 4/12/61 - 6/29/61
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REMARKS

219883 NW1561

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE
FISCAL DIVISION	DATE 12 Dec 61	SIGNATURE
FINANCE DIVISION		

FORM 1451a OBSOLETE PREVIOUS EDITIONS

**SECRET**

(4-10)

21 12/29/61

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(When Filled In)

VERIFIED RECORD OF OVERSEAS SERVICE										
T22 Office of Personnel, Statistical Reporting Branch, ROOM 192 Carrie Hall										
EMPLOYEE SERIAL NO.		NAME OF EMPLOYEE						OFFICE/COMPONENT		
1-6		LAST		FIRST		MIDDLE		19-26		
		(Print)								
58124		McCord		James		W. Jr.		24		
INSTRUCTIONS										
USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One unit). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.										
PCS DATES OF SERVICE										
TYPE OF DATA		ARRIVAL				DEPARTURE			COUNTRY	OMIT
		CODE	MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)		27	10-28	30-31	12-33	10-55	26-27	38-39		40-42
3 - CORRECTION										
5 - CANCELLATION										
TDY DATES OF SERVICE										
TYPE OF DATA		DEPARTURE				RETURN			AREA(S)	OMIT
		CODE	MONTH	DAY	YEAR	MONTH	DAY	YEAR		
2 - TDY (Basic)		27	10-28	30-31	32-33	10-55	26-27	38-39		40-42
4 - CORRECTION										
6 - CANCELLATION		02	03	12	61	03	22	61	WE	801
SOURCE OF RECORD DOCUMENT										
<input checked="" type="checkbox"/> TRAVEL VOUCHER					<input type="checkbox"/> DISPATCH					
<input type="checkbox"/> CABLE					<input type="checkbox"/> ACT STATUS OR TIME AND ATTENDANCE REPORT					
<input type="checkbox"/> OTHER (Specify)										
DOCUMENT IDENTIFICATION NO.					DOCUMENT DATE/PERIOD					
REMARKS										
PREPARED BY					REVIEWED AND NOTED ON SOURCE DOCUMENT					
OFFICIAL DIVISION PERSONNEL DIVISION					ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED. SIGNED BY					

SECRET

(When Filled In)

VERIFIED RECORD OF OVERSEAS SERVICE

123189 DEC 1960

To:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Curle Hall

EMPLOYEE SERIAL NO. 1-6	NAME OF EMPLOYEE			OFFICE/COMPONENT 15-26
	LAST (Print)	FIRST 1-20	MIDDLE	
58124	McCord	JAMES	W.	24 <del>21</del>

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO INDICATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE MONTHS FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
3 - CORRECTION									
5 - CANCELLATION									

TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			ANALYST	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - TDY (Basic)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
3 - CORRECTION									
5 - CANCELLATION									
	A2	08	15	60	08	22	60	EE, WE.	501

SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CANCELLATION	<input type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.	DOCUMENT DATE/PERIOD
	15-22 AUG. 60

REMARKS

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
DATE	SIGNATURE	
17/14/60		

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(When Filled In)

### VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 192 Corie Hall

EMPLOYEE SERIAL NO.  1-3	NAME OF EMPLOYEE			OFFICE/COMPONENT  24-29
	LAST  (Print)	FIRST  8-23	MIDDLE  24-29	
58124	Mc Cord, J.	James	W.	31

#### INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

#### PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1. PCS (Basic)	28	27-28	29-30	31-32	33-34	35-36	37-38		39-41
2. CORRECTION									
3. CANCELLATION									

#### TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1. TDY (Basic)	28	27-28	29-30	31-32	33-34	35-36	37-38		39-41
2. CORRECTION									
3. CANCELLATION									
	2	10	25	59	10	17	59	WE - EE	801

#### SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CABLE	<input type="checkbox"/> DUTY STATUS OR TIME AND ATTENDANCE REPORT
<input type="checkbox"/> OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.

OS - 278 - 60

DOCUMENT DATE/PERIOD

5-17 Oct. 1959

REMARKS

031347 FEB 21 60

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT - BASED UPON SOURCE DOCUMENT CITED
FISCAL DIVISION	DATE 2/23/60	SIGNATURE
FINANCE DIVISION		

FORM 1451a

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(4.10)

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ATTENTION: ONLY COMPLETE IN DEPT. OFFICE. THE DATA REPORTED ON THIS FORM IS ESSENTIAL IN DETERMINING TRAVEL EXPENSES IN CONNECTION WITH LEAVE OF ABSENCE, OVERSEAS DUTY, RETURN TO RESIDENCE UPON SEPARATION, AND TO DETERMINE CURRENT RESIDENCE AND DEPENDENCY INFORMATION REQUIRED IN THE EVENT OF AN EMPLOYEE EMERGENCY. THE TO, SIGN OF THIS FORM WILL BE FILED IN THE EMPLOYEE'S OFFICIAL PERSONNEL FILE.

NAME OF EMPLOYEE (Last) (First) (Middle)  
*M. Conrad Jones W. Jr.*

1. RESIDENCE DATA  
 PLACE OF RESIDENCE WHEN APPOINTED: [Redacted]  
 LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad): *Springfield Va.*  
 PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE: *Springfield Va.*

2. MARITAL STATUS  
 CHECK ONE: ☐ SINGLE ☒ MARRIED ☐ SEPARATED ☐ DIVORCED ☐ WIDOWED ☐ ANNULLED  
 IF MARRIED, INDICATE PLACE OF MARRIAGE: *Lamesa Texas* DATE OF MARRIAGE: *May 30 1958*  
 IF SEPARATED, PLACE OF DIVORCE DECREE: [Redacted] DATE OF DECREE: [Redacted]  
 IF WIDOWED, INDICATE PLACE SPOUSE DIED: [Redacted] DATE SPOUSE DIED: [Redacted]  
 IF PREVIOUSLY MARRIED, INDICATE NUMBER OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S): [Redacted]

3. MEMBERS OF FAMILY  

NAME OF SPOUSE	ADDRESS (No., Street, City, Zone, State)	TELEPHONE NUMBER
<i>Sarah Ruth McNeil</i>	[Redacted]	[Redacted]
NAME OF CHILDREN	ADDRESS	SEX AGE
<i>Michael Steven McNeil</i>	<i>Same</i>	M 7
<i>Ed Anne McNeil</i>		F 5
<i>Oliver Edna McNeil</i>		F 3
NAME OF FATHER (Or male guardian)	ADDRESS	TELEPHONE NUMBER
<i>James W. McNeil Sr.</i>	<i>Chickamauga</i>	[Redacted]
NAME OF MOTHER (Or female guardian)	ADDRESS	TELEPHONE NUMBER
<i>Marion Lee McNeil</i>	<i>Chickamauga</i>	[Redacted]

 WHAT MEMBERS OF YOUR FAMILY HAS BEEN TOLD OF YOUR AFFILIATION WITH THE AGENCY FOR EMERGENCY PURPOSES?  
*Wife only*

4. PERSONS TO BE NOTIFIED IN CASE OF EMERGENCY  
 NAME (Mr., Mrs., Miss) (Last-First-Middle): *Mrs. Elvira W. McNeil Jr.* RELATIONSHIP: *Wife*  
 HOME ADDRESS (No., Street, City, Zone, State): [Redacted] *Springfield Va.* HOME TELEPHONE NUMBER: [Redacted]  
 BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE: [Redacted] BUSINESS TELEPHONE & EXTENSION: [Redacted]

IS THE INDIVIDUAL NAMED ABOVE HAVING OF YOUR AGENCY AFFILIATION?  
☒ YES ☐ NO

IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF?  
☒ YES ☐ NO

WAS THIS INDIVIDUAL KNOWN THAT HE WAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE?  
☒ YES ☐ NO

THE PERSONS NAMED IN ITEM 3 ABOVE MAY ALSO BE NOTIFIED IN CASE OF EMERGENCY. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 5 ON THE REVERSE SIDE OF THIS FORM.

5. VOLUNTARY ENTITIES  
 THE DATE ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS: *None* [Redacted] *Chickamauga*  
 [Redacted] *Springfield Va.*  
 [Redacted] *Chickamauga*

CURRENT RESIDENCE AND DEPENDENCY REPORT

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5. (CONTINUED)

IN WHOSE NAME(S) ARE THE ACCOUNTS LISTED?

[Redacted]

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? ☐ YES ☒ NO. IF "YES", WHERE IS DOCUMENT LOCATED?

HAVE YOU EXECUTED A POWER OF ATTORNEY? ☒ YES ☐ NO. IF "YES", WHO POSSESSES THE POWER OF ATTORNEY?

*My Wife*

6. ADDITIONAL DATA FOR CONTINUATION OF PRECEDING ITEMS

SIGNED BY

*W. H. Langley, Jr.*

DATE

*1 Oct 58*

SIGNATURE

[Redacted]

CONFIDENTIAL

**SECRET**

REPORT OF HONOR AND MERIT AWARDS BOARD (CONVENED PURSUANT TO REGULATIONS R 20-615 AND R 20-635)			DATE 2 March 1959
The Honor and Merit Awards Board having considered a recommendation that:			
NAME: <b>McCord</b> <small>(Last)</small>	NAME: <b>James</b> <small>(First)</small>	NAME: <b>Walter</b> <small>(Middle)</small>	POSITION TITLE <b>Actg. Dep. Chief/SRS/OS</b>
PRESIDENT GRADE <b>GS-14</b>	OFFICE ASSIGNED TO <b>Security</b>		STATION <b>Headquarters</b>
BE AWARDED:			
Certificate of Merit with Distinction			
<input type="checkbox"/> FOR HEROIC ACTION, OR			
<input checked="" type="checkbox"/> FOR MERITORIOUS ACHIEVEMENT OR SERVICE DURING THE PERIOD <b>1 July - 15 August 1958</b>			
<input type="checkbox"/> APPROVES THE RECOMMENDATION <input checked="" type="checkbox"/> DISAPPROVES THE RECOMMENDATION			
<input type="checkbox"/> APPROVES, BUT IN LIEU THEREOF, RECOMMENDS THE AWARD OF:			
CITATION			
REASONS FOR DISAPPROVAL OF RECOMMENDED AWARD			
The Honor and Merit Awards Board concludes from the information available to it that the service performed, while of unquestionable value, is not sufficiently outstanding to merit an honor award.			
APPROVED   _____ DIRECTOR OF CENTRAL INTELLIGENCE		SIGNATURE  _____ TYPED NAME OF CHAIRMAN, HONOR AND MERIT AWARDS BOARD <b>Gordon M. Stewart</b> SIGNATURE  _____ TYPED NAME OF RECORDED	

**SECRET**

SECRET

RECOMMENDATION FOR HONOR AWARD

(REGULATIONS R-20-635 & AFR 20-635)

DATE

TO: Honor Awards Board

THROUGH:

FROM:

18 December 1958

SECTION I

PERSONAL DATA

Office of Security

NAME OF PERSON RECOMMENDED (Last)

(First)

(Middle)

POSITION TITLE

GRADE

OFFICE ASSIGNED TO

McCord,

James Walter

Actg. Dep. Chief/SAC/OS GS-11

Security

STATION

☒ Headquarters

☐ Field (Specify location)

LEGAL RESIDENCE (number, street, city, zone, state)

CITIZENSHIP AND HOW ACQUIRED

Springfield, Virginia

Birth

ANY OF THE ABOVE ITEMS WERE DIFFERENT FOR THE INDIVIDUAL RECOMMENDED AT THE TIME OF THE ACT OR SERVICE. INDICATE SUCH DIFFERENCES.

RECOMMENDED AWARD

Certificate of Merit with Distinction

POSTHUMOUS

☐ Yes

☒ No

NAME OF NEXT OF KIN

RELATIONSHIP

ADDRESS (number, street, city, zone, state)

Wife

Springfield, Va.

IF PREVIOUS RECOMMENDATIONS WERE SUBMITTED FOR THIS ACT OR SERVICE, INDICATE TYPE OF AWARD RECOMMENDED, BY WHOM, DATE, ORIGINATING OFFICE, AND ACTION TAKEN.

None

SECTION II

RECOMMENDATION FOR AWARD FOR HEROIC ACTION

WERE YOU AN EYEWITNESS TO THE ACT?

☐ Yes

☒ No

IF ORIGINATOR IS NOT AN EYEWITNESS, ATTACH AFFIDAVITS OR CERTIFICATES OF EYEWITNESSES OR INDIVIDUAL HAVING PERSONAL KNOWLEDGE OF THE FACTS.

PERSONNEL IN IMMEDIATE VICINITY OR WHO ASSISTED IN ACT OR SHARED IN SAME HAZARD:

FULL NAME

POSITION TITLE

GRADE

OFFICE ASSIGNED TO

LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN ACT:

FULL NAME

TYPE OF AWARD

CONDITIONS UNDER WHICH ACT WAS PERFORMED:

LOCATION

INCLUSIVE DATES

TIME OF DAY

PREVAILING GEOGRAPHIC CONDITIONS AND OBSTACLES ENCOUNTERED:

SECTION III

RECOMMENDATION FOR AWARD FOR ACHIEVEMENT OR SERVICE

OFFICE, COMPLETION, OR DATE OF ACT OR SERVICE WAS RECOMMENDED (Indicate location and location)

and Lexington, Va.

ASSIGNED: COMPLETED

☐ Yes

☒ No

WAS IN SAME OR RELATED ASSIGNMENT?

☐ Yes

☒ No

600

SECTION IV TO BE USED FOR ALL RECOMMENDATIONS	
NARRATIVE DESCRIPTION OF <input type="checkbox"/> DEED (OR ACT) <input checked="" type="checkbox"/> ACHIEVEMENT (OR SERVICE RENDERED)	
<p>AWARD FOR MERITIC ACTIONS WAS ACT VOLUNTARY? DESCRIBE WHY ACT WAS OUTSTANDING AND IF IT WAS MORE THAN NORMALLY EXPECTED. IF IN AERIAL FLIGHT, DESCRIBE TYPE AND POSITION OF AIRPLANE, CREW POSITION OF INDIVIDUAL, AND ALL UNUSUAL CIRCUMSTANCES. INDICATE RESULTS OF ACT.</p> <p>AWARD FOR ACHIEVEMENT OR SERVICE: TITLE AND DUTIES OF ASSIGNMENT, INCLUDING CHARACTER OF SERVICE DURING PERIOD FOR WHICH RECOMMENDED. GIVE COMPLETE DESCRIPTION OF TECHNICAL OR SPECIALIZED POSITIONS, INCLUDING DATES OF ASSIGNMENT AND RELIEF. WHAT DID THE INDIVIDUAL DO THAT MERITED THE AWARD? WHY WAS THIS OUTSTANDING WHEN COMPARED TO OTHERS OF THAT GRADE AND EXPERIENCE IN SIMILAR POSITIONS? INDICATE RESULTS OF ACHIEVEMENT OR SERVICE.</p> <p>Reference is made to the attached memorandum dated 1 November 1958, which is the summary excerpted from the report of the operation submitted on that date.</p> <p>Upon receipt of information, [redacted]</p> <p>[redacted] Mr. McCord [redacted]</p> <p>[redacted]</p> <p>At Wiesbaden, acting upon police guidance [redacted] Mr. McCord [redacted] prepared news releases and made plans for the handling of the press; [redacted] and arranged medical examinations, all with the view toward avoiding publicity or incidents [redacted]</p> <p>[redacted] Mr. McCord [redacted]</p> <p>[redacted] He prepared cables and dispatches [redacted] as well as the over-all report [redacted]</p> <p>[redacted] He also assisted in the plans [redacted] all of which entailed around-the-clock work.</p> <p>Upon return to Washington, Mr. McCord [redacted] covering all aspects of [redacted] activities, as well as [redacted] matters. Final reports were prepared and Mr. McCord participated in briefings of [redacted] various [redacted] officials.</p> <p>The ingenuity, foresight, planning and guidance exercised by Mr. McCord from the time the team first left [redacted] resulted in rapid and thorough inter-view [redacted] assessment [redacted] and determination of appropriate action needed [redacted] His performance in that instance was of the highest degree and did much credit [redacted] in the highly professional manner in which it was performed.</p>	
<p>RELATED POSITION OF PERSON INITIATING RECOMMENDATION TO PERSON BEING RECOMMENDED</p> <p>Head of Office</p>	<p>NAME, POSITION TITLE, AND GRADE OF PERSON MAKING RECOMMENDATION</p> <p>Sheffield Edwards Director of Security GS-18</p>
<p>LIST OF ENCLOSED DOCUMENTS PREPARED BY THE</p> <p>Summary memorandum excerpt from report dated 1 November 1958</p>	<p>SIGNATURE</p> <p>[redacted]</p> <p>DATE</p> <p>18 December 1958</p>

S E C R E T

1 November 1958

SUBJECT: American C-118 Aircraft Downed in Soviet  
Azerbaijan 27 June 1958 by Soviet MIG-17's

On 27 June 1958, a C-118 cargo plane, assigned to the U. S. Air Force in Wiesbaden, was fired on and forced down near Gendarkh, Soviet Azerbaijan. The plane was carrying nine U. S. airmen, [redacted]

[redacted] assigned to Wiesbaden, Germany. The nine men were en route from Wiesbaden to Teheran and Pakistan on a flight carrying cargo [redacted]

[redacted] had the plane remained on course.

The plane, while en route to Teheran from Nicosia and as a result of bad weather and navigation error, went off its plotted course and crossed into Soviet Armenia. There it was intercepted and fired on by three MIG-17's and caught fire in the left wing. Five of the crew bailed out and the other four rode the aircraft down to a safe landing on a small airstrip at Gendarkh in Soviet Azerbaijan. The crew members who had remained on the plane to its landing got out safely and the plane was burning fiercely when the crew last saw it. The part of the crew that parachuted was surrounded by Soviet peasants, some of whom beat and struck at the crew members. One of the men, [redacted] was taken by the mob to a telephone pole and narrowly escaped hanging before being rescued by the Soviet military.

[redacted] the remainder of the crew were turned over to the Soviet military, and after an overnight stay in a Soviet military garrison near Stepanakert were taken to a city believed to be Yevlakh, and then flown to Baku, Russia. There they underwent interrogation by Soviet intelligence officers, at least one of whom had served in the United States, as a Soviet Purchasing Commission employee 1943-45, and later in Canada in 1947-55 as First Secretary of the Soviet Embassy. This RIS officer, Vladimir Bourdine, later served in 1955 as a personal interpreter for Khrushchev in a meeting with Prime Minister Nehru of India. Bourdine interrogated [redacted] at considerable length during the period 30 June - 3 July 1958, while the crew was imprisoned in the MVD Headquarters building in Baku. Following their individual interrogations, the crew members were required to appear separately before a Commission of Soviet officials at the Baku MVD Headquarters who questioned them about the border violation by the C-118 aircraft, and requested them to sign statements attesting that they had been well-treated and received adequate medical care by the

S E C R E T

S E C R E T

Soviets. The inquiry by the Commission was perfunctory and did not involve an interrogation in the intelligence sense. The crew was then transported to Astara on the Soviet-Iranian border on 7 July 1958 and turned over to the American Air Attache.

On 2 July 1958, [ ] information indicating that the Soviets might be considering releasing the nine fliers. Since no date or place of release was indicated, cables were sent [ ] around the Soviet border indicating the possibility of impending release. The Air Force agreed to alert its Air Attaches [ ] of the possibility of impending release. At the same time a team of [ ] two representatives of the Security Office were dispatched to Wiesbaden [ ] in anticipation of the release of the fliers. Three hours after the team arrived in Germany, the place of release was learned from the Soviets to be Astara on the Soviet-Iranian border, and a USAFE plane was dispatched that night from Wiesbaden [ ] destined for Teheran to await the turnover of the American fliers at Astara. The fliers were turned over on 7 July 1958, were immediately flown to Wiesbaden, Germany where an initial [ ] AF debriefing of them was begun, and where initial press interviews were held, following careful briefing of the crew as to the text and limitations to be observed. Two days later, two members of the crew, one of whom was [ ] permitted to give an interview to the Paris representative of Time-Life. Members [ ] were present during these press interviews, under appropriate [ ] arrangements, to furnish guidance to [ ] personnel.

Following the initial debriefing, the entire crew was flown to Washington, D. C. on 18 July 1958, for a more extended debriefing. These debriefings were completed on 6 August 1958 and covered the various aspects of possible compromise of the security of [ ] [ ] units activities, as well as various [ ] matters.

SECRET

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

In addition to this report, debriefings

[REDACTED] are being distributed to [REDACTED]

- 3 -

SECRET

SECRET

other interested components [redacted]  
Questions were solicited by this Office of all interested components,  
in order to cover all matters in the debriefings of interest to the  
[redacted] the Air Force [redacted]  
[redacted]  
[redacted]  
[redacted]

CONCLUSIONS:

- A. [redacted]  
[redacted]
- B. [redacted]  
[redacted]
- C. That the reasons the crew members were given an early release  
were as follows:
1. [redacted]  
[redacted]
  2. [redacted]  
[redacted]  
[redacted]
  3. [redacted]  
[redacted]  
[redacted]
  4. [redacted]  
[redacted]
  5. [redacted]  
[redacted]  
[redacted]  
[redacted]
  6. [redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]

SECRET

7. [REDACTED]  
[REDACTED]  
[REDACTED]

8. [REDACTED]  
[REDACTED]  
[REDACTED]

9. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED] this Government was stepping up the pressure for the release of the nine Army personnel who landed in East Germany in a helicopter, and the Soviets probably had no desire to create a duplicate of this incident.

10. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

D. [REDACTED]  
[REDACTED]

E. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

A. All possible steps were taken during the period immediately preceding and immediately after the release of the crew to effect the minimum of publicity and to safeguard and limit such publicity as was given out [REDACTED]  
[REDACTED]

B. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

SECRET

C. [REDACTED]  
[REDACTED]  
[REDACTED]

D. [REDACTED]

E. [REDACTED]

RECOMMENDATIONS:

A. [REDACTED]  
[REDACTED]

B. [REDACTED]

C. Permit no further publicity about the flight itself, in order to minimize [REDACTED] press [REDACTED] interest in the flight of the C-118.

D. Carefully follow all matters relating to the International Court of Justice interest in this flight. [REDACTED]  
[REDACTED]

SECRET  
(When Filled In)

(11-61)		LANGUAGE DATA RECORD	
PART I-GENERAL			
1. NAME (Last-First-Middle) <div style="font-size: 1.2em;">McCord James W Jr</div>		2. DATE OF BIRTH <div style="font-size: 1.2em;">[ ] [ ] [ ] [ ] [ ] [ ]</div>	
3. LANGUAGE <div style="font-size: 1.2em;">RUSSIAN 654</div>	4. TODAY'S DATE <div style="font-size: 1.2em;">Nov 18 58</div>		5. <input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE
PART II-LANGUAGE ELEMENTS			
SECTION A. Reading (40)			
1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.			
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.			
3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY.			
<input checked="" type="checkbox"/> 4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.			
5. I HAVE NO READING ABILITY IN THE LANGUAGE.			
SECTION B. Writing (41)			
1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.			
2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.			
3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, ABBRVED STYLE, USING THE DICTIONARY OCCASIONALLY.			
<input checked="" type="checkbox"/> 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, ABBRVED STYLE, USING THE DICTIONARY FREQUENTLY.			
5. I CANNOT WRITE IN THE LANGUAGE.			
SECTION C. Pronunciation (42)			
1. MY PRONUNCIATION IS NATIVE.			
2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.			
3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.			
<input checked="" type="checkbox"/> 4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.			
5. I HAVE NO SKILL IN PRONUNCIATION.			
CONTINUE ON REVERSE SIDE			

FORM NO. 444c  
1 FEB 57

SECRET

(4-65)

CONTINUATION OF PART II—LANGUAGE ELEMENTS

SECTION D.

Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I SUPPLY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
- ☒ 4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E.

Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
- ☒ 4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III—EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
- ☒ 4. NONE OF THE ABOVE STATEMENTS APPLY.

PART IV—CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED

17 Nov 58

SIGNATURE

James W. McGold Jr.

1-601

1-601

E

HEADQUARTERS

(FIELD EXTENSION)  
Washington 25, D.C.

C E R T I F I C A T E

I concur in the Reserve assignment of James W. McCord, Jr.

Captain

(Name)

(Grade)

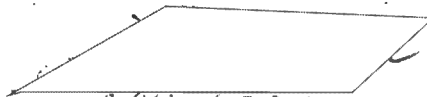
(SN)

with this organization. In the

event of partial or full mobilization, he will be made available for active military service.

I certify that no delay in his entry on active duty will be requested by this employing agency if he is ordered to active military service during a period of mobilization.

Date: 12 Jan 1956

  
Captain, Infantry  
Mobilization Training Officer

SECRET



CENTRAL INTELLIGENCE AGENCY

WASHINGTON 25, D. C.

OFFICE OF THE DIRECTOR

9 DEC 1955

MEMORANDUM FOR: James W. McCord, Jr.

SUBJECT: Notification of Membership in the Career Staff

1. On behalf of the Director of Central Intelligence, it gives me pleasure to inform you that your application for membership in the Career Staff has been accepted by the CIA Selection Board. The effective date of your membership is 22 August 1954.
2. Please indicate that you have received this notification by signing in the space provided below and return it to the Head of your Career Service. He will forward it to the Executive Director of the CIA Selection Board.
3. Because your membership in the Career Staff is classified information, it is necessary that this notification be conveyed to you in this manner. The application for membership which you signed has been endorsed on behalf of the Director of Central Intelligence by the Executive Director of the CIA Selection Board and placed in your permanent Official Personnel Folder.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

A handwritten signature in dark ink, reading "Harrison G. Reynolds".

Harrison G. Reynolds  
Chairman, CIA Selection Board

Noted:

A handwritten signature in dark ink, reading "James W. McCord, Jr.".

Date: 10 January 1956

SECRET

# CAREER SERVICE QUESTIONNAIRE

## SECTION I

(To be completed by employee)

NAME (Last) <b>McCORD,</b> (First) <b>James W.</b> (Middle)		AGE <b>30</b>	GRADE <b>GS-13</b>	NO. OF MOS. IN GRADE <b>2</b>	CAREER DESIGNATION <b>Security</b>
STAFF OR DIVISION <b>Office of Director of Security</b>		POSITION TITLE <b>Special Assistant to Director of Security</b>			
NO. OF MOS. IN PRESENT POSITION <b>10</b>	NO. OF MOS. IN OSS <b>-</b>	NO. OF MOS. IN CIG <b>-</b>	NO. OF MOS. IN CIA <b>36</b>		

DATA ON ALL PERMANENT DUTY OVERSEAS OR IN U.S. FIELD (Include any TDY during last two years)

APPROXIMATE DATES OF SERVICE		LOCATION	TOY	PCS	COMMENTS
FROM	TO				
August 1951	June 1953	U.S.		X	
		Field Office			

INDICATE WILLINGNESS TO SERVE TOUR OF DUTY OVERSEAS PCS

A ☒ YES

B ☐ ONLY UNDER CERTAIN CONDITIONS

C ☐ NO

INDICATE ASSIGNMENT PREFERENCE IF PRECEDING ANSWER IS "A" OR "B"

PREFERENCE	COUNTRY	STATION	TYPE OF POSITION
1ST			Security
2ND			Security
3RD			Security

IF ANSWER ABOVE IS "B," STATE CONDITIONS. IF ANSWER ABOVE IS "C," EXPLAIN YOUR REASONS

INDICATE GEOGRAPHIC AREAS OVERSEAS IN WHICH YOU WILL NOT SERVE AND EXPLAIN REASONS

None

INDICATE RELATIONSHIP AND AGE OF EACH DEPENDENT TO BE MOVED OVERSEAS

Wife - 26 Daughter - 9 yrs.  
Son - 2

INDICATE KNOWN MEDICAL RESTRICTIONS WHICH THE AGENCY HAS IMPOSED ON YOUR SERVICE

None

SECRET

INDICATE ANY UNUSUAL CIRCUMSTANCES CONCERNING DEPENDENTS (old age, chronic illness, need for special educational facilities, etc.) OR ANY UNUSUAL PERSONAL SITUATION WHICH WOULD AFFECT YOUR OVERSEAS ASSIGNMENT	
None	
DESCRIBE TYPES OF HEADQUARTERS AND U.S. FIELD POSITIONS FOR WHICH YOU WOULD LIKE TO BE CONSIDERED AND THE ORGANIZATIONAL COMPONENT IN WHICH YOU WOULD LIKE TO SERVE	
Security assignments in same or similar position as my present assignment.	
REMARKS	
DATE	SIGNATURE OF EMPLOYEE
30 August 1954	<i>[Signature]</i>
SECTION II (To be completed by employee's supervisor)	
INDICATE APPROXIMATE TIME (months) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR OVERSEAS SERVICE	INDICATE APPROXIMATE TIME (months) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR OVERSEAS HEADQUARTERS OR U.S. FIELD ASSIGNMENT
9 mos	3 mos
COMMENTS ON AVAILABILITY AND EMPLOYEE'S PREFERENCE FOR NEXT ASSIGNMENT	
Do not contemplate considering for rotation for one year.	
DATE	SIGNATURE OF SUPERVISOR
10 Sept 54	<i>[Signature]</i>
PERSONNEL OFFICER WILL FORWARD ORIGINAL TO OFFICE OF PERSONNEL AND FIRST COPY TO APPROPRIATE CAREER SERVICE BOARD	

SECRET

FORM 10-1 (CONTINUED) USED REWARDS

JAMES W. McCORD, JR.

27 August 1951

14 September 1951

FOR THE



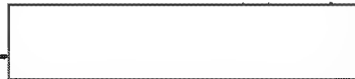
3 October

1

CERTIFICATION:

This is to certify that I personally witnessed James Walter McCord, Jr., subscribe his signature to these papers on this date.

24 August 1951



12.5.1945

OFFICE	DIVISION
145	
BRANCH	SECTION

1 FEDERAL CIVILIAN SERVICE (BEGIN WITH THIS AGENCY AND FOLLOW IN REVERSE CHRONOLOGICAL ORDER)

Sub - 12/2/15  
naïve

1	7	4	4
---	---	---	---

Total Civilian Service		11/24/44
II MILITARY SERVICE (INCLUDE ONLY PERIODS OF ACTIVE DUTY; DO NOT INCLUDE TERMINAL LEAVE)		

[illegible]

		1
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DII CERTIFICATION		Total Military Service	
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James M. Smith

SIGNATURE OF EMPLOYEE

BY IDIAMS: (CONCERNING ABOVE SERVICE)

TOTAL MILITARY SERVICE

COS	MOSES	VIAD
-----	-------	------

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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1	2	3
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66

# SECRET

## PERSONNEL QUALIFICATION QUESTIONNAIRE

128104

1. Serial No. (no entry)	2. NAME: (last) (first) (middle) McGord James W., Jr.			3. Office IN-50
4. Date of Birth 26 January 1921	5. Sex: <input checked="" type="checkbox"/> male (1) <input type="checkbox"/> female (2)	6. Marital Status: <input type="checkbox"/> Mr. Dependents: <input checked="" type="checkbox"/> 2		7. Employment Date: 22 August 1951
7. Citizenship: <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> Other	8. Acquired By: (1) <input checked="" type="checkbox"/> Birth (2) <input type="checkbox"/> Marriage (3) <input type="checkbox"/> Naturalization (4) <input type="checkbox"/> Other (specify) _____ Year U.S. citizenship acquired, if not by birth _____			

**SEC. I. EDUCATION**

1. Extent: (circle one)

1. Less than high school	4. Two years college, or less	8. Masters degree
2. High school graduate	5. Over two years, no degree	9. Doctors degree
3. Trade, Business or Commercial school graduate	6. Bachelor degree	
	7. Post-graduate study (minimum 8 sem. hrs.)	

2. College or University Study:

Name and location of College or University	Major	Minor	Dates att'd		Yrs. Compl		Degree Recd		Sem Hrs
			From	To	Day	Night	Title	Date	
University of Texas at Austin, Texas	Engineering		1/2	12/1953	4		B.S. Eng.	1/29	120
Kilgore College, Kilgore, Texas	Engineering		2/2	7/2	1 sem		n one		16
Lincoln Univ., Oakland, Calif	Law		1/2	7/1	1 sem		n one		8

3. Trade, Commercial, and Specialized Training:

School	Attendance Dates			Study or Specialization
	From	To	Tot. mo's	

**CODED**

DATE 20 JUL 1954

4. Military, Intelligence or Investigative training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, etc.)

School	Attendance Dates			Study or Specialization
	From	To	Tot. mo's	
U.S. Army Air School, Ft. Rucker, Ala.	6/1	7/1	1	Operation of 52 bandion and maintenance of 1st Air Corps
Intelligence School, Lowry Air Force Base, Colo.	1/1	7/1	6	Air Force Intelligence Officer in France & Germany
Intelligence School, Lowry Air Force Base, Colo.	1/1	7/1	6	Special Agent (Investigator)
Intelligence School, Lowry Air Force Base, Colo.	1/1	7/1	6	Radio Operator & Monitor

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## SEC. II. WORK EXPERIENCE

1. State the nature of the duties performed with this organization, starting with your present position. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

From <u>6/1</u> To <u>12/31</u> Tot. mos. <u>7</u>			Description of Duties:
Grade <u>11</u> Salary <u>5070</u>			
Office <u>I 30</u>			
Position			
Title: <u>Investigator</u>			
Duty			
Title: <u>Special Agent</u>			Duty Station, if overseas:
From <u>  </u> To <u>  </u> Tot. mos. <u>  </u>			Description of Duties:
Grade <u>  </u> Salary <u>  </u>			
Office <u>  </u>			
Position			
Title: <u>  </u>			
Duty			
Title: <u>  </u>			Duty Station, if overseas:
From <u>  </u> To <u>  </u> Tot. mos. <u>  </u>			Description of Duties:
Grade <u>  </u> Salary <u>  </u>			
Office <u>  </u>			
Position			
Title: <u>  </u>			
Duty			
Title: <u>  </u>			Duty Station, if overseas:
From <u>  </u> To <u>  </u> Tot. mos. <u>  </u>			Description of Duties:
Grade <u>  </u> Salary <u>  </u>			
Office <u>  </u>			
Position			
Title: <u>  </u>			
Duty			
Title: <u>  </u>			Duty Station, if overseas:
From <u>  </u> To <u>  </u> Tot. mos. <u>  </u>			Description of Duties:
Grade <u>  </u> Salary <u>  </u>			
Office <u>  </u>			
Position			
Title: <u>  </u>			
Duty			
Title: <u>  </u>			Duty Station, if overseas:

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## SEC. II. WORK EXPERIENCE (CONT'D.)

2. Previous Employment: Describe your previous work experience in sufficient detail to permit full recognition of your qualifications. Include military work experience. List last position first.

<p>From <u>7/1</u> To <u>7/1</u> Tot. mo's <u>12</u></p> <p>Classification Grade (if in Federal Service) <u>GS-11</u> Salary <u>\$11,000</u></p> <p>Number and Class of Employees Supervised: <u>1000</u></p> <p>Employer <u>General Electric</u></p> <p>Kind of Business or organization (i.e., paper products mfr, public utility) <u>General Electric</u></p>	<p>Exact Title of your position <u>Chief Engineer</u></p> <p>Description of Duties: <u>Responsible for the design, development, and testing of electrical equipment for the Navy.</u></p> <p>Duty Station if overseas: <u>None</u></p>
<p>From <u>7/1</u> To <u>7/1</u> Tot. mo's <u>12</u></p> <p>Classification Grade (if in Federal Service) <u>GS-11</u> Salary <u>\$11,000</u></p> <p>Number and Class of Employees Supervised: <u>1000</u></p> <p>Employer <u>General Electric</u></p> <p>Kind of Business or organization (i.e., paper products mfr, public utility) <u>General Electric</u></p>	<p>Exact Title of your position <u>Chief Engineer</u></p> <p>Description of Duties: <u>Responsible for the design, development, and testing of electrical equipment for the Navy.</u></p> <p>Duty Station if overseas: <u>None</u></p>
<p>From <u>7/1</u> To <u>7/1</u> Tot. mo's <u>12</u></p> <p>Classification Grade (if in Federal Service) <u>GS-11</u> Salary <u>\$11,000</u></p> <p>Number and Class of Employees Supervised: <u>1000</u></p> <p>Employer <u>General Electric</u></p> <p>Kind of Business or organization (i.e., paper products mfr, public utility) <u>General Electric</u></p>	<p>Exact Title of your position <u>Chief Engineer</u></p> <p>Description of Duties: <u>Responsible for the design, development, and testing of electrical equipment for the Navy.</u></p> <p>Duty Station if overseas: <u>None</u></p>
<p>From <u>7/1</u> To <u>7/1</u> Tot. mo's <u>12</u></p> <p>Classification Grade (if in Federal Service) <u>GS-11</u> Salary <u>\$11,000</u></p> <p>Number and Class of Employees Supervised: <u>1000</u></p> <p>Employer <u>General Electric</u></p> <p>Kind of Business or organization (i.e., paper products mfr, public utility) <u>General Electric</u></p>	<p>Exact Title of your position <u>Chief Engineer</u></p> <p>Description of Duties: <u>Responsible for the design, development, and testing of electrical equipment for the Navy.</u></p> <p>Duty Station if overseas: <u>None</u></p>
<p>From <u>7/1</u> To <u>7/1</u> Tot. mo's <u>12</u></p> <p>Classification Grade (if in Federal Service) <u>GS-11</u> Salary <u>\$11,000</u></p> <p>Number and Class of Employees Supervised: <u>1000</u></p> <p>Employer <u>General Electric</u></p> <p>Kind of Business or organization (i.e., paper products mfr, public utility) <u>General Electric</u></p>	<p>Exact Title of your position <u>Chief Engineer</u></p> <p>Description of Duties: <u>Responsible for the design, development, and testing of electrical equipment for the Navy.</u></p> <p>Duty Station if overseas: <u>None</u></p>

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## SEC. II. WORK EXPERIENCE (CONT'D)

3. Special Work Experience: Check any of the following organizations by which you may have been employed.

- |   |   |
|---|---|
| 01 <input type="checkbox"/> U.S. Secret Service<br>02 <input type="checkbox"/> Civil Police<br>03 <input type="checkbox"/> Military Police<br>04 <input type="checkbox"/> U.S. Border Patrol<br>05 <input type="checkbox"/> U.S. Narcotics Squad<br>06 <input type="checkbox"/> FBI<br>07 <input type="checkbox"/> Criminal Investigation Div.<br>21 <input type="checkbox"/> Office of Naval Intelligence<br>22 <input type="checkbox"/> Office of War Information<br>23 <input type="checkbox"/> Army G-2<br>20 <input type="checkbox"/> Office of Strategic Services | 24 <input type="checkbox"/> Air Force A-2<br>25 <input type="checkbox"/> Foreign Economic Admin.<br>26 <input type="checkbox"/> Counter Intelligence Corps<br>27 <input type="checkbox"/> Immigration & Naturalization<br>28 <input type="checkbox"/> Strategic Services Unit<br>29 <input type="checkbox"/> Foreign Service, State Dept.<br>30 <input type="checkbox"/> Central Intelligence Group<br>31 <input type="checkbox"/> Armed Forces Security Agency<br>32 <input type="checkbox"/> Coordinator of Information<br>33 <input type="checkbox"/> Office of Facts & Figures<br>34 <input type="checkbox"/> Board of Economic Warfare<br>35 <input type="checkbox"/> Federal Communications Comm. |
|---|---|

## SEC. III. FOREIGN LANGUAGES

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check (X) your competence and how acquired.

LANGUAGE	COMPETENCE						HOW ACQUIRED				
	Equivalent to Native Fluency *	Fluent but obviously Foreign *	Adequate for Research **	Adequate for Travel	Limited Knowledge		Native of Country	Prolonged Residence	Contact (Parents, etc.)	Academic Study	

\* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein \_\_\_\_\_

\*\*Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality. \_\_\_\_\_

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**SEC. IV. AREA KNOWLEDGE**

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

Country or Region	Dates of Residence, Study Etc.	Manner in Which Knowledge Was Acquired (check (X) one)		
		Residence	Travel	Study

2. **Specialized Knowledge of Area**

List specialized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

Country	Type of Knowledge	How and When Gained

**SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)**

Skill	Per Cent of Time Used	Not Used	WPM (Approximate Proficiency)	Prefer Assignment Using Skill Ottener	
Typing	1.	2.		1. Yes	2. No
Shorthand	1.	2.		1. Yes	2. No
Shorthand System: 1. Manual 2. Machine 3. Speedwriting.					

**SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS**

1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc. _____	2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications. _____

**SEC. VII. PROFESSIONAL AND ACADEMIC HONORS**

List any professional or academic associations or honorary societies in which you hold membership. _____

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## SEC. VIII. PUBLICATIONS

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.


## SEC. IX. INVENTIONS

Describe any devices you have invented as to type of work for which intended and whether patented.

Device	Patented	
	(1) Yes	(2) No
None	(1) Yes	(2) No
	(1) Yes	(2) No

## SEC. X. TESTS (Within present organization)

Describe below the type of tests which you have taken.

Type of Test	Date Taken

## SEC. XI. PHYSICAL HANDICAPS

List any physical handicaps you may have.


## SEC. XII. OVERSEAS ASSIGNMENT

Are you willing to accept periodic tour of duty overseas?

(1) 2 year Tour <u>7</u>	(2) 4 year Tour <u>yes</u>	(3) Not interested <u> </u>
--------------------------	----------------------------	-----------------------------

## SEC. XIII. WORK ASSIGNMENT

In view of your total experience and education, for what assignment do you think you are best qualified?


SECRET



# RESIDENCE AND DEPENDENCY REPORT

**INSTRUCTIONS:** Submit in triplicate when ordered overseas and whenever designated place of residence or marital or dependency status changes. IMPORTANT in determining travel expenses allowable in connection with leave at Government expense, return to residence upon separation, and in determining transportation expenses allowable in connection with shipment of remains of employee or member of family.

NAME OF EMPLOYEE

McCond, James Walter Jr.

## RESIDENCE DATA

PLACE OF RESIDENCE WHEN APPOINTED TO SERVICE

LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (IF APPOINTED ABROAD)

Alameda, Calif.

PLACE IN CONTINENTAL U.S. DESIGNATED PERMANENT OR LEGAL RESIDENCE

Avila, Texas

## MARITAL STATUS

☐ SINGLE

PLACE OF MARRIAGE

DATE OF MARRIAGE

☒ MARRIED

Alameda, Texas

May 30, 1948

☐ DIVORCED

PLACE OF DIVORCE DECREE

DATE OF DIVORCE DECREE

☐ WIDOWED

PLACE SPOUSE DIED

DATE SPOUSE DIED

## MEMBERS OF FAMILY (DEPENDENTS ONLY)

IDENTIFICATION OF MEMBERS OF IMMEDIATE FAMILY

RELATIONSHIP

DATE OF BIRTH

Sarah Ruth McCond

Wife

April 12, 1926

August 22, 1951

DATE

SIGNATURE

CENTRAL INTELLIGENCE AGENCY

2430 E STREET NW.

WASHINGTON 25, D. C.

Date 22 August 1951

Dear Mr. McCord:

1. This is to notify you that the United States Government as represented by the Central Intelligence Agency, has accepted your employment effective.

Position: GS-11

Base Salary: \$5400 per annum

2. You will be:

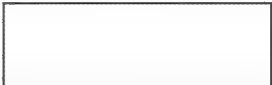
a. Entitled to annual and sick leave in accordance with Civil Service Commission rules and regulations, or such other provisions of law or regulations as may be established in lieu thereof.

b. Reimbursed for travel expenses in accordance with CIA Regulations or Standardized Government Travel Regulations, as amended.

c. If stationed outside continental United States, granted such monetary allowances as are prescribed by CIA Regulations.

3. Employment is conditioned upon satisfactory completion of the training courses prescribed by CIA and satisfactory performance of duty for a total period of six months from date of employment. In the event either training or performance of duty is deemed unsatisfactory by CIA, you will be offered other types of employment if available, or your employment will be terminated.

4. Your appointment is for such time as your services may be required and funds are available for the work of CIA. Notice of termination will be given you by procedure similar to that provided by Civil Service rules and regulations.

  
Official authorized to sign letters of appointment

I accept the above agreement as a condition of my employment by CIA.

James Walter McCord Jr.  
Employee

22 August 1951  
Date

Form No. 51-103  
June 1948

## APPOINTMENT AFFIDAVITS

**IMPORTANT.**—Before swearing to these Appointment affidavits, you should read and understand the attached information for appointees

Central Intelligence Agency

(Department or agency)

(Bureau or division)

(Place of employment)

I, James Walter McCord, Jr., do solemnly swear (or affirm) that—

### A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, **SO HELP ME GOD.**

### B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

### C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

### D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

### E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

22 August 1951

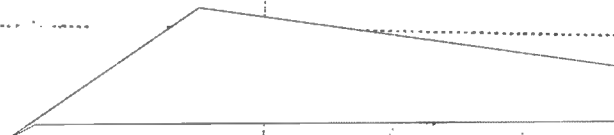
(Date of entrance on duty)

James Walter McCord, Jr.  
(Signature of appointee)

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, A. D. 19\_\_\_\_,

at \_\_\_\_\_  
(City)

[SEAL]



NOTE: If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

## DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

2. PRESENT ADDRESS (Street and number, city and State) -  
[redacted] California

3. (A) DATE OF BIRTH [redacted] (B) PLACE OF BIRTH (city or town and State or country)  
[redacted] (C) RELATIONSHIP [redacted] (D) STREET AND NUMBER, CITY AND STATE  
[redacted] (E) TELEPHONE NO. [redacted]

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (either by blood or marriage) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? ☐ YES ☒ NO

If no, for each such relative fill in the blanks below. If additional space is necessary, complete under item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(A) POSITION (B) EMPLOYER OR NOT (C) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MARRIED (Check one)	SINGLE
		1. .... 2. .... 3. ....			
		1. .... 2. .... 3. ....			
		1. .... 2. .... 3. ....			

[illegible]

**INSTRUCTIONS TO APPOINTING OFFICER**

The appointing officer before whom the foregoing certificate is made shall  
 certify to his own satisfaction that the appointment was made in accordance  
 with the Civil Service Act, and with such Rules and Regulations and  
 orders of Congress pertaining to appointments.

This document may be checked by sending it either personally, by registered mail,  
 or by express with any bonded or insured freight agent, at cost, and postpaid for the  
 following:

[illegible]

(3) Age - If accurate age figures have been established for the prawns, it should be determined that age is not a factor in and outside the age range the age-outbreaks. Until such determination is made the age-outbreak may not be substantiated.

(3) Constitution - The appointing office is responsible for observing the eligibility provisions of (1) the Civil Service Rules and (2) appointing acts, laws or constitutions on which it is to proceed and is expected to point out the proper place in the structure of appointing action. In addition, where the appointing authority has discretion, it has discretion has been exercised from the certifying office of the Civil Service Commission.

13. *Members of Family*—Members of the United States Act providing that where the husband and wife have no children or a family existing under the laws of a foreign country, the competition between the husband and wife for the maintenance and education of themselves and their children is to be determined by the laws of the country of the husband and wife, and the laws of the United States shall be applied in the absence of such laws.

CONFIDENTIAL  
(When Filled In)

# RESIDENCE AND DEPENDENCY REPORT

INSTRUCTIONS: Submit in duplicate when ordered overseas or whenever designated place of residence, marital or dependency status changes. This information is important in determining travel expenses allowable in connection with leave at Government expense, overseas duty, return to residence upon separation, and in determining transportation expenses allowable in connection with shipment of remains of employee or member of family.

1. NAME OF EMPLOYEE		
(Last)	(First)	(Middle)
McCord	Thomas	William Jr
2. RESIDENCE DATA		
PLACE OF RESIDENCE WHEN APPOINTED		LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (if appointed abroad)
Alameda California		
PLACE IN CONTINENTAL U.S. DESIGNATED PERMANENT		Virginia
3. MARITAL STATUS		
<input type="checkbox"/> SINGLE	PLACE OF MARRIAGE	DATE OF MARRIAGE
<input checked="" type="checkbox"/> MARRIED	Lamesa Texas	
<input type="checkbox"/> DIVORCED	PLACE OF DIVORCE DECREE	DATE DIVORCE DECREE
<input type="checkbox"/> WIDOWED	PLACE SPOUSE DIED	DATE SPOUSE DIED

4. MEMBERS OF FAMILY			
NAME OF SPOUSE		ADDRESS (Number)	(Street) (City) (State) TELEPHONE
Sarah Ruth McCord			
NAMES OF CHILDREN		ADDRESS (Number)	(Street) (City) (State) TELEPHONE
Michael Steven McCord			
Carolyn Anne McCord			
Nancy Ellen McCord			
NAME OF FATHER (or male guardian)		ADDRESS (Number)	(Street) (City) (State) TELEPHONE
James W McCord Jr			
NAME OF MOTHER (or female guardian)		ADDRESS (Number)	(Street) (City) (State) TELEPHONE
Margaret Lee McCord			

5. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY	
NAME	RELATIONSHIP
Sarah Ruth McCord	WIFE
ADDRESS (Number) (Street) (City) (State)	
THE PERSONS NAMED IN SECTION 5 SHOULD BE NOTIFIED IN CASE OF EMERGENCY. IF SUCH NOTIFICATION IS NOT DESIRABLE, DUE TO HEALTH OR OTHER PERTINENT REASONS, PLEASE SO STATE UNDER "REMARKS."	

VOLUNTARY ENTRIES		
THE FOLLOWING AGENCY ENDORSED LIFE AND HOSPITALIZATION INSURANCE POLICIES ARE IN FORCE IN MY NAME: THE "POLICY NO." SHOULD BE ENTERED IF POSSIBLE, SINCE THIS INFORMATION WILL ASSIST IN EXPEDITING ACTION BY THE INSURANCE COMPANY SHOULD A CLAIM BECOME PAYABLE.		
8. FULL NAME OF COMPANY	ADDRESS OF HOME OFFICE	POLICY NO.
Metropolitan Life Insurance Co	Washington D.C.	
9. I HAVE COMPLETED THE FOLLOWING: BILL <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
PAID BY ATTORNEY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		

10. REMARKS:		
All bank of America to family		
SIGNED AT	DATE	SIGNATURE

SECRET

(When Filled In)

REQUEST FOR MEDICAL EVALUATION		1. DATE OF REQUEST 2 May 1968
2. NAME (Last, First, Middle) <b>McCORD, JAMES W., JR.</b>		3. POSITION TITLE
5. OFFICE, DIVISION, BRANCH <b>SEC</b>		4. GRADE
		6. EMPLOYEE'S EXT.
7. PURPOSE OF EVALUATION		
<input type="checkbox"/> PRE-EMPLOYMENT  <input type="checkbox"/> ENTRANCE ON DUTY  <input type="checkbox"/> TDY STANDBY  <input type="checkbox"/> SPECIAL TRAINING  <input checked="" type="checkbox"/> ANNUAL EXECUTIVE  <input type="checkbox"/> RETURN TO DUTY  <input type="checkbox"/> FITNESS FOR DUTY  <input type="checkbox"/> MEDICAL RETIREMENT	<input type="checkbox"/> HDQS/TDY <input type="checkbox"/> OVERSEAS ASSIGNMENT  <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">           ETD            STATION            TDY OR PCS            TYPE OF COVER            NO. OF DEPENDENTS TO ACCOMPANY            NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SP 89) ATTACHED         </div> <input type="checkbox"/> RETURN FROM OVERSEAS  <div style="border: 1px solid black; padding: 2px;">           ETA            STATION            NO. OF DEP.'S         </div>	
8. OVERSEAS PLANNING EVALUATION (One block must be checked)		9. REQUESTING OFFICER
<input type="checkbox"/> YES  <input type="checkbox"/> NO		SIGNATURE
		ROOM NO. & BUILDING
		EXT.
10. COMMENTS		
<p style="text-align: center;">SCHEDULE FOR TDY STANDBY UNTIL <i>Nov 1969</i></p>		
11. REPORT OF EVALUATION		
DATE		SIGNATURE FOR CHIEF OF MEDICAL STAFF
16 12 68		

**SECRET**  
(When Filled In)

<b>REQUEST FOR MEDICAL EVALUATION</b>		1. DATE OF REQUEST <b>6 May 1966</b>
2. NAME (Last, First, Middle) <b>McCord, James W., Jr.</b>		3. POSITION TITLE <b>03-15</b>
4. OFFICE, DIVISION, BRANCH <b>SFC</b>		5. EMPLOYER'S FILE NO. <b>4412</b>
6. PURPOSE OF EVALUATION <span style="float: right;"><b>Room # 4E 63</b></span>		
<input type="checkbox"/> PRE-EMPLOYMENT  <input type="checkbox"/> ENTRANCE ON DUTY  <input type="checkbox"/> TDY STANDBY  <input type="checkbox"/> SPECIAL TRAINING  <input checked="" type="checkbox"/> ANNUAL - <b>Executive</b>  <input type="checkbox"/> RETURN TO DUTY  <input type="checkbox"/> FITNESS FOR DUTY  <input type="checkbox"/> MEDICAL RETIREMENT	<input type="checkbox"/> HQS/TDY <input type="checkbox"/> OVERSEAS ASSIGNMENT <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">         ETD          STATION          TDY OR PCS          TYPE OF COVER          NO. OF DEPENDENTS TO ACCOMPANY          NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 89) ATTACHED       </div> <input type="checkbox"/> RETURN FROM OVERSEAS <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">         LTA          STATION          NO. OF DEP.'S       </div>	
8. OVERSEAS PLANNING EVALUATION (One block must be checked)  <input type="checkbox"/> YES <input type="checkbox"/> NO	9. REQUESTING OFFICER SIGNATURE _____ ROOM NO. & BUILDING _____ EXT. _____	
10. COMMENTS  <div style="text-align: right; margin-top: 20px;"><b>QUALIFIED FOR TDY STANDBY UNTIL May 67</b></div>		
11. REPORT OF EVALUATION		
DATE <b>10 000</b>	SIGNATURE FOR CHIEF OF MEDICAL STAFF <div style="text-align: right; margin-top: 20px;"><b>QUALIFIED FOR CURRENT DUTY</b></div>	

**SECRET**  
(When Filled In)

REQUEST FOR MEDICAL EVALUATION		1. DATE OF REQUEST						
2. NAME (Last, First, Middle) <b>MCCOY, JAMES</b>		10 July 1966						
3. OFFICE, DIVISION, BRANCH <b>SECURITY</b>		4. GRADE						
5. EMPLOYEE'S RAT.								
7. PURPOSE OF EVALUATION								
<input type="checkbox"/> PRE-EMPLOYMENT	<input type="checkbox"/> HQ/STOY	<table border="1"><tr><td>RTD</td></tr><tr><td>STATION</td></tr><tr><td>TDY OR PCS</td></tr><tr><td>TYPE OF COVER</td></tr><tr><td>NO. OF DEPENDENTS TO ACCOMPANY</td></tr><tr><td>NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 89) ATTACHED</td></tr></table>	RTD	STATION	TDY OR PCS	TYPE OF COVER	NO. OF DEPENDENTS TO ACCOMPANY	NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 89) ATTACHED
RTD								
STATION								
TDY OR PCS								
TYPE OF COVER								
NO. OF DEPENDENTS TO ACCOMPANY								
NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 89) ATTACHED								
<input type="checkbox"/> ENTRANCE ON DUTY	<input type="checkbox"/> OVERSEAS ASSIGNMENT							
<input type="checkbox"/> TDY STANDBY								
<input type="checkbox"/> SPECIAL TRAINING								
<input type="checkbox"/> ANNUAL								
<input type="checkbox"/> RETURN TO DUTY	<input checked="" type="checkbox"/> RETURN FROM OVERSEAS							
<input type="checkbox"/> FITNESS FOR DUTY		<table border="1"><tr><td>ETA</td></tr><tr><td>STATION <b>FRANKFURT</b></td></tr><tr><td>NO. OF DEP.'S</td></tr></table>	ETA	STATION <b>FRANKFURT</b>	NO. OF DEP.'S			
ETA								
STATION <b>FRANKFURT</b>								
NO. OF DEP.'S								
<input type="checkbox"/> MEDICAL RETIREMENT								
8. OVERSEAS PLANNING EVALUATION (One block must be checked)		9. REQUESTING OFFICER						
<input type="checkbox"/> YES	SIGNATURE							
<input type="checkbox"/> NO	ROOM NO. & BUILDING	EXT.						

10. COMMENTS	
QUALIFIED FOR DEPARTMENTAL DUTIES	
11. REPORT OF EVALUATION	
DATE	SIGNATURE FOR CHIEF OF MEDICAL STAFF

SECRET  
(WHEN FILLED IN)

# REQUEST FOR MEDICAL EVALUATION

1. NAME (LAST) <b>COLE, James W.</b>		2. DATE OF REQUEST <b>11 Feb. 1955</b>	
3. POSITION TITLE		4. OFFICE, DIVISION AND BRANCH <b>Security</b>	
5. REQUESTING OFFICER		6. BUILDING AND ROOM NO.	
		7. EXTENSION <b>1161</b>	
TYPE OF EVALUATION AND REPORT			
9. TYPE OF EVALUATION		10. OVERSEAS PLANNING EVALUATION DESIRED IN ACCORDANCE WITH H 15-200	
<input type="checkbox"/> PRE-EMPLOYMENT <input type="checkbox"/> ENTRANCE ON DUTY <input type="checkbox"/> OVERSEAS <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">EID STATION TDY-PCS</div> <input type="checkbox"/> OVERSEAS RETURN <input type="checkbox"/> TDY STANDBY <input type="checkbox"/> SPECIAL TRAINING <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> RETURN TO DUTY <input type="checkbox"/> FITNESS FOR DUTY <input type="checkbox"/> MEDICAL RETIREMENT		<input type="checkbox"/> YES <input type="checkbox"/> NO	
9A. REPORT OF MEDICAL EVALUATION		10A. REPORT OF OVERSEAS PLANNING EVALUATION	
<input type="checkbox"/> QUALIFIED <input type="checkbox"/> DISQUALIFIED		<input type="checkbox"/> QUALIFIED <input type="checkbox"/> DISQUALIFIED	
11. COMMENTS			
DATE OF EVALUATION <b>10 FEB 1955</b>			

**SECRET**  
(WHEN FILLED IN)

## REQUEST FOR MEDICAL EVALUATION

1. NAME (LAST) <b>HCCORD</b>		(FIRST) <b>JAMES</b>		(MIDDLE) <b>W., JR.</b>		2. DATE OF REQUEST <b>15 January 1962</b>	
3. POSITION TITLE <b>Security Officer</b>		4. OFFICE, DIVISION AND BRANCH <b>Security</b>		5. GRADE <b>GS-15</b>			
6. IDENTIFICATION NUMBER <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		7. BUILDING AND ROOM NO. <b>4863 Langley</b>		8. EXTENSION <b>5643</b>			
TYPE OF EVALUATION AND REPORT							
9. <input type="checkbox"/> PRE-EMPLOYMENT <input type="checkbox"/> ENTRANCE ON DUTY <input type="checkbox"/> OVERSEAS <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">             ETD              STATION              TDY-PCS           </div> <input type="checkbox"/> OVERSEAS RETURN <input checked="" type="checkbox"/> TDY STANDBY <input type="checkbox"/> SPECIAL TRAINING <input type="checkbox"/> ANNUAL <input type="checkbox"/> RETURN TO DUTY <input type="checkbox"/> FITNESS FOR DUTY <input type="checkbox"/> MEDICAL RETIREMENT				10. OVERSEAS PLANNING EVALUATION DEFINED IN ACCORDANCE WITH R 15-200  <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> YES             <input type="checkbox"/> NO           </div>			
9A. REPORT OF MEDICAL EVALUATION  <input type="checkbox"/> QUALIFIED <input type="checkbox"/> DISQUALIFIED				10A. REPORT OF OVERSEAS PLANNING EVALUATION  <input type="checkbox"/> QUALIFIED <input type="checkbox"/> DISQUALIFIED			
11. COMMENTS <p align="center"><i>Re evaluation for TDY Stand by</i></p> <p align="center"><i>So 3 Jan 1963</i></p>							
DATE OF EVALUATION <b>3 JAN 1963</b>				SIGNATURE FOR			

**SECRET**  
(WHEN FILLED IN)

## REQUEST FOR MEDICAL EVALUATION

1. NAME (LAST) <b>McCORD</b>		(FIRST) <b>JAMES</b>	(MIDDLE) <b>W.</b>	4. DATE OF REQUEST <b>18 December 1961</b>
3. POSITION TITLE <b>Security Officer</b>		4. OFFICE, DIVISION AND BRANCH <b>Security</b>		5. GRADE <b>GS-15</b>
6. REQUESTING OFFICER <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		7. BUILDING AND ROOM NO. <b>4163 Langley</b>		8. EXTENSION <b>5643</b>

9. TYPE OF EVALUATION		10. OVERSEAS PLANNING EVALUATION DESIRED IN ACCORDANCE WITH R 10-200	
<input type="checkbox"/> PRE-EMPLOYMENT  <input type="checkbox"/> ENTRANCE ON DUTY  <input checked="" type="checkbox"/> OVERSEAS <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">             KTD <b>May 1962</b>              STATION <b>Frankfurt, Germany</b>              TDY-PCS <b>PCS</b>  <div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div> </div> <input type="checkbox"/> OVERSEAS RETURN  <input type="checkbox"/> TDY STANDBY  <input type="checkbox"/> SPECIAL TRAINING  <input type="checkbox"/> ANNUAL  <input type="checkbox"/> RETURN TO DUTY  <input type="checkbox"/> FITNESS FOR DUTY  <input type="checkbox"/> MEDICAL RETIREMENT	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

9A. REPORT OF MEDICAL EVALUATION  <input type="checkbox"/> QUALIFIED  <input type="checkbox"/> DISQUALIFIED	10A. REPORT OF OVERSEAS PLANNING EVALUATION  <input type="checkbox"/> QUALIFIED  <input type="checkbox"/> DISQUALIFIED
---	--

11. COMMENTS

DATE OF EVALUATION **10 January 1962**

SIGNATURE FOR CHIEF, MEDICAL STAFF

SECRET  
(When Filled In)

REQUEST FOR MEDICAL EVALUATION		1. DATE OF REQUEST						
2. NAME (Last, First, Middle) <b>McCord, James B.</b>		<b>15 August 1960</b>						
3. POSITION TITLE <b>Investigator</b>		4. GRADE <b>GS-15</b>						
5. OFFICE, DIVISION, BRANCH <b>Security</b>		6. EMPLOYEE'S EXT. <b>2063</b>						
7. PURPOSE OF EVALUATION								
<input type="checkbox"/> PRE-EMPLOYMENT	<input type="checkbox"/> OVERSEAS ASSIGNMENT							
<input type="checkbox"/> ENTRANCE ON DUTY	<table border="1"><tr><td>RED</td></tr><tr><td>STATION</td></tr><tr><td>TOY OR PCS</td></tr><tr><td>TYPE OF COVER</td></tr><tr><td>NO. OF DEPENDENTS TO ACCOMPANY</td></tr><tr><td>NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 40) ATTACHED</td></tr></table>		RED	STATION	TOY OR PCS	TYPE OF COVER	NO. OF DEPENDENTS TO ACCOMPANY	NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 40) ATTACHED
RED								
STATION								
TOY OR PCS								
TYPE OF COVER								
NO. OF DEPENDENTS TO ACCOMPANY								
NO. OF DEPENDENTS' REPORTS OF MEDICAL HISTORY (SF 40) ATTACHED								
<input type="checkbox"/> OVERSEAS RETURN								
<input checked="" type="checkbox"/> TOY STANDBY								
<input type="checkbox"/> SPECIAL TRAINING								
<input type="checkbox"/> ANNUAL								
<input type="checkbox"/> RETURN TO DUTY								
<input type="checkbox"/> FITNESS FOR DUTY								
<input type="checkbox"/> MEDICAL RETIREMENT								
8. OVERSEAS PLANNING EVALUATION (One block must be checked)								
<input type="checkbox"/> YES	9. REQUESTING OFFICER							
<input type="checkbox"/> NO	SIGNATURE							
	EXT.							

10. REPORT OF EVALUATION	
<b>QUALIFIED FOR PROPOSED TOY STAND BY</b> <b>till 6 Sept 61</b>	
DATE	SIGNATURE FOR PURPOSE OF MEDICAL STAFF

FORM 259 USE PREVIOUS EDITIONS

SECRET

(28)

SECRET  
(When Filled In)

### MEDICAL ACTION REQUEST AND REPORT

I REQUEST FOR PHYSICAL EXAMINATION BY			
1. NAME (Last)	(First)	(Initials)	7. DATE
McCord	James	N. J. Jr.	19 June 1956
3. TO POSITION	4. OFFICE, DIVISION, BRANCH	5. GRADE	
Investigator (CI)	Security	GS-13	
6. TYPE OF POSITION	7. EVALUATE FOR		
<input checked="" type="checkbox"/> Departmental	<input type="checkbox"/> 100--		
<input type="checkbox"/> U.S. Field	<input checked="" type="checkbox"/> Overseas		
<input type="checkbox"/> Overseas	<input type="checkbox"/> Returned		
	<input type="checkbox"/> Pre-Employment		
	<input type="checkbox"/> Annual		
	<input type="checkbox"/> Special (Specify)		
Tdy - <input type="checkbox"/>			
II REPORT OF MEDICAL EVALUATION			
<input type="checkbox"/> Qualified for Full Duty (General)			
<input type="checkbox"/> Qualified for Departmental Duty Only			
<input type="checkbox"/> Qualified for Full Duty (Special)			
<input type="checkbox"/> Disqualified			
Remarks: Subject is qualified for Departmental Action and P.N., 1 months. (6/26/56) May be re-evaluated upon request.			
<div style="border: 1px solid black; width: 200px; height: 30px; margin: 0 auto;"></div>			

SECRET

MEDICAL OFFICE

# MEDICAL ACTION REQUEST AND REPORT

## I REQUEST FOR PHYSICAL EXAMINATION BY

1. NAME (Last)	2. NAME (First)	3. DATE
McCord	JAMES	8 September 1954
4. TO POSITION	5. OFFICE, DIVISION, BRANCH	6. GRADE
S.O.	Security	GS-13
7. TYPE OF POSITION	8. EVALUATE FOR	
<input type="checkbox"/> Departmental <input type="checkbox"/> U.S. Field <input type="checkbox"/> Overseas	<input type="checkbox"/> EOD <input type="checkbox"/> Overseas <input type="checkbox"/> Returnee <input type="checkbox"/> Pre-employment <input checked="" type="checkbox"/> Special (Specify)	

## II REPORT OF MEDICAL EVALUATION

- ☒ Qualified for Full Duty (General)  
☐ Qualified for Departmental Duty Only  
☐ Qualified for Full Duty (Special)  
☐ Disqualified

Remarks: Full duty/General (9-28-54)

Notified [ ] to [ ]

File

SECRET

--

SECRET

LLC

## QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not. Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

<b>SECTION I BIOGRAPHIC AND POSITION DATA</b>									
EMP. SER. NO. 058124		NAME (Last-First-Middle) MC CORD, James Walter, Jr.					DATE OF BIRTH [ ]		
<b>SECTION II EDUCATION</b>									
<b>HIGH SCHOOL</b>									
LAST HIGH SCHOOL ATTENDED			ADDRESS (City, State, Country)			YEARS ATTENDED (From-To)		GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>COLLEGE OR UNIVERSITY STUDY</b>									
NAME AND LOCATION OF COLLEGE OR UNIVERSITY				SUBJECT		YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QTR. HRS. (Specify)
				MAJOR	MINOR				
1.									
2.									
IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.									
<b>TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS</b>									
NAME AND ADDRESS OF SCHOOL				STUDY OR SPECIALIZATION		FROM	TO	NO. OF MONTHS	
<b>OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE</b>									
NAME AND ADDRESS OF SCHOOL				STUDY OR SPECIALIZATION		FROM	TO	NO. OF MONTHS	
<b>SECTION III MARITAL STATUS</b>									
1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:									
2. NAME OF SPOUSE (Last) (First) (Middle) ( Maiden)									
3. DATE OF BIRTH				4. PLACE OF BIRTH (City, State, Country)					
5. OCCUPATION				6. PRESENT EMPLOYER					
7. CITIZENSHIP				8. FORMER CITIZENSHIP(S) COUNTRY(IES)				9. DATE U.S. CITIZENSHIP ACQUIRED	
<b>SECTION IV DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE</b>									
NAME		RELATIONSHIP	DATE AND PLACE OF BIRTH		CITIZENSHIP	PERMANENT ADDRESS			
1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE									
2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE									

FORM 444  
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(When filled in)

SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL							
NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY (CHECK ONE)	TRAVEL	STUDY	OTHER
			MAY - 1 - 11:00 AM '69				

SECTION VI TYPING AND STENOGRAPHIC SKILLS	
1. TYPING (FPM) 1. SHORTHAND (FPM) 2. INDICATE SHORTHAND SYSTEM USED (CHECK ONE) APPROPRIATE ITEM	
<input type="checkbox"/> CREC <input type="checkbox"/> SPEEDWRITING <input type="checkbox"/> STENOGRAPHY	<input type="checkbox"/> OTHER SPECIFY:

SECTION VII SPECIAL QUALIFICATIONS	
PROVIDE INFORMATION ON HORSES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED	

SECTION VIII MILITARY SERVICE	
CURRENT DRAFT STATUS	
1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED?	2. NEW CLASSIFICATION
<input type="checkbox"/> YES <input type="checkbox"/> NO	
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON
MILITARY RESERVE, NATIONAL GUARD STATUS	
CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG	
<input type="checkbox"/> ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR NATIONAL GUARD	
1. CURRENT RANK, GRADE OR RATE, 2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT OBLIGATION
4. CHECK CURRENT RESERVE CATEGORY <input type="checkbox"/> READY RESERVE <input type="checkbox"/> STANDBY (ACTIVE) <input type="checkbox"/> STANDBY (DEFERRED) <input type="checkbox"/> RETIRED <input type="checkbox"/> DISCHARGED	
5. MILITARY MOBILIZATION ASSIGNMENT	6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED
MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or As Civilian)	
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION
	DATE COMPLETED
	RESIDENT
	AGENCY SPONSORED

SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS			
NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)	DATE OF MEMBERSHIP	
		FROM	TO
1. Council on Exceptional Children (CEC)	1201 16th Street, NW Washington, D. C.	1968	1969
2. National Association on Retarded Children (NARC)	450 Lexington Avenue New York City	1968	1969
3.			

SECTION X REMARKS	

DATE	SIGNATURE OF EMPLOYEE
17 April 1969	

**SECRET**

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*llc*

# QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Note that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 144, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not. Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

## SECTION I BIOGRAPHIC AND POSITION DATA

1. EMP. FILE NO. 156124 NAME (Last, First, Middle) McCORD, James W., Jr. DATE OF BIRTH [ ]

## SECTION II EDUCATION

HIGH SCHOOL  
LAST HIGH SCHOOL ATTENDED No Change ADDRESS (City, State, Country) [ ] YEARS ATTENDED (From-To) [ ] GRADUATE ☐ YES ☐ NO

## COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT	YEARS ATTENDED	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM. QTR. HRS. (Specify)
No Change					

If a graduate degree has been noted above which required submission of a written thesis, indicate the title of the thesis and briefly describe its content.

## TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

## OTHER TWO-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

## SECTION III MARITAL STATUS

1. PRESENT STATUS (Single Married Divorced Separated Widowed Annulled Remarried Specify) [ ]  
 2. NAME OF SPOUSE (Last) (First) (Middle) ( maiden) [ ]  
 3. DATE OF BIRTH [ ] 4. PLACE OF BIRTH (City, State, Country) [ ]  
 5. OCCUPATION [ ] 6. PRESENT EMPLOYER [ ]  
 7. CITIZENSHIP [ ] 8. FORMER CITIZENSHIP (List Country, Year) [ ] 9. DATE U.S. CITIZENSHIP ACQUIRED [ ]

## SECTION IV DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	DATE OF BIRTH	RELATIONSHIP	DEPENDENT SUPPORT
No Change			

FORM 144-1

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FORM 144-1

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*(when filled in)*

SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL							
NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	NOTES ON TRAVEL OR RESIDENCE	DATE & PLACE OF VISIT	KNOWLEDGE ACQUIRED BY	CHECK LIST		
					TRAVEL	STAY	ASSIGNMENT
No Change							
SECTION VI TYPING AND STENOGRAPHIC SKILLS							
1. TYPING (FPM) 2. SHORTHAND (FPM) 3. INDICATE SHORTHAND SYSTEM USED (ENTER THE APPROPRIATE ITEM)							
<input type="checkbox"/> CREGG <input type="checkbox"/> SPEEDWRITING <input type="checkbox"/> STENOGRAPH <input type="checkbox"/> OTHER SPECIFY:							
SECTION VII SPECIAL QUALIFICATIONS							
PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED							
No Change							
SECTION VIII MILITARY SERVICE							
CURRENT DRAFT STATUS							
1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED?							
<input type="checkbox"/> YES <input type="checkbox"/> NO							
2. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS							
4. IF DEFERRED, GIVE REASON							
MILITARY RESERVE, NATIONAL GUARD STATUS							
CHECK OFFER OF GUARD ORGANIZATION TO WHICH YOU BELONG							
<input type="checkbox"/> ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR NATIONAL GUARD							
1. CURRENT RANK, GRADE OR RATE		2. DATE OF APPOINTMENT IN CURRENT RANK		3. EXPIRATION DATE OF CURRENT OBLIGATION			
4. CHECK CURRENT RESERVE CATEGORY							
<input type="checkbox"/> READY RESERVE <input type="checkbox"/> STANDBY (active) <input type="checkbox"/> STANDBY (inactive) <input type="checkbox"/> RETIRED <input type="checkbox"/> DISCHARGED							
5. MILITARY MOBILIZATION ASSIGNMENT				6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED			
MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)							
NAME AND ADDRESS OF SCHOOL		BRANCH OR SPECIALIZATION		DATE COMPLETED		RESIDENT	
Add: Air Special Warfare Course				Mar. 68		AGENCY SPONSORED	
SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS							
NAME AND CHAPTER		ADDRESS (Number, Street, City, State, Country)			DATE OF MEMBERSHIP		
					FROM TO		
No Change							
SECTION X REMARKS							
DATE		SIGNATURE					
10 April 1968							

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OFFICIAL USE ONLY (When Filled In)

QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

SECTION I

BIOGRAPHIC AND POSITION DATA

1. EMP. SER. NO. 098124	2. NAME (Last, First, Middle) MCCORD JAMES W JR	3. SEX M	4. DATE OF BIRTH [Redacted]	5. SCHEDULE, GRADE, STEP GS-15-06
6. SU SS	7. POSITION TITLE SUPP	8. OFFICE OF ASSIGNMENT SEC	9. LOCATION (City, Country, State) WASH., D.C.	

SECTION II

AGENCY OVERSEAS SERVICE

AREA	DATE TOUR	FROM	TO
EUROPEAN AREA	TDY 24	56/07/01	56/08/01
EUROPEAN AREA	TDY 31	59/10/09	59/10/17
EUROPEAN AREA	TDY 24	60/08/15	60/08/22
EUROPEAN AREA	TDY 24	61/03/12	61/03/22
EUROPEAN AREA	TDY 24	61/08/12	61/08/29
EUROPEAN AREA	TDY 24	61/10/06	61/10/16
EUROPEAN AREA	TDY 54	62/04/01	62/04/14
GERMANY	PCS 16	62/06/09	64/06/12
		X M D	X M D

**OVERSEAS DATA**

**CODED**

**DATE: 7 JUL 67**      **INITIALS: [Signature]**

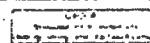
SECTION III

EDUCATION

DEGREE	MAJOR FIELD	COLLEGE	YEAR
M.S.	International Affairs	[Redacted] University	1965
BBA	Business Administration	University of [Redacted]	1948

FORM 107-4443  
May 7-67

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SECTION III						
EDUCATION (Continued)						
HIGH SCHOOL		YEARS ATTENDED		CREDIT HOURS		
Name and Address of School		From		To		No. of Months
Electra High School		1939-40				60
COLLEGE OR UNIVERSITY STUDY						
Name and Location of College or University		Years Attended		Degree Received	Year Received	No. of Months
George Washington University and American Univ., Washington, DC		1966-67		---	---	50
George Wash. Univ., Wash., DC		1964-65		M.A.	1965	30
Lincoln Law School, Oakland, Calif.		1951		---	---	1 year
University of Texas, Austin, Tex.		1946-48		BBA	1948	120
<p>If a graduate degree has been noted above, an abbreviated description of a thesis or dissertation should be indicated. Indicate the title of the thesis and briefly describe its content.</p> <p>1965 Masters Thesis: "The Sino-Soviet Struggle for Power in Africa," a 200-page thesis from unclassified sources comparing the efforts of the Sino-Soviets for influence in Africa and the comparative strengths of the local communist parties there.</p>						
GRADE, COMMERCIAL AND SPECIALIZED SCHOOLS						
Name and Address of School		Years Attended		Degree Received	Year Received	No. of Months
OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE						
Name and Address of School		Years Attended		Degree Received	Year Received	No. of Months
AGENCY-SPONSORED EDUCATION						
Specify which, if any, of the education shown in Section III was Agency sponsored						
Name and Address of School		Years Attended		Degree Received	Year Received	No. of Months
Air War College, Montgomery, Ala.		1964			1965	10

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SECTION VII			
MILITARY SERVICE			
CURRENT DRAFT STATUS			
1. ARE YOU REGISTERED FOR THE DRAFT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		2. SELECTIVE SERVICE CLASSIFICATION	
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS		4. IF DEFERRED, GIVE REASON	
MILITARY SERVICE RECORD Active Duty Only			
1. MILITARY ORGANIZATION Army Navy Air Specify	2. BRANCH OR CORPS	3. DATES OF SERVICE extended active duty	
Army	Air Corps	FROM 1945 TO 1945	
4. STATUS Regular Reserve etc. specify	5. RANK, GRADE OR RATE of separation if past service	6. SERIAL SERVICE OR FILE NUMBER	
Regular	Lt.		
7. CHECK TYPE OF SEPARATION			
<input checked="" type="checkbox"/> HONORABLE DISCHARGE <input type="checkbox"/> RETIREMENT FOR SERVICE <input type="checkbox"/> UNDESIRABLE DISCHARGE <input type="checkbox"/> RELEASE TO INACTIVE DUTY <input type="checkbox"/> RETIREMENT FOR COMBAT DISABILITY <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> RETIREMENT FOR AGE <input type="checkbox"/> RETIREMENT FOR PHYSICAL DISABILITY			
8. BRIEF DESCRIPTION OF MILITARY DUTIES record the duties and tasks which best describe your work or function in the military service			
Active Duty - Navigator - Bombardier duties Reserve - Intelligence Officer			
MILITARY RESERVE, NATIONAL GUARD STATUS			
CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG			
<input type="checkbox"/> ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> NAVY <input checked="" type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR NATIONAL GUARD			
1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT RESERVE OBLIGATION	
Major	1982	---	
4. CHECK CURRENT RESERVE CATEGORY			
<input checked="" type="checkbox"/> READY RESERVE <input type="checkbox"/> STANDBY (active) <input type="checkbox"/> STANDBY (inactive) <input type="checkbox"/> RETIRED <input type="checkbox"/> DISCHARGED			
5. BRIEF DESCRIPTION OF MILITARY RESERVE DUTIES record the duties and tasks which best describe your work or function in the military service			
Intelligence Officer			
6. IF YOU ARE CURRENTLY ASSIGNED TO A RESERVE OR NATIONAL GUARD TRAINING UNIT, IDENTIFY THE UNIT AND ITS ADDRESS			
MILITARY SCHOOLS COMPLETED Active Duty, Reserve Status or as Civilian			
NAME AND ADDRESS OF SCHOOL	COURSE OR SPECIALIZATION	DATE COMPLETED	REMARKS
1. Air War College, Montgomery, Ala.	National Strategy	1985	
2.			
3.			
4.			
5.			

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When Filled In

SECTION VII - AGENCY EMPLOYMENT HISTORY		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
August 1945 - present	Washington, D.C.	CS/Technical Division
4. TITLE OF JOB		5. GRADES HELD IN JOB
Chief, Technical Division		GS-15
6. DESCRIPTION OF DUTIES		
Supervision of the Office of Security [redacted] program domestically and overseas.		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
Aug 64-Aug 65	Montgomery, Alabama	CS
4. TITLE OF JOB		5. GRADES HELD IN JOB
student-Air War College		GS-15
6. DESCRIPTION OF DUTIES		
Agency-sponsored - student at Air War College, study of national strategy & international affairs.		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
June 62-Aug 64	Germany, Frankfurt	EE/Security Branch
4. TITLE OF JOB		5. GRADES HELD IN JOB
Chief, Security Branch, German Station		GS-15
6. DESCRIPTION OF DUTIES		
Chief of Security Branch activities in behalf of the German Station and supervision of certain security functions, such as [redacted] performed elsewhere in Western European area for the Agency.		

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When Filled In

SECTION VIII AGENCY EMPLOYMENT HISTORY (Cont'd)		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION BRANCH
June 60-Jun 62	USA/Washington, D.C.	CS/Security Research Staff
4. TITLE OF JOB		5. GRADES HELD IN JOB
Deputy Chief		GS-15
6. DESCRIPTION OF DUTIES		
Deputy Staff Chief, supervision of security research activities in behalf of the Office of Security		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION BRANCH
Aug 53-Jun 60	USA/Washington, D.C.	CS/Security Research Staff
4. TITLE OF JOB		5. GRADES HELD IN JOB
Security Research Officer		GS-12 to GS-15
6. DESCRIPTION OF DUTIES		
Security research in behalf of the Office of Security		
1. INCLUSIVE DATES (From-To, by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION BRANCH
Jun 53-Aug 53	USA/Washington, D.C.	CS/IOS
4. TITLE OF JOB		5. GRADES HELD IN JOB
Investigator		GS-12
6. DESCRIPTION OF DUTIES		
Investigative supervision of certain field investigations of IOS.		

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When filled in

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- 7 -

**SECRET**  
FORM 1273 (Rev. 1-57)

PERSONNEL SERIAL NO. <b>158124</b>		CERTIFICATION FOR LANGUAGE AWAR				US NO. <b>192</b>	
1. NAME (Last, First, Middle) <b>McCord, James Walter</b>				2. DATE OF BIRTH (Month, Day, Year) <div style="border: 1px solid black; width: 100px; height: 20px;"></div>			
3. CAREER STATUS		4. SSN <div style="border: 1px solid black; width: 100px; height: 20px;"></div>		5. COMPONENT <b>08</b>			
6. LANGUAGE <b>Russian</b>		CODE <b>654</b>		7. DATE OF TEST (Month, Day, Year) <b>August 29, 1957</b>		8. ANNIVERSARY DATE (Month, Day, Year) <b>29 Aug 57</b>	
9. TEST SCORES		READING <b>8</b>		WRITING <b>--</b>		PRONUNCIATION <b>8</b>	
		SPEAKING <b>8</b>		UNDERSTANDING <b>8</b>			
10. AWARDABLE LEVEL		COMPREHENSIVE		SPECIALIZED-READING		SPECIALIZED-SPEAKING	
		ELEM. INTER. HIGH		ELEM. INTER. HIGH		ELEM. INTER. HIGH	
		<b>158</b>				NOT QUALIFIED AT ANY LEVEL	
11. I CERTIFY THAT THE ABOVE NAMED EMPLOYEE IS ELIGIBLE FOR THE AWARD INDICATED, HAVING MET ALL THE REQUIREMENTS FOR SAID AWARD.				12. TYPE OF AWARD OF \$1000 PER YEAR <b>ILAVR 04E</b>		13. I CERTIFY FUNDS ARE AVAILABLE	
DATE		SIGNATURE		AMOUNT OF AWARD <b>\$1000</b>		OBLIGATION REP. NO. SIGNATURE	
						CHARGE ALLOTMENT NO. DATE	
14. FEDERAL TAX DEDUCTION		\$		15. EMPLOYEE PAYROLL NO.			
16. STATE/DC TAX DEDUCTION		\$		17. ALLOTMENT OF ASSIGNMENT			
18. NET AMOUNT OF AWARD PAID		\$		19. CHECK NUMBER ISSUED		DATE	
20. FORWARD CHECK TO							

FORM 1273

**SECRET**

(44)

## PERSONAL HISTORY STATEMENT

**Instructions:** 1. Answer all questions completely. If question is not applicable write "NA." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.

2. Type, print, or write carefully; Illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS?                       
(Yes or No)

### SEC. 1. PERSONAL BACKGROUND

**A. FULL NAME** Mr. James Walter McCowen Jr. Telephone:                       
(Use No Initials) (First) (Middle Initial) (Last) Office                       
Ext.                       
Home                     

**PRESENT ADDRESS**                                           California, USA  
(St. and Number) (City) (State) (Country)

**PERMANENT ADDRESS**                                           California, USA  
(St. and Number) (City) (State) (Country)

**B. NICKNAME** Jim **WHAT OTHER NAMES HAVE YOU USED?** None

**UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES?**                     

**HOW LONG?**                      **IF A LEGAL CHANGE, GIVE PARTICULARS**                     

**C. DATE OF BIRTH**                      **PLACE OF BIRTH**                      California, USA  
(Where?) (By what authority) (City) (State) (Country)

**D. PRESENT CITIZENSHIP** U.S. **BY BIRTH?** Yes **BY MARRIAGE?**                       
(Country) (Date) (Court)

**BY NATURALIZATION CERTIFICATE NO.**                      **ISSUED**                      **BY**                       
(City) (State) (Country) (Date) (Court)

**AT**                                                                 
(City) (State) (Country)

**HAVE YOU HAD A PREVIOUS NATIONALITY?** No  
(Yes or No) (Country)

**HELD BETWEEN WHAT DATES?**                      **TO**                      **ANY OTHER NATIONALITY?**                       
(Country)

**GIVE PARTICULARS**                     

**HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP?** No **GIVE PARTICULARS:**

(2)

E. IF BORN OUTSIDE U. S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? 1942

PORT OF ENTRY:                      ON PASSPORT OF WHAT COUNTRY?                     

LAST U. S. VISA                      (Number) (Type) (Place of Issue) (Date of Issue)

SEC. 2. PHYSICAL DESCRIPTION

AGE 37 SEX Male HEIGHT 5'10 1/2" WEIGHT 170

EYES Brown HAIR Dark COMPLEXION Medium SCARS None

BUILD Medium OTHER DISTINGUISHING FEATURES None

SEC. 3. MARITAL STATUS

A. SINGLE                      MARRIED ☒ DIVORCED                      WIDOWED                     

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS None

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDING ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE Sarah (First) Smith (Middle) Doyle (Last) McGowan (Last)

PLACE AND DATE OF MARRIAGE Lubbock, Texas, U.S.A. May 30, 1940

HIS (OR HER) ADDRESS BEFORE MARRIAGE Route C Lubbock, Texas USA  
(St. and Number) (City) (State) (Country)

LIVING OR DECEASED Living DATE OF DECEASE                      CAUSE                     

PRESENT, OR LAST, ADDRESS 820 Pacific Ave. Alameda Calif. USA  
(St. and Number) (City) (State) (Country)

DATE OF BIRTH                      PLACE OF BIRTH Lubbock Texas USA  
(City) (State) (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY 1942

CITIZENSHIP U.S. WHEN ACQUIRED? Birth WHERE?                       
(City) (State) (Country)

OCCUPATION Secretary-Alameda LAST EMPLOYER University of California

EMPLOYER'S OR BUSINESS ADDRESS                      Berkeley, California  
(St. and Number) (City) (State) (Country)

MILITARY SERVICE FROM None TO                      BRANCH OF SERVICE                       
(Date) (Date)

COUNTRY                      DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

Secretary-Alameda, U. S. Army - in Force Central Alameda Field,  
Fort Ord, Calif., California, U. S. Army - Nov. 1943 - Jan. 1945

16-52551-1

DEDC

MENT

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents):

1. NAME None, no dependents other RELATIONSHIP None AGE None  
 CITIZENSHIP None ADDRESS None  
 (St. and Number) (City) (State) (Country)

2. NAME None RELATIONSHIP None AGE None  
 CITIZENSHIP None ADDRESS None  
 (St. and Number) (City) (State) (Country)

3. NAME None RELATIONSHIP None AGE None  
 CITIZENSHIP None ADDRESS None  
 (St. and Number) (City) (State) (Country)

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME James Salton William 32  
 (First) (Middle) (Last)

LIVING OR DECEASED Living DATE OF DECEASE None CAUSE None

PRESENT, OR LAST, ADDRESS None None USA  
 (St. and Number) (City) (State) (Country)

DATE OF BIRTH None PLACE OF BIRTH None USA  
 (City) (State) (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY None

CITIZENSHIP U. S. WHEN ACQUIRED? Birth WHERE? USA  
 (City) (State) (Country)

OCCUPATION School Teacher LAST EMPLOYER None None ol

EMPLOYER'S OR OWN BUSINESS ADDRESS None None USA  
 (St. and Number) (City) (State) (Country)

MILITARY SERVICE FROM None TO None BRANCH OF SERVICE None  
 (Date) (Date)

COUNTRY None DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN None

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME Isabelio Boo None  
 (First) (Middle) (Last)

LIVING OR DECEASED Living DATE OF DECEASE None CAUSE None

PRESENT, OR LAST, ADDRESS None None USA  
 (St. and Number) (City) (State) (Country)

DATE OF BIRTH None PLACE OF BIRTH None USA

CITIZENSHIP U. S. WHEN ACQUIRED? Birth WHERE? USA  
 (City) (State) (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY None

(4)

OCCUPATION Housewife LAST EMPLOYER Self  
EMPLOYEE OR OWN BUSINESS ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country)  
MILITARY SERVICE FROM None TO \_\_\_\_\_ BRANCH OF SERVICE \_\_\_\_\_  
COUNTRY \_\_\_\_\_ DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN  
\_\_\_\_\_

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters):

1. FULL NAME Robert Raylo McGord AGE 17  
(First) (Middle) (Last)  
PRESENT ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country) (Citizenship)  
2. FULL NAME Robert Raylo McGord AGE 8  
(First) (Middle) (Last)  
PRESENT ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country) (Citizenship)  
3. FULL NAME Robert Raylo McGord AGE 3  
(First) (Middle) (Last)  
PRESENT ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country) (Citizenship)  
4. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
(First) (Middle) (Last)  
PRESENT ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country) (Citizenship)  
5. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
(First) (Middle) (Last)  
PRESENT ADDRESS \_\_\_\_\_  
(St. and Number) (City) (State) (Country) (Citizenship)

SEC. 8. FATHER-IN-LAW

FULL NAME Robert Raylo McGord AGE 37  
(First) (Middle) (Last)  
LIVING OR DECEASED Living DATE OF DECEASE \_\_\_\_\_ CAUSE \_\_\_\_\_  
PRESENT, OR LAST, ADDRESS 313 North 17th St., Tampa Florida  
(St. and Number) (City) (State) (Country)  
DATE OF BIRTH 11/27/07 PLACE OF BIRTH Dunwoody County, Florida  
IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY \_\_\_\_\_  
CITIZENSHIP US WHEN ACQUIRED: Birth WHERE? \_\_\_\_\_  
OCCUPATION Farmer LAST EMPLOYER Self

SEC. 9. MOTHER-IN-LAW

FULL NAME Smith TV Barry  
(First) (Middle) (Last)  
 LIVING OR DECEASED Living DATE OF DECEASE        CAUSE         
 PRESENT, OR LAST, ADDRESS 313 North 17th Street, Houston, Texas, USA  
(St. and Number) (City) (State) (Country)  
 DATE OF BIRTH 1/1/25 PLACE OF BIRTH Houston, Texas  
 IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY LA  
 CITIZENSHIP US WHEN ACQUIRED? Birth WHERE?         
(City) (State) (Country)  
 OCCUPATION Housewife LAST EMPLOYER Unemployed

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME None RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)  
 2. NAME        RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)  
 3. NAME        RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U. S. OR OF A FOREIGN GOVERNMENT:

1. NAME None RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)  
 TYPE AND LOCATION OF SERVICE (IF KNOWN)         
 2. NAME        RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)  
 TYPE AND LOCATION OF SERVICE (IF KNOWN)         
 3. NAME        RELATIONSHIP        AGE         
 CITIZENSHIP        ADDRESS         
(St. and Number) (City) (State) (Country)  
 TYPE AND LOCATION OF SERVICE (IF KNOWN)

## SEC. 12. POSITION DATA

A. KIND OF POSITION APPLIED FOR Gen. Serv. 1. Technical Service - 1944-1947B. WHAT IS THE LOWEST ANNUAL ENTRANCE SALARY YOU WILL ACCEPT? \$5000  
(You Will Not Be Considered For Any Position With A Lower Entrance Salary.)C. IF YOU ARE WILLING TO TRAVEL SPECIFY: OCCASIONALLY \_\_\_\_\_  
FREQUENTLY \_\_\_\_\_, CONSTANTLY XD. CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED: IN WASHINGTON, D. C. X  
ANYWHERE IN THE UNITED STATES X, OUTSIDE THE UNITED STATES XE. IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, SPECIFY LOCATIONS:  
\_\_\_\_\_

## SEC. 13. EDUCATION

ELEMENTARY SCHOOL Northland ADDRESS El Paso, Texas, U.S.A.  
(City) (State) (Country)DATES ATTENDED 1934-36 GRADUATE? yesHIGH SCHOOL McLean ADDRESS El Paso, Texas, U.S.A.  
(City) (State) (Country)DATES ATTENDED McLean, 1936-39 GRADUATE? UndergraduateCOLLEGE U.S.A. ADDRESS El Paso, Texas, U.S.A.  
(City) (State) (Country)MAJOR AND SPECIALTY Business, Finance YEARS COMPLETED 2-1940-1942DATES ATTENDED Jan. 1940 - May 1940 DEGREE No, undergraduateCOLLEGE University of Texas ADDRESS Austin, Texas, U.S.A.  
(City) (State) (Country)MAJOR AND SPECIALTY Business Administration YEARS COMPLETED 4DATES ATTENDED 9/40 to 10/40 DEGREE Bachelor of Business AdministrationCHIEF UNDERGRADUATE COLLEGE SUBJECTS Accounting, General Business

CHIEF GRADUATE COLLEGE SUBJECTS \_\_\_\_\_

SEC. 14. ACTIVE U. S. OR FOREIGN MILITARY SERVICE

U. S. Army Air Corps 2nd Lieutenant 11/23/42-11/1/45  
 (Last Station) (Serial Number) (Rank) (Dates of Service)  
 Las Vegas, Nevada Honorable Cert. of Service  
 (Type of Discharge)

REMARKS:

SELECTIVE SERVICE BOARD NUMBER ADDRESS Thomas

IF DEFERRED GIVE REASON Classified V-A

INDICATE MEMBERSHIP IN MILITARY RESERVE ORGANIZATIONS Harbor Unit  
 Volunteer Air Corps, Las Vegas, Nev., Calif.

SEC. 15. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST. (List all civilian employment by a foreign government, regardless of dates.)

FROM 2/41 TO Present CLASSIFICATION GRADE (IF IN FEDERAL SERVICE) NA

EMPLOYING FIRM OR AGENCY self

ADDRESS 820 Pacific Ave., Alameda, California USA  
 (St. and Number) (City) (State) (Country)

KIND OF BUSINESS Credit Org. NAME OF SUPERVISOR NA

TITLE OF JOB Manager SALARY \$ 3000 PER Annum

YOUR DUTIES Install credit systems for retail business firms

REASONS FOR LEAVING To re-enter investigative field

FROM 10/43 TO 7/51 CLASSIFICATION GRADE (IF IN FEDERAL SERVICE) GS-10

EMPLOYING FIRM OR AGENCY Federal Bureau of Investigation

ADDRESS Washington, D. C. USA  
 (St. and Number) (City) (State) (Country)

KIND OF BUSINESS Investigative NAME OF SUPERVISOR (last)

TITLE OF JOB Special Agent SALARY \$ 5000 PER Annum

YOUR DUTIES To investigate violations of Federal Law.

REASONS FOR LEAVING To enter private business

(7)

10-52242-1

(8)

FROM 1/1 TO 10/43 CLASSIFICATION GRADE (IF IN FEDERAL SERVICE) III

EMPLOYING FIRM OR AGENCY University of Texas

ADDRESS Austin, Texas (City) (State) (Country)

KIND OF BUSINESS University NAME OF SUPERVISOR III

TITLE OF JOB Student SALARY: III PER

YOUR DUTIES Full-time student

REASONS FOR LEAVING Accepted position with FBI

FROM 3/43 TO 3/49 CLASSIFICATION GRADE (IF IN FEDERAL SERVICE) III

EMPLOYING FIRM OR AGENCY Veterans Housing Office, University of Texas

ADDRESS Austin, Texas (City) (State) (Country)

KIND OF BUSINESS Vet. Housing NAME OF SUPERVISOR E. C. [ ]

TITLE OF JOB Assistant Manager SALARY: 1320 PER annum (part-time)

YOUR DUTIES assist manager in operation of nine veterans' dormitories located on University of Texas campus. Position was part-time while attending the University of Texas

REASONS FOR LEAVING To devote full time to studies just prior to graduation.

FROM 11/43 TO 11/45 CLASSIFICATION GRADE (IF IN FEDERAL SERVICE) III

EMPLOYING FIRM OR AGENCY U. S. Army Air Corps

ADDRESS III (City) (State) (Country)

KIND OF BUSINESS III NAME OF SUPERVISOR

TITLE OF JOB Bombardier SALARY: 1970 PER annum

YOUR DUTIES Aircraft Observer-Bombardier performing duties of operation of bombing and navigation equipment aboard aircraft of U. S. Army Air Corps.

REASONS FOR LEAVING Conv. of Government

SEC. 16. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

no

SEC. 17. GENERAL QUALIFICATIONS

A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT," "FAIR," OR "FLUENT")

LANGUAGE none SPEAK READ WRITE

LANGUAGE SPEAK READ WRITE

LANGUAGE SPEAK READ WRITE

B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU; INDICATE DEGREE OF PROFICIENCY IN EACH:

Boxing-good prof.; baseball-good prof.; tennis-good prof.;

football-fair prof.; golf-fair prof.

C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION:

Trained as [redacted] in FBI, capable of operating  
[redacted]  
messages related thereto, and trained in [redacted] and  
identifying [redacted] stations in [redacted]

D. LIST ANY SPECIAL SKILLS YOU POSSESS AND MACHINES AND EQUIPMENT YOU CAN USE, SUCH AS OPERATION OF SHORT-WAVE RADIO, MULTILITH, COMPTONETER, KEY PUNCH, TURRET LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES:

Operate short-wave radio [redacted] of  
25 words per minute.

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING 45

SHORTHAND

(10)

E. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION, SUCH AS PILOT, ELECTRICIAN, RADIO OPERATOR, TEACHER, LAWYER, CPA, ETC. No 21000710 211 10070

IF YES, INDICATE KIND OF LICENSE AND STATE \_\_\_\_\_

FIRST LIC. OR CERTIFICATE (YR) \_\_\_\_\_ LATEST LIC. OR CERTIFICATE (YR) \_\_\_\_\_

F. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS:

- (1) YOUR MORE IMPORTANT PUBLICATIONS (DO NOT SUBMIT COPIES UNLESS REQUESTED)
- (2) YOUR PATENTS OR INVENTIONS
- (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE
- (4) HONORS AND FELLOWSHIPS RECEIVED

G. HAVE YOU A PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? IF ANSWER IS "YES," EXPLAIN:

No

H. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? IF ANSWER IS "YES," GIVE COMPLETE DETAILS:

No

SEC. 18. GIVE FIVE CHARACTER REFERENCES—IN THE U. S.—WHO KNOW YOU INTIMATELY—(Give residence and business addresses where possible.)

	Street and Number	City	State
1. Dr. Goo [ ]	BUS. ADD. [ ]	Cal.	
	RES. ADD. [ ]	Cal.	
2. Paul A. [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	
3. P. C. [ ]	BUS. ADD. c/o Veterans Housing Office, Univ.		
	RES. ADD. [ ]	Cal.	
4. W. C. [ ]	BUS. ADD. c/o [ ] State Bank [ ]		
	RES. ADD. [ ]	Cal.	
5. Dr. C. C. [ ]	BUS. ADD. c/o [ ]		
	RES. ADD. [ ]	Cal.	

SEC. 19. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES—NOT REFERENCES, RELATIVES, SUPERVISORS, OR EMPLOYERS—(Give residence and business addresses where possible.)

	Street and Number	City	State
1. Mr. Hood [ ]	BUS. ADD. [ ]	Toronto	
	RES. ADD. [ ]		
2. Thomas [ ]	BUS. ADD. [ ]	Toronto	
	RES. ADD. [ ]		
3. Richard [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	
4. Bruno [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	
5. Mrs. G. E. [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Toronto	

SEC. 20. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U. S.—(Give residence and business addresses where possible.)

	Street and Number	City	State
1. Mrs. P. [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	
2. Alexander [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	
3. Mrs. Mary [ ]	BUS. ADD. [ ]		
	RES. ADD. [ ]	Cal.	

SEC. 21. FINANCIAL BACKGROUND

A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? Yes IF NOT, STATE SOURCES OF OTHER INCOME \_\_\_\_\_

B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? No  
GIVE PARTICULARS, INCLUDING COURT: \_\_\_\_\_

D. GIVE THREE CREDIT REFERENCES--IN THE U. S.

1. NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
2. NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ San Diego, Cal.  
(St. and Number) (City) (State) (Country)  
3. NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ San Diego, Cal.  
(St. and Number) (City) (State) (Country)

## SEC. 22. RESIDENCES FOR THE PAST 15 YEARS

FROM 1/10 TO Present \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 7/10 TO 7/13 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 1/12 TO 7/12 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 10/12 TO 1/13 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 6/10 TO 10/12 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 9/16 TO 6/13 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 11/15 TO 9/16 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)  
FROM 11/13 TO 11/15 \_\_\_\_\_ San Diego, Calif.  
(St. and Number) (City) (State) (Country)

## SEC. 23. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES

A. FROM 6/1/10 TO 6/12/12 \_\_\_\_\_ Mexico Vacation  
(City or Section) (Country) (Purpose)  
FROM \_\_\_\_\_ TO \_\_\_\_\_  
(City or Section) (Country) (Purpose)  
FROM \_\_\_\_\_ TO \_\_\_\_\_  
(City or Section) (Country) (Purpose)  
FROM \_\_\_\_\_ TO \_\_\_\_\_  
(City or Section) (Country) (Purpose)  
FROM \_\_\_\_\_ TO \_\_\_\_\_  
(City or Section) (Country) (Purpose)

## SEC. 24. CLUBS, SOCIETIES, AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

1. Ala. Honorvo Association, Univ. of Texas Chapter, Austin, Texas, USA  
(Name and Chapter) (St. and Number) (City) (State) (Country)

DATES OF MEMBERSHIP: 9/16 to 9/18

2. \_\_\_\_\_  
(Name and Chapter) (St. and Number) (City) (State) (Country)

DATES OF MEMBERSHIP: \_\_\_\_\_

3. \_\_\_\_\_  
(Name and Chapter) (St. and Number) (City) (State) (Country)

DATES OF MEMBERSHIP: \_\_\_\_\_

4. .... (Name and Chapter) ..... (St. and Number) ..... (City) ..... (State) ..... (Country) .....

DATES OF MEMBERSHIP: .....

5. .... (Name and Chapter) ..... (St. and Number) ..... (City) ..... (State) ..... (Country) .....

DATES OF MEMBERSHIP: .....

6. .... (Name and Chapter) ..... (St. and Number) ..... (City) ..... (State) ..... (Country) .....

DATES OF MEMBERSHIP: .....

7. .... (Name and Chapter) ..... (St. and Number) ..... (City) ..... (State) ..... (Country) .....

DATES OF MEMBERSHIP: .....

SEC. 25. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED, ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES? NO

IF "YES," EXPLAIN: .....

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? Occasionally, in celebration Yes IF SO, TO WHAT EXTENT? .....

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS NO

E. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1940

U. S. Civil Service Commission

IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

Federal Bureau of Investigation, August, 1950

SEC. 26. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME Joseph Ruth McFord RELATIONSHIP Brother  
 ADDRESS [Redacted] Alameda California USA  
(St. and Number) (City) (State) (Country)

SEC. 27. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

SEC. 28. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT Alameda, California DATE May 16, 1951  
(City and State)

Joseph Ruth McFord [Redacted] [Redacted]  
(Witness) (Signature of Applicant)

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

Sec. 15 (cont.)

FROM 3/2/43 TO 12/19/43 CLASSIFICATION GRADE 3A-15

EMPLOYING FIRM OR AGENCY Federal Bureau of Investigation

ADDRESS Washington D. C., USA

KIND OF BUSINESS Federal Investigative Agency

SUPERVISOR H. H. [ ] (last)

TERMS OF JOB Radio Technician SALARY \$2450 per annum

JOBS DUTIES Send and receive messages by radio by voice or c. w., encode and decode messages, monitor and identify clandestine enemy radio stations.

REASON FOR LEAVING On military leave to enter U. S. Army Air Corps.

FROM 4/1 to 3/43 CLASSIFICATION ON GRADE 1A

EMPLOYING FIRM OR AGENCY Electro St to Bank

ADDRESS Electro Texas

KIND OF BUSINESS State Bank SUPERVISOR W. C. [ ]

TERMS OF JOB Bookkeeper SALARY \$1200 per annum

JOBS DUTIES Posted bank ledger and at tenant accounts and assisted in preparation of financial statements.

REASON FOR LEAVING To accept better paying position with FBI

FROM 5/10 to 4/1 CLASSIFICATION GRADE 1A

EMPLOYING FIRM OR AGENCY Tomlinson and Son

ADDRESS Electro Texas

KIND OF BUSINESS Retail Chain Store SUPERVISOR [ ]

TERMS OF JOB Clerk SALARY \$600 per annum, part-time

REASON FOR LEAVING To accept full-time and better paying position with the Electro St to Bank, Electro, Texas.

FROM 5/30 to 5/30 High Sch of Student, see Sec. 13

SEC. 22 LEAVING FROM SEC 15 Texas (cont.)

FROM 2/22 to 11/43 331 Massachusetts Ave, N. H., Washington, D. C.

FROM 2/22 to 7/42 301 West 14th St., Electro, Texas

FROM 9/30 to 9/49 not recalled Hollerville, Texas

CONFIDENTIAL

DATE 21 May 1962

PROT. 2-6/5

TO : Chief, CS

Director of Security

Director of Personnel

FROM : Chief,  Security Staff

SUBJECT: Notification of  Clearance -

1. Subject employee has been granted a  clearance under the provisions of CIA Regulation 90-500. Clearance is effective 23 May 62.
2. Subject has been informed of the granting of clearance, has been briefed concerning  and related  security matters, and has signed a Briefing Statement acknowledging responsibility for the protection of  information.
3. When Subject employee no longer requires the clearance in order to perform his assigned duties, it is requested that the  Security Staff (2411 "I" Bldg., Ext. 3021) be notified by Chief, CS, that the clearance may be revoked.

FOR THE CHIEF,

Robert B. Carter  
Chief, Protective Branch

Distribution:

- 1 - Chief, CS
- 1 - Security Office (Briefing Statement Attached)
- 1 - Personnel Office
- 1 -  S/PROT File

# h

Your reference:

TO : Chief, Employees Division  
Special Support Staff  
FROM : ~~Chief, Security Division~~  
Chief, Special Security Division  
SUBJECT: McCORD, James Walter, Jr.

- ☒ X Security approval is granted subject for access to classified information.
- ☐ Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

2. Unless the applicant enters upon duty within 60 days from above date, this approval becomes invalid.
3. Subject is an applicant for a position in I & S.

--

Dr. Koffel  
17 and

A handwritten signature in dark ink, appearing to be "M".

**CONFIDENTIAL**

3rd Agency material  
enveloped at request  
of Office of Security